

Board members present: Chairman Brown, Selectman Bugbee and Selectman LaCourse

Others present: John and Anne Tappan, Bill Humm, David Jernigan, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Brown calls the meeting to order at **6:29 pm**.
2. Chairman Brown opens the meeting up to public comment. David Jernigan, 3 Clay Lane, would like to ask for a public hearing on the issue of taking sand out of 3 Clay Lane and also, if this does go through he asks if all the sand can be taken at once instead of over 20 years? Chairman Brown tells Mr. Jernigan that the TA will be discussing this topic later in the meeting if he would like to stay to hear that he is welcome.
3. Chief Dronsfield presents the Board with 3 quotes for a security system for the Transfer Station. He has met with the 3 vendors. He mentions that the cameras will cover the entire back area, around the swap shop and the large employee only entrance to the TS. He suggests putting up a sign at this entrance saying "Do not enter. Authorized Personnel Only". Eastern Alarm did the system at the PD and he recommends using them for this project as well. In order to get the proper coverage 16-17 cameras will need to be installed. The main computer will be in the TS Manager's office. There is a possibility of a wireless remote connection for the PD as well. They can post a sign indicating that a video recording is being taken. Selectman LaCourse suggests putting one out by the entrance gate for those who might dump things out there before the TS is open. The Chief will look into that. The Chief states that the recordings can be stored for as long as we want, but their typical length of time is 30 days and the resolution will be good enough to see people's license plates. Chairman Brown moves to approve the recommendation to grant the Town Administrator the authority to enter into a contract with Eastern Alarms Inc. to install a security camera system at the Transfer Station for an amount not to exceed \$16,417.00 and to utilize funds from the Transfer Station CRF for this purchase. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
4. e) TA Glover states as a reminder that the Select Board gave approval to the Highway Supervisor to move ahead with the plans for the Town owned excavation gravel pit off of Clay Lane. TA Glover says that she, Mr. Bullek and Caren Rossi have been working on the next steps. The Town is not exempt from most of the provisions in RSA 155:E. The Town will need to get an Alteration of Terrain permit which will involve engineering, and an appraiser to find out what the value of the land is and what the impact, if any, will be on the neighbors. There will need to be a reclamation plan and there will need to be a Public Hearing in front of the Planning Board. The Town's attorney does not think that the Town needs to get a zoning variance. They will report back to the Board once they know what the costs are. TA Glover has asked the Trustees of Trust to discuss at their next meeting whether any of the funds can come out of the Highway and Bridge CRF. A lot has to happen before digging begins. The abutters will be notified of a public hearing and meetings will be posted on the Planning website. Mr. Jernigan states that he wants everything to work out for everybody. He doesn't want to cause problems and wants everybody to be happy. He thanks the Board and leaves.

Bill Humm updated the Board on the Conservation Commission meeting that took place last Monday night. Mr. Humm states that although there are only 2 direct abutters there is a trail through the property that is used by many individuals in the neighborhood. He wants to make sure that there is some way to notify other interested parties. The Commission has offered to meet with the direct abutters and/or anyone else who comes along to do a site walk because Mr. Bullek said that he would not be excavating the totality of the property over the 20 years. There is a significant portion that would not be useful material; therefore, there would be a wooded buffer that would protect the residences on Clay Lane. At the request of Mr. Jernigan, the site walk has been put off until the spring. TA Glover adds that the statute requires a minimum 50 foot buffer.

a) TA Glover presents the Board with a check for \$500 from the HealthTrust to be approved as Wellness Funds for the Town Secretary to spend on campaigns within the Wellness Program. In the past there have been programs in which employees earn points and the employee with the highest earned points wins a gift card and there have been very successful healthy lunches held at Town Hall. Chairman Brown moves to accept \$500 received from the Health Trust for the Wellness Program, funds to be spent on campaigns within the Wellness Program and grant Lee Town employee's permission to participate in campaigns within the Health Trust Wellness Program as presented by the Wellness Coordinator throughout the 2019 calendar year. Selectman LaCourse, seconds. All in favor. Motion Carries.

b) TA Glover informs the Board that there is a gentleman who has applied for the part-time TS position at the current wage. TA Glover points out that because there is an entire class of employees, part-time solid waste operators, if we raised the rate for one then we would have to raise the rate for all of them. The attached spreadsheet shows the costs. There could be a problem with the budget should we raise all of these wages. It would be her recommendation and Mr. Van Aken agrees that they keep the rate at \$15.61 for now. Select Board agrees.

c) TA Glover presents the draft Voter's Guide. This year it is more pages than it has been in the past which increases its cost. They review the cost between the color brochure and the black and white brochure and agree to go with color for the TCVC brochure. Selectman LaCourse would like to see the CRF balances listed at the end of warrant article #3 taken out. It is confusing. After some discussion the Board agrees.

The Board agrees to add the following language to #4: *The renovations can't be completed unless a new Municipal Office Building is built and staff relocated. The Select Board proposes setting aside \$200,000 over two years...*

The Board agrees to add the word "house" into #16 and the following language to the end of #16: *The Parish House doesn't interfere with any of the proposed Town Center Project plans.*

The Board agrees to have it delivered on 2/26/2019.

d) TA Glover presents the request to approve for deposit funds received by Primex for damages to the #3 Tanker less a \$1000 deductible. Selectman LaCourse moves to pay the fire department's insurance deductible out of the contingency account. Selectman Bugbee, seconds. All in favor. **Motion Carries.** Chairman Brown moves to accept \$3731.96 received from Primex, for damages incurred by the Fire Department's #3 Tanker, and authorize the payment of said funds towards three outstanding invoices for services rendered to fix said tanker. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

5. Chairman Brown moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

6. Chairman Brown moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a) and (l) at approximately **7:15pm**. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **7:32pm**.

7. Chairman Brown moves to seal the nonpublic meeting minutes. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**

8. Selectman Bugbee asks the TA if she could find out how much money the Town is saving in electrical bills since they replaced all the lights with LED bulbs.

Selectman Bugbee states that the department head training is now set up and asks the Town Secretary if she could have lunch available after the training. Selectman LaCourse will not be able to attend. The training is 9am – 12pm, lunch to follow.

TA Glover just received a text from the police chief who says that he spoke to Eastern Alarm. They said they can swap out one of the cameras in the front with one that can read a license plate at the front gate for an additional \$660. Selectman Bugbee moves to increase the funds to Eastern Alarms for a zoom camera at the front gate in the amount of \$660.00. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

Chairman Brown moves to adjourn at **7:37pm**. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:



Denise Duval, Town Secretary

2/25/19

Date

Minutes accepted by The Lee Select Board:



Cary Brown, Chairman



Scott Bugbee

John LaCourse