

Minutes of the
Joint Loss Committee Meeting
Friday, March 02, 2012
8:00am

Members present: Bill Stevens, Chairman; Michelle Stevens; Roger Rice; Julie Glover; and Caren Rossi

Chairman Stevens opened up the meeting at 8:21 am.

Minutes:

Chairman Stevens asked if anyone had any issues with the minutes from the last meeting.

Being none. Roger Rice made a motion to accept them.

Second by Michelle Stevens

Vote: all motion carried.

Wellness Coordinator:

Caren Rossi updated the committee that thru a grant with FEMA she has applied for three AEDs. They will be used at the Public Safety Complex for the shelter upstairs and downstairs, and the library as the backup shelter. She has not yet received written approval for the request. The grant is a 50 /50 grant and our 50% will be training of town employees for the AED's.

Caren Rossi also explained that she is working on a fitness challenge for employees to kick off the first day of spring, March 20th. She is thinking of calling it "Strive for Five", this will include to eat five servings of fruits and vegetables a day and to exercise five days a week. She will run this like the other challenges, weekly prizes and end prizes. The committee members all agreed.

Caren Rossi thought that possibly as a team building exercise as we discussed last year of possibly doing something like a "field day" for town employees. This could be done with minimal costs to town. This is just something to think about.

Caren Rossi explained that the LGC is doing a "Know Your Numbers" Campaign this year. This is a mini class that they do educating all employees about the important of knowing your numbers, blood pressure, cholesterol, sugar etc. The committee agreed this is something we should do.

Caren Rossi also explained we would be participating in Bike to Work again this year, this is in May typically the 2nd Friday.

Injuries:

Julie Glover, Town Administrator updated the committee with the latest injuries to town employees.

- a.) Slip and Fall for an officer at the Public Safety Complex. This is in the area on the police side where the water and ice runs off the roof and drains onto the

walkway. This has been an on-going issue. Bill Stevens and Julie Glover will look into this now that we have some snow and ice and address this problem and hopefully get it resolved.

- b.) An officer while doing a house check thru their deck and needed to have wrist surgery.
- c.) An on call Fire Fighter hurt her finger, but did not need medical attention.
- d.) An on call Fire Fighter was at a house fire and was taken to the hospital, treated for smoke inhalation and released. No further medical treatment was required.

Old Business:

Bill Stevens, Chairman explained that he still needs to label the smoke detectors, emergency lights and exit lights at the remaining buildings; he hopes to do that soon.

New Business:

Julie Glover also discussed the revised safety policy. When she wrote the policy for the Town of Newmarket, Inspector Roy from the DOL check to make sure that the LAB 1400 rules were correct and that only the items that applied to each department were in the policy.

Caren Rossi will look into these so we can move forward to the adoption of this policy.

Bill Stevens, Chairman asked about yearly inspections. The committee set up dates to begin these:

Thursday, April 19, 2012 8 am met at the Annex.

Thursday, May 10, 2012 8 am met at the Annex.

Thursday, May 17, 2012 8 am met at the Annex, (if needed)

Next Meeting:

The next meeting regular meeting is on Friday, June 1, 2012 at 8 am in the annex.

Roger Rice motioned for the meeting to adjourn at 9:02 am

second by Michelle Stevens

vote: All

Minutes by:

Caren Rossi, Secretary

JLMC