

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
April 8, 2014
7 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Absent)
Christian Erichsen	(Absent)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order, led the pledge of allegiance to the flag and called for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the March 11, 2014 regular meeting.

MOTION: Commissioner Fraino moved to approve the minutes of the March 11, 2014 regular meeting, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Commissioner Erichsen abstained

Motion was carried. 2014APRIL 08-54

Report from Focused Wealth Management-Phil DeAngelo

Chairman DiLorenzo dispensed with the normal order of business to permit Phil DeAngelo of Focused Wealth Management to present a report on our LOSAP funding status. Mr. DeAngelo discussed an analysis of investment positions. He stated that the markets have gotten rough in the last few days. Chairman DiLorenzo stated that he spoke with Tony Hill and based on our numbers we are about 72% funded with \$ 1.4 million in assets. Mr. De Angelo stated that we may be approaching 75 %. Commissioner Fraino stated that if we have a drawdown of 3.8 % with a growth of 6 %, then our net growth is 3%. Mr. DeAngelo stated that we are in good shape with 45 to 55 % in fixed income bonds. Mr. DeAngelo stated that he would like to come back in when we have the numbers from Penflex. Mr. DeAngelo noted that biotech is down 20% in the past 2 weeks with utilities up 30%. Chairman DiLorenzo thanked Mr. DeAngelo for the update.

3. New Member Interviews/Approvals-Chairman DiLorenzo noted that we need to interview the new Officers as well as a new member, Francis Stevens. The Board decided to interview Francis Stevens first.

Chairman DiLorenzo stated that he would be on probation for 1 year. Commissioner John Fraino thanked Francis for volunteering and advised him to follow the instructions of the officers.

Commissioner Palladino advised Francis that in the event of injury related to firematic duty, Highland Fire District is considered his employer. Chairman DiLorenzo thanked Francis for coming.

MOTION TO GO TO EXECUTIVE SESSION-

At 7:27 Pm Commissioner John Fraino moved to go to executive session to interview the newly elected officers for 2014, seconded by Commissioner Lindy Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-55

Return to Regular Session

At 8:26 PM, Commissioner Fraino moved to return to the regular session, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-56

Approval of 2014 Officers

MOTION: Commissioner Fraino moved to accept the officers as elected by Highland Hose Company No.1 pending the review of education requirements for officer 31A, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-57

3. April 2014 Bills against the District- as reviewed on April 7, 2014

Motion: Commissioner Fraino moved to approve the payment of the bills as reviewed by himself, Commissioner Palladino and Chief Miller on April 7, 2014, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-58

4. Correspondence-

Town of Lloyd-RE: backflow prevention. Information faxed to them on 3/28/14

Certificate of insurance-Airflow

Assoc. of Fire Districts-election information

Quilty Dwyer & Larkin-disclosure received

2014 Officers-from Highland hose co. #1

_Dutchess County-request for certificates of insurance

Letter from Dave Krzeminski thank you to Board for timely response

Requests for Use of the Community Room-

Wed April 23, 2014 4 PM to 8 Pm Town of Lloyd Police Training requested by Lt. Janso

MOTION: Commissioner Palladino moved to approve the request for use of the community room by Lt. Janso of the Town of Lloyd Police for training on Wednesday April 23, 2014, seconded by Commissioner Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-59

Friday May 16, 2014 6 PM to 10 PM Birthday party requested by Mike Depaola, member.

MOTION: Commissioner Palladino moved to approve the request for use of the community room by Mike DePaola, member for a birthday Party on Friday, May 16, 2014, seconded by Commissioner Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-60

September 19, 2014 1 PM to 3 Pm Lloyd Health Volunteers meeting requested by Adele Gibbons

MOTION: Commissioner Fraino moved to approve the request for use of the community room by the Lloyd Health Volunteers as requested by Adele Gibbons, on Wednesday, September 17, 2014, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-61

July 26, 2014 9am to 4 Pm Highland Library Comic Con requested by Highland Public library-Julie Dempsey

MOTION: Commissioner Fraino moved to approve the request for use of the community room by the Highland Public Library requested by Julie Dempsey for the Highland Library comic Con , on Saturday July 26, 2014, seconded by Commissioner Palladino.

VOTE: 3 YES 0 NO 0 ABSTAIN 2 ABSENT

Motion carried. 2014APRIL 08-62

Note: Fireman's Home BBQ scheduled for September 14, 2014 as per Toni Elia

6. Committee Reports:

Buildings and Grounds: St. 1 Commissioners Bragg and DiLorenzo

ST.1 Walls-Chairman DiLorenzo stated that painting is needed on the walls throughout the firehouse as well as in the community room. Chairman DiLorenzo stated that he would like to contact George Ottaviano. Board agreed.

