

Board members present: Chairman Brown, Selectman Bugbee and Selectman LaCourse

Others present: Caren Rossi, Patricia Jenkins, Anne and John Tappan, Dr. James Morse, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Brown calls the meeting to order at 6:29 pm.
2. Chairman Brown opens the meeting up to public comment. There is none.
3. a) Dr. Morse, Oyster River School Superintendent, updates the Board on school district news. The district is at 2205 students this year. This is one of the highest enrollments since he has been superintendent in the last 6 years. Mast Way School is in the process of adding 4 new classrooms. One dedicated as a music classroom and then 3 for regular classroom education. This project will be done by Thanksgiving. At the 2nd meeting in November they plan on inviting the Select Board to come and open the building in its new form. There will be a locked vestibule. The secretary and the principal will be out in the front area with an open line of sight for safety purposes. The front entrance was funded by a \$560,000 grant from the State and the 4 classrooms were paid for out of the operating budget. He thinks that the community will be very pleased. All the windows were also replaced this past summer.

The School Board's major goal for this year is the Middle School. There is a visioning workshop taking place this month that Selectman Bugbee will be attending as well. The workshop is to discuss what they want in a new middle school. The committee that Selectman Bugbee was on last year came up with two options. One is to stay on the site they are on and the other is to move to another property. They initially identified half a dozen properties and quickly whittled it down to 2. Then it was 1 since the other property was owned by the University and they were not interested. The committee prefers to stay where they are now, but is still looking at the offsite location. No decisions have been made. The final decision relating to site should be made this fall by the School Board. 17 months will be spent presenting a recommended structure for the new school and what it could look like and then a year from February presenting the final option for consideration and then finally in March of 2020 will be the vote. They need 60%.

The 2nd goal for the Board is the Strategic Plan. The last one ends June 2019. He suspects the Board will adopt the new plan in February.

The School Board has asked Dr. Morse to build a Recruitment Plan where they can hire diverse staff. Minority students do not have adult representation for their particular race.

One of the things that came out of the community is building a sustainable building that is green, net zero, affordable and meets student's needs.

Selectman LaCourse asks what the demographics of the student population are. Dr. Morse states that about 1% are black, 3% are Chinese and 1% are all others. There is an even less diverse teaching and support staff population.

Dr. Morse anticipates that there will be about 2100 students for the next 5 years. There was; however, a much smaller kindergarten than anticipated. It takes about 3 years to figure out if that is a trend or not.

The Mast Way Elementary School has been awarded the Blue Ribbon Award from the Federal Government which is for academic performance in **every** category. It was the **only** school in the State of NH to be recognized for this award by the Federal Government.

b) Dr. Morse states that all over the State of NH communities are getting frustrated with the lack of progress in relation to the funding of public schools. This has been motivated by Select Boards and Councils across the State. They are trying to get Concord to recognize that there is a direct relationship between how much you fund schools via property tax and the actual property tax people pay. NH provides about \$3600 per student. Maine provides about \$9000 per student.

