

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Bill Humm, Patricia Jenkins, Bob Munger, John and Anne Tappan, Caren Rossi, Chief Dronsfield, Steve Bullek, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Bugbee calls the meeting to order at **6:30 pm**.
2. Chairman Bugbee opens the meeting up to public comment. There is none.
3. Chairman Bugbee opens up the Discretionary Preservation Barn Easement Public Hearing. Bob Munger, 45 High Road, presents his easement request. It is a renewal. He states that very little has changed over the last 10 years except they have replaced the roof on the workshop. Chairman Bugbee notices that the year on the application form should say tax year 2018 and not 2017. TA Glover makes this adjustment.

Pat Jenkins, Heritage Commission, confirms that the Heritage Commission has discussed this Easement and does not have an objection.

Bill Humm, Birch Hill Road, speaking as an individual and not as a Conservation Commission member states that in 2008 he wrote a letter in support of their proposal and he is recommending that same support again.

Chairman Bugbee asks the Board their permission for the Heritage Commission to do site visit of the barns as they come up for easement renewals. The Board is ok with this.

Chairman Bugbee moves to approve the Nooney and Munger application for a Discretionary Preservation Easement on the barn for a ten year term and a 75% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

4. Steve Bullek, Highway Supervisor, asks the Board if the highway department can start working 10 hour days instead of five 8 hour days from now until Columbus Day. The highway staff suggested alternating Monday and Friday so there is coverage every day of the week. Selectman LaCourse asks the TA what is the Transfer Station doing? TA Glover states that some employees work 12 hour days and then the part-timers work less than that. Selectman Brown asks Mr. Bullek what his recommendation is. He states that four 10 hour days is great when you have projects going on because it gives more time to be able to complete them in a day without getting into overtime. He recommends working four 10's. It also gives the guys a break after plowing snow all winter long. Selectman LaCourse would rather see full coverage M-F. TA Glover indicates that a written agreement is not necessary. If it doesn't work out they will return to five 8 hour days. Chairman Bugbee moves to authorize the Highway Supervisor to change the work schedule such that each employee works a four day week but at least 2 employees are working M – F. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
5. Chief Dronsfield was informed about a month ago that some stone materials were stolen from the highway garage area and that this was not the first time. The Chief asked Eastern Alarm to

look at the highway buildings and provide a quote. For 8 cameras, labor and miscellaneous supplies it comes to \$5,566. If this is something the Board wants to move on then he can get 2 more quotes.

Selectman Brown asks about installing gates instead. The Chief refers to Mr. Bullek. Steve says that would be fine; however, there will be issues with how the residents will get salt and sand from the garage over the weekend. There will be a salt vs sand issue with residents who don't want one over the other. Selectman LaCourse prefers the camera system. He thinks not only does it help with theft but it helps with any liability issues that may occur. The Board would like to move forward with getting two more quotes. The Chief states that this would be the same system that is installed at the PSC and the Transfer Station. The Chief will get two more quotes. The money to pay for this will come from the Town Buildings Capital Reserve Fund.

John Tappan states that payment for the cameras for the Transfer Station can come out of the Transfer Station Capital Reserve Fund because they are functioning to ensure the proper flow and handling of material at the Transfer Station. They discussed that for other buildings this would not be the case. Payment for cameras for other buildings would have to come out of Town Buildings CRF.

Steve Bullek adds that there are people who come in for salt/sand mix who he is not 100% sure live in Lee. They do not have Transfer Station stickers. Selectman LaCourse points out that they could have private trash pickup. Chief Dronsfield states that there is an issue with proper identification but that is a discussion for another time. They discuss the possibility of a residence sticker.

