

Lee Heritage Commission Minutes of Meeting of May 17, 2018

Members Present: Laura Gund, Liz McCaffrey, Scott Bugbee (Member and Select Board Representative to the Commission)

Alternate Members: Cord Blomquist, Anne Jennison, David Meeker,

Visitors: Laurel Cox

Approval of Previous Minutes: Minutes of the meeting held on April 19, 2018, approved as written.

Updates and Announcements:

Financial Report: S. Bugbee reported that the Commission account balance is \$32,370.32 which includes \$4,600 remaining in the 250th Celebration account.

Mast Tree Benches: L. Gund reported that Dave Minor is preparing new designs for the benches.

Town Center Planning: S. Bugbee reported that a surveying firm has been selected to provide the survey needed for the Town's purchase of the Church property. Contract specifications for the Town Center Design are in preparation and possible legal issues are being investigated and prepared for.

OLD BUSINESS:

Town Event Aprons: S. Bugbee moved and L. McCaffrey seconded:

Motion: *The Commission will purchase 12 aprons with logo for an amount not to exceed \$200.*
Passed unanimously.

Town Pole Banners: L. Gund presented designs for the Farmers' Market banners from Amy Daskall. After considerable discussion a modified design was decided upon. The expected cost of the banners is \$82 each.

2019 Calendar: L. McCaffrey has not received any additional photos. Possible subject areas and actions which might generate additional photos were discussed without a decision. It was decided to attempt to have the calendars available for sale at the Lee Fair in September. Other marketing issues were discussed.

NEW BUSINESS:

Municipal Records Committee: A. Jennison reported on the actions taken at a recent committee meeting. The Town Administrator has asked the Commission to provide a reduced list of town documents and records that it proposes to conserve. The possibility of using "cloud" storage for the Town's records which could be linked to the Commission's website. At our next meeting Anne will provide a list of possible record types from which those to be preserved can be selected. C. Blomquist noted that from his experience it is very important to carefully investigate any proposed archival support software system as not all perform as their salesmen suggest.

Peter Little Bear: The book, written by David Allan and Leslie Hamilton, needs to have another edition as the first, printed by the Lamprey River Advisory Committee, has very few remaining copies. L. Gund was asked to provide an estimate of the cost to scan the book as the type-setting version has been lost. Scanning the book would be very expensive. L. Gund suggested that the Commission might provide financial assistance in reprinting the book. It was decided that the options will be discussed with Sharon Meeker, of the LRAC, who will be asked to attend the next meeting of the Commission.

Next Meeting: June 21, 2018

Submitted By _____
David Meeker