

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
November 11, 2014
7 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Present)
Christian Erichsen	(Present)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Absent)
Noreen Hennessey –Treasurer Pro Temp	
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order, led the pledge of allegiance to the flag and called for a moment of silence for fallen firefighters.

2. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the October 14, 2014, October 21, 2014 Public Hearing and October 21, 2014 special meeting.

MOTION: Commissioner Palladino moved to approve the minutes of the October 14, 2014 regular meeting, seconded by Commissioner Erichsen.

VOTE: 4 Yes 0 No 1 Abstain 0 Absent

Commissioner Ben Bragg abstained.

Motion carried unan. 2014Nov11-

MOTION: Commissioner Erichsen moved to approve the minutes of the October 21, 2014 Public Hearing for the 2015 Proposed Budget, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 2 Abstain 0 Absent

Commissioners Ben Bragg and John Fraino abstained.

Motion carried unan. 2014Nov11

MOTION: Commissioner Erichsen moved to approve the minutes of the October 21, 2014 Special Meeting, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 2 Abstain 0 Absent

Commissioners Ben Bragg and John Fraino abstained.

Motion carried unan. 2014Nov11

3. November 2014 Bills against the District-as reviewed by Commissioner Palladino, Fraino and Chief Miller on November 10, 2014.

MOTION: Commissioner Palladino moved to approve payment of the bills as reviewed by himself Commissioner Fraino and Chief Peter Miller on November 10, 2014, seconded by Commissioner Erichsen.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

4. Correspondence-

Requests for use of the Community Room

Wednesday, December 10, 2014 5 pm to 9 pm for Kick –off Event for Cookie Sale requested by Roberta Perrego of Girl Scouts Heart of the Hudson. Use of kitchen limited to refrigerator and sink for clean-up.

MOTION: Commissioner Fraino moved to approve the use of the community room as requested by Roberta Peerage of Girl Scouts Heart of Hudson for December 10, 2014, seconded by Commissioner Erichsen.

VOTE: 5 YES 0 No 0 Abstain 0Absent
Motion carried unan. 2014Nov11

December 20, 2014 9am to 5 pm for first birthday party for son requested by Kevin Rizzo, member Highland Hose Company.

MOTION: Commissioner Erichsen moved to approve the use of the community room as requested by Kevin Rizzo for a birthday party on December 20, 2014, seconded by Commissioner Palladino.

VOTE: 5 YES 0 No 0 Abstain 0Absent
Motion carried unan. 2014Nov11

Saturday, December 27, 2014 12 pm to 7 pm for a birthday party for Grandchild, requested by John Fraino, Commissioner.

MOTION: Commissioner Bragg moved to approve the use of the community room as requested by John Fraino for a birthday party on December 27, 2014, seconded by Commissioner Erichsen .

VOTE: 5 YES 0 No 0 Abstain 0Absent
Motion carried unan. 2014Nov11

Wednesday, January 21, 2015 for weigh –in 5:30 pm to 8:30 pm, Friday, January 23, 2015 set up 5:30 pm to 8:30 pm and Saturday, January 24, 2015 for the Cub Scout /Boy Scout Pinewood Derby, requested by Rhiannon Lucas.

MOTION: Commissioner Fraino moved to approve the use of the community room for the Pinewood Derby weigh-in on January 21, 2015, set up January 23, 2015 and derby January 24, 2015, as requested by Rhiannon Lucas, seconded by Commissioner Bragg.

VOTE: 5 YES 0 No 0 Abstain 0Absent
Motion carried unan. 2014Nov11

Friday February 13, 2015 4pm to 9:30 pm for the Boy scout Blue and Gold Dinner requested by Rhiannon Lucas. Request to cook outside for grilling of burgers and hot dogs as done last year; adults only to cook.

MOTION: Commissioner Fraino moved to approve the use of the community room for the Boy Scout Blue and gold dinner on February 13, 2014 and permit grilling outside by adults only, seconded by Commissioner Erichsen.

VOTE: 5 YES 0 No 0 Abstain 0Absent
Motion carried unan. 2014Nov11

Chief Miller noted the following:

December 14, 2015- Toys For Tots

February 8, 2015- Annual OSHA Training

5. New Membership-none

6. Buildings and Grounds-Station 1 Commissioners Bragg and DiLorenzo
New Transmitters-Chairman DiLorenzo reported Dutchess Overhead Doors completed the installation of the new transmitters and they have made a big difference.

Snow Plow Bid-awarded to F & B Maintenance

Heating and Cooling Unit #6- motor was shot; it was only 2 ½ years old Airflow checked into warranties and ordered a motor.

Verizon Cell-Commissioner Bragg met with Verizon twice. Contracts were sent back to Verizon to fill in the blanks. They are still pending; upon receipt we will send to our legal counsel. Installation does not involve penetration to the roof.

Stucco-never heard back from two vendors we contacted.

Lighting (Parking Lot)-Lime Energy completed the project. The Lights are under warranty. Vieth was the contractor. All are LED; 12,000 watts per watts done to 3 watts per hour.

Generator Maintenance-pending

Painting- completed.

Station 2-Commissioners Erichsen and Fraino
Shed Addition-Slab is in for the addition to garage; Grey's Woodwork will complete the project. Construction should not conflict with Tree Sales. Some ditching will be needed for electrical conduit. It was noted that it would probably be better to dig by hand. Commissioners Bragg and Erichsen to review.

Tree Sales-trees arrive November 29, 2014; sales November 30, 2014.