Audio Visual Upgrade Proposal-Chairman DiLorenzo stated that the proposal includes wireless video, 137" screen, speakers, cordless microphone, option for live stream and wireless connection. Cost is \$11450. Because it would be an upgrade to the community room, 1/3 of the cost could be charged against the community room expenses. Equipment is on NYS contract. Commissioner Fraino asked about maintenance fees if any. Chairman DiLorenzo stated that there are no on-going maintenance fees. Two outlets would be installed in the ceiling; this would be a two day install. Chairman DiLorenzo stated that he would obtain another quote even though this pricing is based on NYS contract pricing.

AIRFLOW-There were questions regarding the biannual check sheet. District Clerk obtained information and sent it to the Board via email.

New York Blood Center- Chairman DiLorenzo stated that a letter was received again regarding the NY Blood Center Blood Drive that was held in recent months. Chairman DiLorenzo stated that they understand how we felt about the condition of the room when they left, however we are not seeking reimbursement.

Overhanging Limbs St 2- Chairman DiLorenzo stated that D & D has started cleaning up the grounds at St

Generators-Chairman Dilorenzo stated they are due for service.

Mold- Chairman DiLorenzo stated that he contacted the company to get a quote for cleaning both stations.

Dutchess Overhead Doors- it was noted that they were notified to do maintenance agreement next year.

7. Apparatus Repairs-chief Miller reported that we are in good shape.

8. Insurance- It was reported that the Tank Insurance rider would be at a cost of \$500. Board wanted to know limits. District clerk will contact agent for further information.

9. Physicals- the WorkPlace will be moving to the Atrium at St. Francis in May 2014.

10. New apparatus-nothing to report

11. Ulster County Association of Fire Districts- Commissioners DiLorenzo and Erichsen may attend May 2014 meeting. (May 15, 2014 in Rosendale.)

12. Rules & Regs-nothing to report

13. Service Awards-Chairman DiLorenzo stated that we received good news as far as our funding status.

14. Treasurer Report- Treasurer Passikoff reported that we are under budget with our big items. The fund balance to be appropriated is \$44647. Our snow plow bills are all in.

MOTION: Commissioner Palladino moved to approve and accept the Treasurer's report as submitted, seconded by Commissioner Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion was carried. 2014APRIL08-63

15. Inspection Dinner-Chairman DiLorenzo reported that he and commissioner Fraino will meet at Mariners Harbor on Thursday.

16. Public Comment- Various members of the Highland Hose company commented on the possible venues for the Inspection Dinner.

17. Chief's Report- Chief Miller reported that we may switch 31-80 and 31-C; as 31-c is having some problems. If 80 becomes C, we will need to update lighting. We can't order the 2015 model until Fall and we are looking at State Bid. The check Engine Light keeps coming on as some O-rings need to be repaired.

Grant Status- Chief Miller will follow up.

SCBA- we are evaluating with MES.

Radios- Chief Miller reported that we are working on frequencies and meeting with NYCOMCO. At the recent FAST drill the MT100 (circa 1980) radios were horrible; it really could be dangerous at a real scene. Marlboro to sell some radios; we may wish to purchase for interim use.

Ladies Auxiliary-are crunched for space.

Motorola- Chief Miller reported that they are doing away with low band. The drop-dead date for low band dispatching is May 2016, if this is true this would be a \$24000 cost to replace the low band pagers with high band pagers. May 2016 was selected to allow agencies to have several budget cycles to plan; Chief feels it should be 5 budget cycles to make the cost more manageable.

Duty Day-has been implemented. Contact Mike Gaffney for list of duties to be performed and two people are needed.

Knox Box-There is a new agreement to sign regarding key security.

CSX-materials have been sent out.

FF1 Class-April 19, 2014 Kerhonkson will be here.

18. Old Business-none

19. New Business-Chairman DiLorenzo stated that he would like to establish a New Member committee and asked for Board members to volunteer. Commissioner Palladino and Commissioner DiLorenzo will be on the committee. At least one commissioner should be in attendance when interviews are done.

AV Proposal-Cost is \$11450.

MOTION: Commissioner Palladino moved to approve the Audio Visual Proposal from Hudson Valley Audio Visual, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion was carried. 2014APRIL08-64

Chairman DiLorenzo noted that Bellochio Electric will install two outlets.

2013 Surplus-

MOTION: Commissioner John Fraino moved to appropriate the 2013 Surplus funds in the amount of \$44647.83 to fund the LOSAP budget, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion was carried. 2014APRIL08-65

20. EXECUTIVE SESSION

MOTION: At 9:20 PM, Commissioner Palladino moved to go to a brief executive session to discuss a personnel matter related to the District Clerk, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion was carried. *2014APRIL08-66*

21. Return to regular session and Adjournment

MOTION: At 9 :38 PM, Commissioner Palladino moved to return to the regular session and there being no further business, he also moved to adjourn, seconded by Commissioner John Fraino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion was carried. *2014APRIL08-67*

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED