

# **Lee Heritage Commission**

## **Minutes of Meeting of November 19, 2015**

**Present:**

**Members:** Laura Gund, Denis Hambucken, Patricia Jenkins (Chair), Anne Jennison, David Meeker, Scott Bugbee, Member and Select Board Representative to the Commission

**Visitor:** Laurel Cox

**Approval of Previous Minutes:** Minutes of meeting held on October 15, 2015, approved as written.

**Updates and Announcements:**

**Lee 250<sup>th</sup> Anniversary:** S. Bugbee reported that most issues requested by the Dearborn Company relating to their planned encampment have been resolved. There are still questions concerning the special event proposed for the Mastway School but these will be considered in consultation with the school representatives.

**Lee Town Records Committee:** A. Jennison reported on the latest activities of the TRC. A consensus appears to be developing among the TRC that the Town's various departments should transport their records for preservation to a location assigned to them in the Safety Complex.

**OLD BUSINESS:**

**2016 Calendar:** The calendar has been sent to the printer and all are pleased with the results. A motion was made and passed unanimously to provide each owner of a pictured building with a copy of the calendar free of charge.

**Document Protection:** The advisability of employing a professional archivist to assess the Town's needs was discussed. It was decided that this expense is not justified at this time. The Commission will conduct a field trip to the Safety Complex to assess the storage facilities available in that building. A. Jennison will contact Sarah Cox and ask if she is willing to direct the archival protection process and, in addition, will initiate the task of moving existing documents to the Safety Complex.

**NEW BUSINESS:**

**Articles From Newmarket Advertiser:** The Lee Library has requested financial support for digitizing 20 microfilm reels of the newspaper spanning 1881 to 1930 for a total cost of \$2,150. A motion was made, seconded, and passed unanimously to allocate \$2,150 to support this activity.

**Burleigh-Demeritt Farm:** It was decided to invite Martha Butterfield, the author of a book concerning the history of the family and house, to discuss her plans for the future at a coming meeting of the Commission.

**Next Meeting: December 17, 2015**

Submitted By \_\_\_\_\_  
David Meeker