

**Lee Heritage Commission  
Minutes of Meeting of October 15, 2015**

**Present:**

**Members:** Laura Gund, Denis Hambucken, Patricia Jenkins (Chair), Anne Jennison, David Meeker  
**Ex Officio:** Scott Bugbee, Select Board Representative to the Commission

**Visitors:** Laurel Cox, Sarah Cox

**Approval of Previous Minutes:** Minutes of meeting held on September 17, 2015, approved as written.

**Updates and Announcements:**

**Annual Report FY 2015:** L. Gund will prepare a draft of the Commission's report.

**OLD BUSINESS:**

**2016 Calendar:** D. Hambucken reported that he has completed a draft of the calendar and once the text for the pictures and dates of Town events are included it will be ready for the printer.

**250<sup>th</sup> Celebration:** A motion was made and passed unanimously to engage Epping's Dearborn Company of reenactors to present two programs, the first involving the planned mast tree harvest during the winter and the second on July 15-17, 2016, involving an encampment at Little River Park. The motion included payment of \$500 as a contribution to the Company. The Company offered to do an extensive program at Mastway School for an additional \$500. A decision on this item was deferred until the offer is discussed with school authorities.

**Hobo Shed History:** P. Jenkins will circulate material from Town Report's relating to the use of the Hobo Shed as a refuge for transients.

**NEW BUSINESS:**

**Town Document Preservation:** A. Jennison and Sarah Cox led a discussion of the procedures and costs associated with the preservation of historical documents. S. Cox described the usual time sequence involved in the development of a comprehensive document preservation program and the physical environmental conditions that are preferred. She agreed to provide an estimate of the costs of a professional "needs assessment" to be included in the 2016 budget request. Following the discussion the Commission examined the list of town documents available for archiving and selected those if felt essential for preservation.

**Lee Town History Trail:** A. Jennison noted that material describing the History Trail should be included in the E-Crier in order to increase interest in the Town's history and the incidents and locations referenced in the Trail.

**FY 2016 Budget Request:** After a discussion of the various on-going and proposed activities of the Commission it was decided that the current funds available are sufficient and no additional funds will be requested for the coming year.

**Grant Opportunities:** A. Jennison presented a list of possible granting agencies for support of the Commission's activities such as moving the Hobo Shed from its current location.

**Next Meeting: November 19, 2015**

Submitted By \_\_\_\_\_  
David Meeker