

**HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
February 12, 2013
7:00 PM**

Commissioners: Stephen DiLorenzo, Chairman (Present)
Benjamin Bragg (Absent)
Christian Erichsen (Present)
John Fraino (Absent)
Dominick Palladino (Present)

Secretary/Treasurer Jim Passikoff (Absent)
District Clerk Denise A. Holzberger (Present)
Chief John Gallagher (Present)

1. Opening of Meeting-Commissioner Stephen DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for fallen firefighters.

2. Minutes-Chairman DiLorenzo asked for a motion to approve the minutes of the January 8, 2013 reorganization meeting and the regular meeting held on January 8, 2013.

MOTION: Commissioner Chris Erichsen moved to approve the minutes of the January 8, 2013 reorganization meeting as submitted, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried. 2013Feb12-28

MOTION: Commissioner Chris Erichsen moved to approve the minutes of the January 8, 2013 regular meeting as submitted, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent
Motion carried. 2013Feb12-29

3. Bills- Chairman DiLorenzo asked for a motion to approve payment of the bills as reviewed by himself and Commissioner Lindy Palladino and Chief Gallagher on February 11, 2013. Chairman DiLorenzo noted that the Northeast Computers bill for \$3321 would be held until it is determined that all hardware has been delivered and the invoice from Rose & Kiernan for \$1179 would be held out for further clarification.

MOTION: Commissioner Palladino moved to approve the bills as reviewed by Commissioner DiLorenzo, himself and Chief Gallagher on, February 11, 2013, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-30

4. **Correspondence**-District Clerk Holzberger reported the following was received:

Fuel usage-thru Jan 22, 2013 from Chief Gallagher
Airflow-roof top unit replacement proposal
Dutchess Overhead Doors-preventive maintenance proposal
Rose & Kiernan-insurance renewal documents
Rose & Kiernan-Accident/Health Policy renewal documents
Fire District Affairs-Jan-Feb 2013 bulletin rec'd

Requests for Use of the Community Room-

Wed March 13, 2013 6 PM to 8 PM for CME Training

Requested by Chief Gallagher

MOTION: Commissioner Chris Erichsen moved to approve the CME training to be held on March 13, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-31

Fri March 15, 2013 6 PM to 8 PM for Sweet Sixteen Party

Approx. 120 people kitchen requested/check received

Requested by Mary Ellen Cioto, member Ladies Aux

MOTION: Commissioner Chris Erichsen moved to approve the Sweet Sixteen Party to be held on March 15, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-32

Tues April 23, 2013 11 Am- 8 PM American Red Cross Blood Drive

Approx. 40 people requested by Steve Leary

MOTION: Commissioner Lindy Palladino moved to approve the American Red Cross Blood Drive to be held on April 23, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-33

Fri June 7, 2013 set up and Sat June 8, 2013 for Penny Social
Approx. 100 people requested by Ladies Aux, Mary Ellen Cioto

MOTION: Commissioner Chris Erichsen moved to approve the Ladies Auxiliary Penny Social to be held on June 8, 2013, with set up to be done June 7, 2013 seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-34

Wed June 12, 2013 UCVFPA meeting 6PM to 9PM requested by Marty Newman
Approx. 40 people

MOTION: Commissioner Chris Erichsen moved to approve the UCVFPA meeting to be held on June 12, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-35

Tues June 25, 2013 11 am- 8 PM American Red Cross Blood Drive
Approx. 40 people requested by Steve Leary

MOTION: Commissioner Lindy Palladino moved to approve the American Red Cross Blood Drive to be held on June 25, 2013, seconded by Commissioner Lindy Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013Feb12-36

Fri Sept 20 5 PM to 12 PM set up and Sat Sept 21 8 AM to 11 PM

Ladies Aux Penny Social requested by Mary Ellen Cioto

Pending Approval at March 12, 2013 meeting

Wed Nov 13, 2013 6 PM to 8 PM for CME Training requested by Chief Gallagher

Pending Approval at March 12, 2013 meeting

Airflow Proposal-Chairman DiLorenzo noted that there was no heat in the Board Room and District Office; unit that provides the heat needs to be replaced.

Dutchess overhead Doors Maintenance proposal –Chairman DiLorenzo noted that we did not do it last year.

Rose & Kiernan- Chairman DiLorenzo noted that the renewal would be reviewed by the Insurance committee and Quilty Dwyer will also be quoting.

5. New Member Interviews/Approvals- none

6. Committee Reports:

Buildings and Grounds:

St. 1 -

Training Facility-construction will commence after OSHA (February 10, 2013)

Compressor-will be moved over the Bathroom Area

Surplus Equipment-List is pending.