4. Pat Jenkins, Heritage Commission Chair, presents an application from Donna Eisenhard to be an alternate on the Heritage Commission. The Commission welcomes her. The Commission also would like to move Anne Jennison into a full membership. (This application is in the Consent Agenda.) Selectman Bugbee would also like the Board to consider increasing the membership of the Heritage Commission from the 5 that was originally voted in to the 7 that is allowed under the statute. Ms. Jenkins adds that this needs to be as a Warrant Article and asks that this be done when the time comes. The Board supports this. Chairman Brown moves to approve a full 3 year Alternate membership appointment to Donna Eisenhard to serve on the Heritage Commission. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
5. Caren Rossi, Planning and Zoning Administrator, advises the Board that Jamco Excavators was the low bidder for the James Farm fire pond and at the time that they did the fire pond bidding the Town Engineer suggested that they keep the existing overflow pipe that was there. A few weeks after when the Fire Chief went out to check the levels of the pond he noticed that there was a hole blown in the pipe. Now this pipe needs to be changed or the pond won't fill. Jamco has given a price and Ms. Rossi is asking for the Board's approval. Chairman Brown moves to approve Jamco Excavator's proposal to replace the steel corrugated drain in the James Farm Fire Pond for the amount of \$5502.00 and to expend funds from the Fire Pond & Cistern Capital Reserve Fund. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
6. Toby Van Aken, Transfer Station Manager, is requesting to update the security cameras at the transfer station for safety reasons. He presents 3 quotes to the Board. Chairman Brown asks if they are looking for something specific relative to a problem they are having. Mr. Van Aken says that there have been accidents and residents roaming around. Chief Dronsfield states that there is a huge liability around the transfer station with the amount of vehicles and foot traffic going back and forth. He says that they need a better security system to keep people in check and to review if someone is claiming an accident. There have been several incidents where people are going in the undocumented areas and dumping AC units which cost the Town money to dispose of. It makes sense to have a good security system in place to protect the Town in the long run. He has gone over where the cameras should be placed and they do not need to be watched all the time. Everything is recorded. Retention is usually 30 days. There have been more issues and adverse events happening at the swap shop also. This will help keep

an eye on things better. The current system is useless according to the Chief. The company that the police department uses out of Plaistow does a good job. He will get with Mr. Van Aken to see which vendors gave a quote. Selectman Bugbee asks why we are looking at cameras that turn and zoom if no one is going to be monitoring them. Chief Dronsfield says that they only need stationary cameras. Selectman Bugbee asks the Chief if he would work with Mr. Van Aken and the TA to tighten up the proposal. The Chief says he will also get the company that did theirs put in a quote as well. The Board tables this for another time.

7. Selectman Bugbee states that the Municipal Association document still is not ready. This item is tabled again for next meeting.
8. Selectman Bugbee would like to give out another volunteer of the year award this year. The Board would like a notice to go out asking for nominations by mid-November.

There has been a notice in the E-Crier with regards to searching for the oldest living resident of Lee and so far we have one that is 95. There are several feelers out there looking for anyone who may be older. We hope to make the announcement at the next meeting.

9. a) TA Glover presents an agreement drafted by the engineers that are working on the project for the Durham UNH water system. TA Glover, Ms. Rossi and Durham's Town Engineer have had the opportunity to review and make comments on the document. Before it goes to the Town's Attorney she wanted to bring it to the Board for review. Selectman LaCourse asks if TA Glover feels comfortable with this agreement. Both she and Ms. Rossi do not believe that the water line is in the Town's Right of Way. Selectman LaCourse does not want to give up any rights. This project is not supposed to cost the Town of Lee anything. Selectman Bugbee agrees with Selectman LaCourse with regards to not giving up any rights. They want to keep the 1987 addendum, the 15% language (the Town of Lee's reserve increases to 15% of the daily maximum safe yield if the well produces more than 700,000 GPD), add the protective radiuses and outline the sites. Selectman Bugbee asks if TA Glover can check with Durham to see if there has ever been in their records a complaint from a Lee resident about something happening to their wells. This new agreement will only cover those wells that were in existence at the time the agreement was executed in 1984.
- b) The Town Secretary updates the Board on more information that she has found out with regards to the electronic message board from TV Liquidator. There is some question as to exactly how far away one can be in order to program it. The TS spoke to the principal from Epsom Central School. They did purchase 2 of these signs about 3 years ago and mounted them back to back so the message can be seen on both sides. They love them. Epsom got a 5' x 3' sign. We might be looking at 83" x 16". TA Glover asks how many messages can go up at one time. Chairman Brown would like to see more than one or two messages. They would like the TS to ask our IT if it could be hooked up to the wireless system.
- c) TA Glover revisits the scheduling issues that we are having with the public safety complex. For example, tomorrow night there is an ABC/Select Board meeting in the 2nd floor conference room, a LRAC meeting in ½ of the 1st floor, the VFW is meeting in other ½ of the 1st floor and the Sustainability Committee wants to meet in the non-public room. TA Glover wants to know the Board's thoughts on having other groups meet in the non-public room during Select Board

