

**FACILITIES AND TECHNOLOGY COMMITTEE  
Litchfield Board of Education  
Regular Meeting**

**DATE:** Monday, March 21, 2016  
**TIME:** 6:30 p.m.  
**LOCATION:** Central Office Conference Room

**I. Call to Order**

**II. Approval of Minutes**

- a. Approve the minutes of regular meeting – December 14, 2015
- b. Approve the minutes of regular meeting – January 19, 2016

**III. Communications**

**IV. Public Participation**

**V. Facilities Update – Len Fasano**

**VI. Technology Update**

- a. Tech Team Update

**VII. New Business**

- a. Town Summer Facilities Work
- b. SPED Records Retention Software
- c. Contracts
  - i. Oil Contract
  - ii. Transportation Contract
  - iii. Greenleaf Contract
  - iv. Energy Contract
- d. Intermediate School Sally-Port

**VIII. Old Business**

**IX. Future Agenda Items**

**X. Adjournment**

*Members of the public are encouraged to attend all meetings of the Board of Education. We reserve time for Public Comment as indicated in the above agenda. Any individual recognized by the Chair to speak shall give his/her name, then group (if any) that is being represented and the subject to be discussed. The presentation shall be as brief as possible. Unless an extension is granted by the Chair, the speaker shall be limited to three minutes.*

*NOTE: Persons with disabilities who require accommodation to attend and/or participate in this Board of Education meeting should contact the Superintendent's office (860-567-7500) or Director of Special Services (860-567-7505).*