St. 2-

Fascia, painting and shed-pending estimates; Commissioner Erichsen reported that he is waiting for the weather to break.

7. Apparatus Repair: none

8. Insurance/Workers Comp

Rose & Kiernan-Workers Comp liability Coverage Document rec'd

Provident Accident & Health policy Renewal

Commissioners Palladino and Fraino to review

9. Physicals/Health Program- letters sent out through March 2013

Chief Gallagher reported that he spoke with Judy at The Workplace regarding a blood work issue. A Member had to wait over 40 minutes for blood to be taken; issue was resolved. Assistant Chief Miller noted that a physical takes about 2 ½ hours.

10. Physical Fitness Program-

Reported Quarterly-next review April 2013

Chief Gallagher reported that program is good and only a few members are going to CrossFit.

11. Rules & Regs- Handed out at OSHA. Chairman DiLorenzo noted that the book is big enough to hold the by-laws when completed.

12. Service Awards- District Clerk reported that the 2012 census is ready to be sent to Penflex; need various signatures. January 2013 activity posted February 12, 2013

13. Treasurer Report- no report this evening. Chairman DiLorenzo noted that we have received \$500,000. In tax money from the Town of Lloyd.

14. Public Comment-Chairman DiLorenzo asked if there were any comments from the floor. Mr. Bob Pardy asked if there were minutes for the apparatus meeting held on

1/31/2013. Chief Gallagher stated that this was an ad hoc meeting and there were no minutes. Chief Gallagher stated that photos of tankers were reviewed and there is a plan on visiting neighboring communities with similar characteristics to Highland to view their tankers.

15. Chiefs Report-Chief Gallagher reported the following:

OSHA -went well on Feb 10, 2013.

Ladies Auxiliary-met with Amy Dunham and Sharon Morris and Jim Balint regarding the training facility and swap of offices.

Chairs for Ladies Auxiliary office- purchased 7 chairs at WB Mason.

Road Changes-address change was noted for the toll bridge Plaza; was Rt. 44/55 not now will be Administrative Drive and Toll Bridge Plaza (Above the Bridge Authority).

FDIC Indianapolis-requested 4 members are permitted to attend FDIC conference in April 2013. It was noted that those who go will provide training to us. A car would be rented to accommodate personnel and gear and equipment as it would be cost prohibitive to fly with this equipment. Cost for gar rental, hotel, meals and conference would be approximately \$7500.00.

Montour Falls- April 26, 27, 28, 2013 Ulster and Orange County will have classes at Montour Falls. Cost is \$80 per student which includes meals and lodging at the academy.

Code 1-FAST team will be dispatched Code 1 for Plattekill, St. Remy and Modena. then it would be upgraded to Code 3 if it is a working fire. Commissioner Erichsen asked if we are being approached by them or are we initiating this. Chief Gallagher stated that both as we are actively training.

Compressor-on order; will plan electric, etc. once it is delivered.

16. Old Business-

Command Car-Chairman DiLorenzo stated that the command car is on order.

Computers-4 new computers have been received with monitors. The video card is pending for the radio room computer. Network is still pending. Right now we continue to use paper for reporting the NFIRS; but the goal will be to enter the information on the computer and have the District Clerk enter attendance. There is no chance of transmission to New York State without our specific authorization to send it. Website-email set up is still pending; tab on Town of Lloyd's website is pending as we just need the contract signed with Virtual Towns. Once things are established, a press release can be sent to the newspaper regarding our website access.

Audit 2011-final report is still pending from Stanley Marks.

17. New Business-

Authorization to send 4 members to FDIC

MOTION: Commissioner Palladino moved to authorize provisionally 4 members to attend the FDIC Conference in Indianapolis for the purpose of securing hotel reservations, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-37

Approval of Dutchess Overhead Doors Preventive Maintenance

MOTION: Commissioner Erichsen moved to accept the proposal for preventive maintenance from Dutchess Overhead Doors, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-38

Approval of Airflow Proposal

MOTION: Commissioner Palladino moved to authorize Airflow to replace the heating unit at Station 1, as per their proposal, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-39

18. Executive Session

MOTION: Commissioner Erichsen moved to go to executive session at 7:45 PM to discuss a contractual matter and the medical status of a member, seconded by Commissioner Palladino...

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-40

Return to order

MOTION: Commissioner Erichsen moved to return to the regular session of the meeting at 8:20 PM, seconded by Commissioner Palladino.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-41

19. Adjournment-

MOTION: There being no further business, Commissioner Palladino moved to Adjourn at 8:21 PM, seconded by Commissioner Erichsen.

VOTE: 3 Yes 0 No 0 Abstain 2 Absent

Motion carried. 2013FEB12-42

Respectfully submitted,
Denise A. Holzberger, District Clerk