

Lee Heritage Commission Minutes of Meeting of July 19, 2018

Present Members: Laura Gund, Denis Hambucken, Patricia Jenkins, Liz McCaffrey, Scott Bugbee
(Member and Select Board Representative to the Commission)

Alternate Members: Anne Jennison and David Meeker

Visitor: Laurel Cox

Approval of Previous Minutes: Minutes of the meeting held on June 21 and July 11, 2018, approved with corrections.

Updates and Announcements:

Church Property and Parish House: S. Bugbee reported that the purchase and sales agreement for the Town's purchase of the Church property has been signed by both parties.

Town Center Vision Committee: P. Jenkins reported that the design consultants for the Town Center project are being interviewed on Tuesday, July 24.

Retirement Party for Randy Stevens: The Town will acknowledge Randy Steven's 38 years of service on July 25 at 6 – 8 PM at the Grange Hall.

Peter Little Bear: L. Gund reported that the Lamprey River Advisory Committee has decided to publish the book themselves and that a contribution to publishing the book from the Commission is not needed.

Mast Tree Benches: L. Gund will contact Dave Minor and ask for his proposed design for the benches.

OLD BUSINESS:

Town Archive Project: A. Jennison related the history of the Commission's "Moose Plate" grant. She found that the Commission has neither paid the Northeast Document Conservation Center for the consultation services nor submitted the required final report to the granting agency. She has contacted the agency and they have suggested that the report can be provided without a penalty. Two motions were presented to fulfill the needs of the grant.

Motion: L. McCaffrey moved and L. Gund seconded: *The Heritage Commission will pay the Northeast Document Conservation Center the sum of \$5,385 in payment for the consultation activities.* Passed unanimously.

Motion: L. McCaffery moved and L. Gund seconded: *The Heritage Commission will pay Sarah Cox the sum of \$500 for her service in directing the Archival Project with NDCC.* Passed unanimously.

A. Jennison also reviewed the activities described in the minutes of the special meeting held on July 11 and presented a draft letter to the Town Administrator summarizing the past and proposed activities of the archival project.

Signage for Registered Historic Buildings: D. Hambucken submitted several possible designs of plaques suitable for designating those buildings in Lee that are registered as historic places by the New Hampshire Registry. After some discussion a design and color were selected for the Town's historic buildings. Owners of privately designated buildings, who wish to install a plaque, may select an appropriate color for their plaque of the same overall design at the Commission's expense.

2019 Calendar: L. McCaffrey has accumulated approximately 25 photos and expects additional submissions. It was decided that the calendar should be submitted to the printer by the end of August so that copies could be available for purchase at the Town Fair. L. McCaffrey moved and L. Gund seconded:

Motion: *The Heritage Commission is to print 75 copies of its 2019 calendar for a cost not to exceed \$600.* Motion passed unanimously.

NEW BUSINESS:

Town of Lee Apparel: S. Bugbee suggested a design of tee-shirts and other articles of apparel displaying the Town's logo and, in some cases, other texts. The Select Board has approved the use of the logo

for this purpose. After some discussion the basic idea was approved with some modification of the design. L. Gund moved and L. McCaffrey seconded:

Motion: *S. Bugbee is to order 36 short sleeved tee-shirts and 12 polo shirts of mixed colors and sizes for a cost not to exceed \$500. Motion passed unanimously.*

Appointment of Town Historian: S. Bugbee moved and L. Gund seconded:

Motion: *The Chairperson of the Lee Heritage Commission is directed to request of Randolph S. Stevens that he accept the appointment as Lee Town Historian. Motion passed unanimously.*

Next Meeting: August 16, 2018

Submitted By _____
David Meeker