6. Caren Rossi, P & Z Administrator, informs the Board that she will go over her legal line item budget due to another case starting. TA Glover does not think there is going to be any room to absorb it from the general fund legal budget. She adds that it may even be possible that that budget is going to go over. They may need to identify other places to get the funds. All the DTC bills have not come in and the Town has not been served yet with the new court case so there is no way to tell what the overage is going to be at this point per Rossi. Chairman Bugbee asks that they keep the Board apprised of the costs.
7. a) Chairman Bugbee moves to approve the Resolution between the Town of Lee and the Oyster River Cooperative School District as presented. Selectman Brown, seconds. All in favor.
Motion Carries.
b) Chairman Bugbee starts the discussion relative to the future of the PSC. He thinks that at some point the upstairs will be needed for when the fire department goes full-time. The Board agrees that they will need room to expand the fire and police department. The PSC needs to stay the PSC and at some point the meeting rooms will not be available and people will have to go elsewhere.
8. a) TA Glover refers to the information in the agenda which outlines some of the data that the Recreation Commission collected during their last survey. If there is anything further that the Board wishes to discuss with regards to this, the TA suggests bringing the Rec Commission and the Program Director to the next BOS meeting. The Board agrees.

Steve Bullek asks the Board if it is possible to make the Pavilion and LRP nonsmoking. There are no signs indicating that there is no smoking. TA Glover states that the policy indicates that LRP is no smoking. Permission granted to put up signs. Caren Rossi asks if we can also put up a no smoking sign at the swap shop. She said she went in a few weeks ago and it smelled like cigarette smoke. The Board says yes. Selectman Brown states that they last time he was at LRP he noticed that the plastic culvert has a triangular opening that a small child could crawl into. He asks if we could put bars or something over the culvert to keep children out. Steve said he would take care of it.

b) TA Glover reported that she contacted Interware who handles the Towns credit card transactions and the Town does not get the interchange fees; therefore, the Town would not be party to the class action lawsuit that has been filed against Visa/Mastercard.

c) TA Glover states that after receiving a request from the Society for the Protection of NH Forests asking the Town if we are aware of any problems concerning solid or hazardous waste on tax map/block/ lot 2/5/2 and 2/5/6 she checked with department heads and the Conservation Commission and no one is aware of any hazardous waste on these sites.

9. Chairman Bugbee moves to accept the Consent Agenda as presented. Selectman Brown, seconds. All in favor. **Motion Carries.**

Selectman Brown wants to discuss the Master Plan that was issued in 2016. He thinks that the Board needs to be paying more attention to the Master Plan on at least an annual basis. He would like to see a revision or update every year. Caren Rossi states that the Planning Board drafted the Master Plan so she can go back to the Planning Board meeting in May and ask them to reach out to the departments who submitted information and ask them to give an update. Selectman LaCourse adds that they can add an Addendum in the back. The Board asks about the assessment of the last Master Plan that they asked for. Ms. Rossi states that the Planning Board sent that out to the Committees and Commissions, she received the information back but the Planning Board has not reviewed this information yet. Selectman Brown states that it is going on 3 years now. There is a short discussion about what is in the Master Plan and what should or shouldn't be there. Ms. Rossi reminds everyone that the Select Board cannot change the Master Plan. The Board understands that. Chairman Bugbee states that if there are things in the CIP that the Board does not want to spend money on then the Town shouldn't be saving for it. And there should be things in there that the Town is not saving for.

10. Chairman Bugbee moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a) and (c) at approximately **7:20pm**. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **7:56pm**.
11. Chairman Bugbee moves to seal the nonpublic meeting minutes. Selectman LaCourse, seconds. **Motion Carries.**
12. Chairman Bugbee asks the TA to notify all departments that the Board does not allow 12 hr. regular work sessions for staff. If it is occurring it shall cease effective immediately.

SELECT BOARD MEETING MINUTES

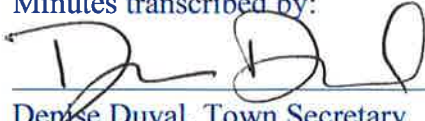
April 22, 2019

PAGE 4

Chairman Bugbee lets the Board know that the historical building signs are going up now and Barn easement sign notices are going out and that the demo sign is done. The new banners are also up thanks to Mr. Bullek.


- 13. Chairman Bugbee moves to adjourn at **8:00pm**. Selectman Brown, seconds. All in favor.
Motion Carries.

Minutes transcribed by:



Denise Duval, Town Secretary

5/6/19
Date

Minutes accepted by The Lee Select Board:


Scott Bugbee, Chairman


John LaCourse


Cary Brown