

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Larry Kindberg, Scott Coughlin, Sue Caswell, Jim Rozyski, Randy Stevens, Toby Van Aken, John and Anne Tappan, Dean Rubine, Jen Messeder, Amy Schmidt, Erick Sawtelle, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Bugbee calls the meeting to order at **6:30 pm**.
2. Chairman Bugbee opens the meeting up to public comment. There is none.
3. Caren Rossi, P & Z Administrator, reminds the Board that back in January there was a fire at Forest Glen Campground. At that time Ms. Rossi did not think that Mr. Coughlin needed site plan review so he was issued a building permit on March 4th to reconstruct the burnt building which was burned in its entirety. The permit shows the new building squaring the old L shape off. Last week P & Z received a letter from one of the abutters challenging this permit and because of this challenge Ms. Rossi issued a Cease and Desist Order for the construction of the building. Mr. Coughlin has requested that the Board override the Cease and Desist Order to allow him to continue the construction of the building at his own financial risk as it goes through the Planning Board process. His site plan approval is on the Planning Board docket for Thursday, May 9th.

Scott Coughlin states that business opens in a few weeks and he really needs the rec hall open for the season residents. This building incorporates the rec hall, office and store. This is Mr. Coughlin's first year owning the business and he would like to see as little disruption as possible to the tenants. There are people who have been coming here for 35 years and he was hoping not to disrupt this experience.

Chairman Bugbee moves to annul the Cease and Desist Order issued by the Planning & Zoning Administrator Caren Rossi and allow the construction of the replacement of the burnt building to continue, at owner's financial risk, while it goes through the Site Review process with the Planning Board. Selectman Brown, seconds. All in favor. **Motion Carries.**

4. a) The Board does not have any issue with the changes that were made to the Organizational Guidelines and the TA will bring a final to the next Board meeting.
b) Nothing was discussed.
5. c) Steve Bullek, Highway Supervisor, informs the Board of his paving plan for this year. He has about \$19k left from last year's paving budget. He has contacted the company who won that bid last year and they are going to come down to pave Love Lane and the small section of road around the triangle where the Christmas tree is located. Then they will do Clement Way and back to the list to do Sackett Road, Joe Ford Road, Snell Road, Angell Road, Randall Road, High Road and Recycling Center Road. He will also shim Snell Road. This should leave him with \$18k to carry over in case they have patches or if the swap shop parking lot ends up happening.

b) The tennis court at the Mast Way Field (Town Field) is in really bad shape. There are pieces of cross fencing missing and some is not attached. Bullek is asking for permission to take the fence down for safety reasons. He has spoken to the Rec Commission.

Larry Kindberg, Rec Commission Chair, states that they have been putting money away in the trust fund to redo the tennis court. He says there is a tree root lifting the pavement and it is quite dangerous. He would like to close the court as well until there is a plan to repair or redo. The Rec Commission does not have an issue with taking the fence down. Selectman LaCourse asks if there is still the thought of getting rid of that court and building a new one at LRP. Mr. Kindberg states that they haven't gone that far in their discussion. They have not planned out the extra space down at LRP. Both Selectman LaCourse and Brown say ok to take the fence down and as long as the Rec Commission is ok with it to dismantle the court as well. The Board gives Steve permission to look into moving the electrical closer to the monument.

a) Steven Bullek and Jim Rozyski are present to get final approval for the Mast Way School Drainage Easement which includes cutting down 2 trees in order to install a catch basin. Mr. Humm, Conservation Commission Chair has walked the property and is ok with the 2 trees that they wish to take down. Mr. Bullek is ok with them as well. Chairman Bugbee moves to approve the presented drainage easement to allow the Mast Way School to install and maintain a catch basin, including tree cutting, on Town of Lee property located on the south east side of the Mast Way School. Selectman Brown, seconds. All in Favor. **Motion Carries.**

6. Amy Schmidt, Solid Waste Committee Chair, states that the committee recently voted to suggest to the Select Board a compost pilot program. They are interested in gauging interest and obtaining experience in municipal composting at the Transfer Station. They would advertise for up to 200 people/families to do this program. The Town would provide the bags (about 8 cents per bag). Participants would have to bring their food waste including meat and dairy to the TS where there will be Totes that will be picked up every week by Mr. Fox. Mr. Fox charges \$14 per Tote that they pick up. The committee anticipates having 1-2 Totes. The committee suggests that this trial would be at most 6 months long and would at most cost the Town \$800. The committee is curious as to how much interest there is and how much tonnage will be diverted from municipal solid waste and how much and what labor would be required to implement composting at the TS. The bags will help with keeping the project clean. NH does not allow municipal composting of meat and dairy. Mr. Fox is already servicing the schools in our school district and Newmarket just signed on as well. Mr. Fox has agreed to let us run this pilot program; therefore, there is no contract for 6 months. The composting goal is to offset the MSW which is \$80/ton. TA Glover asks if Mr. Fox also charges for the weight. Amy says no. He only charges per pick up. There is a variety of other items that they will accept in the compost as well.