6. Insurance /Workers Compensation

Commissioner Palladino reported that Linda Flanagan of Quilty Dwyer provided proposals for workers compensation. Ms. Flanagan explained that there are three carriers that administer Workers compensation insurance: PERMA, Fire District's Mutual and New York State Insurance Fund. She stated that she can represent all three carriers. Ms. Flanagan stated that there are some changes that will take place with PERMA. These changes include a 60 day notice to leave PERMA –currently it is a 30 day notice. There will be an entry fee. In addition, it was noted that if insolvency (of PERMA) should occur, the fire district would become liable to pay its claims. PERMA's assets are \$150 million.

Fire District's Mutual has guarantees in place to assure claims are paid in the event of insolvency (re-insurers). State Insurance Fund would turn to New York State for tax funding in the event of insolvency. There is also a dividend program with Safety Group 497 and the State Insurance Fund. Ms. Flanagan encouraged us to contact PERMA for the cost.

Chairman DiLorenzo thanked Ms. Flanagan for coming in and we will get the quote from PERMA.

Special Meeting November 25, 2014-Chairman DiLorenzo stated that we would meet on November 25, 2014 and discuss the Workers Compensation proposals and make a decision.

7. Apparatus Repair-Chief Miller reported that he contacted Gentech.

Annual Maintenance is in progress.

31-60-new tires are needed

31-10-radiator and rear maxi brakes needed

31-45-corrected electrical problem, pump test to be completed. Camera is on order. Black Box for fuel gauge is in.

8. Physical Fitness Program- next report will be in January 2015

9. New Apparatus- Specifications are complete and available through the District office and Treasurer Passikoff's office. Bid opening will be at 1 PM on November 25, 2014. And turned over to the chief for review and discuss them at a Special meeting at 7 pm that evening.

Chairman DiLorenzo commended Chief Miller for his work on the specifications. There is so much more needed as per NFPA standards. The document is about 100 pages and thanks the Chief for his efforts.

10. Ulster County Fire District's Association- meeting November 20, at Ulster Hose.

11. Rule & Regs-new members receive them at orientation.

12. Service Awards-October 2014 activity posted November 11, 2014

Direct Deposit of benefit checks should be effective December 1, 2014

December 9, 2014- referendum for upgrade (20 to 30 years)

13. Treasurer's Report- Noreen Hennessey distributed the October 2014 financial report in Jim's absence. Commissioner Fraino stated that some of our line items may be a little tight.

MOTION: Commissioner Bragg moved to accept the October 2014 financial report as submitted, seconded by Commissioner Palladino.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

14. Inspection Dinner-September 18 2015

15. Public Comment-Mr. Bob Parady made multiple comments including illegal executive sessions , his complaint not being read aloud, LOSAP funding at 80%, records pertaining to the chief, and rules and regulations.

16. Chief's Report-Chief Miller stated that we are working on EBOLA training. This will be handled systematically with methods to ensure proper handling regarding potential contamination or exposure. We are not too far removed from the possibility of exposures.

Christmas Tree Sales-Trees arrived November 29, 2014

SCBA-testing December 1, 2014

Town of Lloyd Police –we are working with them on Toys for Tots will be held on December 14, 2014 in our meeting room.

Santa-December 21, 2014 31-20 will transport through Town

December 12, 2014-Light up the Hamlet event. We will deliver Santa to Town Square

November 22, 2014-31-60 to Milton Fire Department All day NYS extrication

AEDs- are at end of life. We are trying to put together a package for disposition. We have 6.

Gear Dryer-to be delivered

Receivers-high band on order

Lockers-coming in on Thursday

Ladder testing-Christmas week

Hurst tools-serviced

Grant-updated paperwork for submission

OSHA-February 8, 2014

17. Old Business-

Cell Phone Policy-pending

VPN-pending

AFDSNY-Chairman Dilorenzo and Commissioner Palladino attended the mini-session regarding the OSC Tax Cap and LOSAP payments. LOSAP payments are not taxable for New York State Tax.

18. New Business-

Authorization of 31-60 to Milton

MOTION: Commissioner Fraino moved to approve 31-60 to Milton Fire Department, seconded by Commissioner Palladino.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

Security System- Town of Lloyd Police Department's security system is not working. We are reviewing a proposal for them and us including the district office and DVR for the Radio Room to permit viewing of the whole firehouse. Cost is \$4495.00 including equipment and installation. We are trying to reach Mobile Life Support to see if they wish to access the system. There would be 9 cameras for the firehouse.

A question was raised as follows:

1. How long would images be retained? Chairman Dilorenzo to contact Safeco.

Authorization to send Check to Grant genies

Grantgenies-Chief Miller stated that we need a check in the amount of \$725.00 for the re-submission of the grant.

MOTION: Commissioner Fraino moved to approve the check in the amount of \$725 be sent to Grantgenies, seconded by Commissioner Palladino.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

Approval of payment to Grey's WoodWork-Shed Addition St 2

MOTION: Commissioner Erichsen moved to approve payment of \$6243.50 to Grey's Woodwork at start of the project when materials are delivered, seconded by Commissioner John Fraino.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

19. Adjournment

MOTION: There being no further business, Commissioner Fraino moved to adjourn at 8:15 pm seconded by Commissioner Bragg.

VOTE: 5 YES 0 No 0 Abstain 0 Absent

Motion carried unan. 2014Nov11

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC mtg 12/15/14

APPROVED