

**DRAFT**

**SPECIAL FACILITIES & TECHNOLOGY COMMITTEE**

**Litchfield Board of Education**

**Monday, November 9, 2015, Central Office Conference Room, 6:30 p.m.**

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A special meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Monday, November 9, 2015 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Bongiorno (Chair) and Mr. Waugh

Member Absent: Mr. Shuhi

Also Present: Ms. McMullin, Mr. Fiorillo, Mr. Falcetti, Ms. Terry and the public.

**Approval of Minutes** – of regular meeting – October 5, 2015.

MOTION made by Mr. Waugh and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of October 5, 2015 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none.

**Public Participation**

- Diane Wilson thanks all involved for the Sally-Port completion.

**Facilities Update**

**New Business**

- a. Facilities Update: MS – Room 116 water intrusion, has had some remediation but is unusable; CS – café work on wall damaged by kickball; LHS/LMS – cleaning issues worked on, LIS/CS oil tanks will be fenced; CS – need area of refuge; MS – at the entrance, drainage will be an issue in the winter; Electric Sign – sign site being explored as well as type of sign; CS – Sally Port completed; LHS – 28 windows will be installed in the Spring.
- b. Wireless for Center School and LIS: work is started, 10 access points are there; Guest Network – review password software applications and amount of time staff would need to implement.
- c. Tech Challenges 2016: Current tech projects - AESOP; Final Site; Math Program, Power School, Help Desk, iPod (80), Chromebooks (125), and Alert Solutions. Dell Venues distributed.
- f. Upcoming Tech Budget Items: discussion tabled for now. Will discuss multi-year tech plan, including IBM replacement in December.
- g. OCR Report: Concerns were discussed. Ms. McMullin met with Dr. Woods, OCR Representative, regarding Plumb Hill and the greenhouse.

**Old Business**

- a. Website (rollout): Close to completion – review next Wednesday to the Board.

**Future Agenda Items**

- a. Multi-year technology plan
- b. Custodial MOU amendment with Town of Litchfield
- c. Exploration of electronic sign-in procedures

MOTION made by Mr. Waugh and seconded by Mr. Bongiorno: to adjourn the meeting at 8:05 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education