Toby Van Aken says they have a few ideas as to where to place these totes. They should be near a water supply in order to keep the area clean. Mr. Van Aken says he has enough in his budget to get this pilot program going. Selectman LaCourse thinks this is a good idea. He applauds the committee for working in the direction of reducing tonnage in the Town.

Erick Sawtelle asks that committee if it has thought about doing a survey prior to implementing the program to see what the interest would be and to find out what people are doing now

particularly the compostables and food waste. Amy thinks that just going ahead with the pilot would test how many people are truly interested in composting. They are not going after the people who are already composting at home. Mr. Sawtelle states that the way the law will be written he is pretty sure that the Town will have to have an enclosed facility in order to compost food waste. Amy says that they won't know until they try and they think that this is the best way to collect the data. The Board is in favor of doing this program for 6 months. Dean Rubine states that they do not want this to cost the Town money, but they would be thrilled to have a huge response. The committee talked about cutting the pilot short if it appeared as though the \$800 was going to be reached sooner rather than later.

7. a) TA Glover was asked to look into the impact the Bond vote failing this past March had on the expenditure of the remaining funds from the 2018 Warrant Article relative to the project. It is her understanding that there is approximately \$37k left of the original \$115k. The answer that she received from NHMA is that the 2019 vote doesn't override the 2018 vote. The \$37k can be spent but it has to be spent on the purpose from the original 2018 Warrant Article which was preliminary engineering and schematic design. In order to spend past June 30th, 2019, the Board needs to vote in a public meeting to encumber it.

Amy Schmidt asks the Board if they voted to move forward on the pilot program. The Board confirms that they agreed to move forward.

b) TA Glover reminds the Board that the company that the Town uses to manage our website was purchased by a company called Civic Plus and the technology that powers our website is old and obsolete; therefore, they are phasing it out starting this month. The decision was made to stay with Civic Plus and upgrade the system. Through the budget process the funds were approved to upgrade to the new platform. TA Glover requests permission to enter into a contract now so that the migration progress can begin sooner rather than later. To do a full website re-design with a custom design is \$4500. There is \$1000 in this year's budget which they will take now and we are to pay the balance from the 2020 budget starting July 1st. The contract that was negotiated remains the same. Training is included in the re-design. Chairman Bugbee moves to grant the Town Administrator authority to enter into the contract with Civic Plus as presented. Selectman LaCourse, seconds. All in Favor. **Motion Carries.**

8. Chairman Bugbee moves #8 to after #10.
9. Chairman Bugbee moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a), (c) and (l) at approximately **7:18pm**. Selectman Brown, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **7:41pm**.
10. Chairman Bugbee moves to seal the nonpublic meeting minutes. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**
8. Chairman Bugbee moves to accept the Consent Agenda as presented. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

SELECT BOARD MEETING MINUTES

April 8, 2019

PAGE 4

- 11. Chairman Bugbee asks the TA to look into the class action lawsuit that he saw in the paper. He passed on the particulars to the TA. Selectman Brown states that usually they send out a form if you are eligible to receive anything. The TA will double check.

Chairman Bugbee states that the TCVC is looking for direction from the Board on the use of the PSC for the next 15-20 years. He wants them to think about this and be ready to talk about it at the next meeting.

The TCVC will be discussing the Lavallee payment at their meeting on Wednesday at 1pm.

Selectman LaCourse discusses the goals for next year at this point. 1. Update the facilities which they have already discussed. 2. Are they meeting the recreational needs of the Town. He would like to do a survey or something. He would like to get data/feedback on what to do about ORYA. Selectman Brown agrees. Do we meet the needs of the seniors as well as the children. They would like to talk to the Rec Commission about this.

Chairman Bugbee's focus for 2019 is to get the Town Center issue solved. He thinks that they need to look at splitting the options up.

Selectman Brown wants to work on Town Hall whether it is fixing or renovating.

April 18th there will be a tour of the Parish House at 6pm and a meeting at 7pm following the tour at the Town Hall.

- 12. Chairman Bugbee entertains a motion to adjourn at **8:05pm**. Selectman LaCourse so moves. Selectman Brown, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:




 Denise Duval, Town Secretary

4/22/19

 Date

Minutes accepted by The Lee Select Board:



 Scott Bugbee, Chairman



 John LaCourse



 Cary Brown