

Lenox Affordable Housing Committee & Trustees Meeting

August 5, 2014

Minutes *of Aug. 5*

Committee Members

present: Deborah Ferro Burke (DB), Ellen Jacobson (EJ), Kate McNulty-Vaughan (KMV) and Olga Weiss (OW)

absent: Jo Anne Huntley Magee (JAM)

Trustees

present: Jackie McNinch (JM), Deborah Ferro Burke (DB), Ellen Jacobson (EJ), Kate McNulty-Vaughan (KMV), Olga Weiss (OW)

absent: Jo Anne Huntley Magee (JAM)

DB served as chair, EJ served as clerk, meeting was opened at 9:08am.

MINUTES

Reading of minutes postponed until next meeting to allow more time for work on Housing Production Plan.

Members agree to review minutes of 5/9/14, 6/2/14, 7/21/14, and 8/5/14 on their own and come to the next meeting prepared to make corrections and accept.

NOMINATIONS and ELECTION for the remainder of the appointment year.

DB requested nominations for Committee Chair.

OW nominated DB....Second by EJ....carried unanimously.

Committee clerk

(EJ voted in, but (sorry) I did not note the Nominator or Second.....can you help?)

DB requested nominations for Chair of Trust.

JM nominated DB.....Second by OW.....EJ,OW,DB,JM approved; KMV abstained.

DB requested nominations for clerk of Trust.

JM nominated EJ.....Second by OW...approved unanimously.

OPEN MEETING LAW

Resources describing Massachusetts Open Meeting Law was handed out by DB and KMV.

A brief discussion was held about the requirements of open meeting law. EJ agreed to check in with Town Clerk about the proper method of submitting minutes for publication.

WORK PLAN TO UPDATE HOUSING PRODUCTION PLAN (HPP)

Members discuss suitable methods for updating the current HPP to conform with the 2010 Census and agree to accept "assignments" (outlined below) geared toward the completion of this task. They agree to submit their findings by the next meeting.

Committee member assignments:

JM---pp 7-15 (Background to Household Income community profile)

DB---pp 17-29 (Rental Housing)

KMV---pp 29-30 (Access to Ownership)

EJ---pp 32-36 (Senior Housing)

OW---pp 36-38 (Infrastructure)

additional: KMV agreed to research "Trends in building permits and sales"

DB mentioned "zillow.com" as a possible internet resource.

DB suggested "Focus Groups" be held to gain Community input specifically targeted to the HPP.

DB volunteered to oversee the update process.

TRUST BUSINESS

JM announced that there is a third candidate under consideration for the Housing Trust Grant Program.

Specifics of the Trust document and it's application to the Housing Trust Grant Program were discussed.

OTHER BUSINESS

EJ announced that she will be away for the entire month of September, 2014.

OW announced that she will be away from Aug. 21 to Sept. 9

NEXT MEETING: August 19, 9am to 10:30am Land Use Room, Lenox Town Hall.

Meeting was adjourned at 10:14am.

Respectfully Submitted,
Ellen Jacobson, Clerk, AHC and AHT (or spell out committee names ...)

Approved: