Minutes of the

Joint Loss Committee Meeting

Friday, June 7, 2013

8:00am

Members present: Warren Hatch, Chairman; Michelle Stevens; Roger Rice; Julie Glover, TA and Caren Rossi

Chairman Hatch opened up the meeting at 8:07 am.

**Minutes:**  
Caren Rossi asked if anyone had any issues with the minutes from the last meeting.  
  
Being none. Julie Glover made a motion to accept them.

Second by Roger Rice.

Vote: all motion carried.

**Injuries:**

Julie Glover, TA reported that there were not any new injuries or claims that she was aware of.

**Old Business:**

**Yearly Inspections**

Chairman Hatch asked if we had received letters to follow up the inspections that were done previous.

Caren Rossi explained no.

The committee discussed the outstanding inspections and will do them on Friday, June 7, 2013 at 8:00am. They are the highway department and the transfer station.

**New Business:**

**Fire Drill Plan**

Caren Rossi provided the committee with a Fire Evacuation Plan. The committee agreed it should be sent to all departments to use and then they could develop their own plan and elaborate if they choose. This should be sent to them in letter form.

**Next Regular Meeting:**

September 6, 2013 at 8am, in the Annex.

Roger Rice motioned for the meeting to adjourn at 8:27am.

Second by Michelle Stevens

Vote: All

Minutes by:

Caren Rossi, Secretary

JLMC