meetings. Selectman LaCourse states that they need the room available to them should they need to go into non-public for any reason; therefore, he prefers that it is not available while Select Board meetings are in this (2nd floor) meeting room. Chairman Brown agrees. Selectman Bugbee agrees for during Select Board meetings but not during ABC/Select Board meetings. TA Glover also points out that the Select Board meetings and ABC/Select Board meetings are recorded; therefore, it may interfere with the recording going on in this larger room. This will lead to some bumping issues. There is a suggestion to use the EOC room. The Board agrees to allow them to use it only this one time and only if it is cleared by the Fire Chief. This rule not to use the nonpublic room while there is a Select Board meeting on the 2nd floor will go into effect October 10th.

d) TA presents the Board with a revised sentence taken from the recording with regards to a statement Mr. Banks made about him and Mr. Stevens doing the lighting upgrade about 10 years ago. Chairman Brown moves to approve replacing the 3rd sentence under #7 with the following language "About 10 years ago the Town upgraded the lighting in the fire bays and Transfer Station. They wanted to do the library but the library was on PSNH which had no incentive money so Bill Stevens and I (Mr. Banks) did it ourselves." Selectman Bugbee, seconds. All in favor. **Motion Carries.**

e) TA informs the Board that she will be meeting with the LED rep to go over some particulars about the project.

TA informs the Board that she received an email today from the Chair of the Cemetery Trustees which was sent to Mr. Stevens with regards to a recent request for a burial. The Cemetery Trustees were asking that Mr. Stevens as a volunteer do the layout which is the work of the sexton and that the new highway supervisor does the burials. This was not her understanding from when the Cemetery Trustees came to the Board. The Board agrees. The Board states that the Cemetery Trustees can contract with whomever to do the burials and they are responsible for hiring a sexton as well if they want one. The Board agrees that the highway department can continue to do the maintenance i.e. mowing and trimming for the rest of this FY. They will discuss during the budget process what will happen after that.

10. Chairman Brown moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. TA Glover asks if the Board has any interest in putting Keno on as a Warrant Article. Selectman LaCourse and Bugbee vote no. Chairman Brown votes yes. All in favor. **Motion Carries.**
11. Chairman Brown moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a) at approximately **7:55pm**. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **8:32pm**.
12. Chairman Brown moves to seal the nonpublic meeting minutes. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**
13. Selectman LaCourse states that the Planning Board will be meeting Thursday night to discuss the Church property lot line.

TA Glover informs the Board that the Town is still waiting for the title to clear with regards to the VRC.

Selectman Bugbee states that the TCVC is meeting Wednesday night to finalize the programmatic requirements which will be in the form of a spreadsheet of what the Town's needs are. Then they will start the conceptual phase. Selectman LaCourse asks to confirm that this means that all of the department heads have approved the space that has been allocated in this spreadsheet. Selectman Bugbee says yes. Selectman LaCourse wants to make sure that all department heads get what they want at least during this initial stage until costs start to factor in. Selectman Bugbee states that the committee has instructed the architect to move the Annex and the Historical Society out to someplace else on the property then renovated; put the building staff in the PSC and not in the new municipal building; put the committees and commissions in the renovated town hall and not in the new municipal building and the children's bathroom is still in for now at the Library. The Library square footage will be 6500 and the new municipal building will be about 4800 square feet. The Board will get a copy of the spreadsheet when it is available. Kathleen Porter, the Community Liaison, will be at the next meeting.

The new Highway Supervisor Steve Bullek will be starting Monday, October 15th and will be attending the ABC meeting on Tuesday, October 16th.

The Town Secretary will place a picture of Steve and welcome to Lee blurb in the E-Crier next week.


- 14. Chairman Brown moves to adjourn at 8:43pm. Selectman Bugbee, seconds. All in favor. Motion Carries.


Minutes transcribed by:


Denise Duval, Town Secretary

10/22/18
Date

Minutes accepted by The Lee Select Board:


Cary Brown, Chairman


Scott Bugbee


John LaCourse