

**Board members present:** Chairman Brown, Selectman Bugbee and Selectman LaCourse

**Others present:** John and Anne Tappan, Jack and Julie Canny, Jan Neill, Jacki Neill, Laura Gund, Patricia Jenkins, Marianne Banks, Larry Kindberg, Caren Rossi, Matt Glode, Annette Brown, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Brown calls the meeting to order at 6:00 pm.
2. Chairman Brown moves to enter into Non-Public Session per NH RSA 91-A: 3 II (b) and (c) at approximately **6:00pm**. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **6:47pm**.
3. Chairman Brown moves to seal the non public meeting minutes. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**
4. Chairman Brown opens the meeting up to public comment.

Matt Glode, ORYA Director, wants to address a couple of comments from an earlier Select Board meeting on September 13<sup>th</sup> relating to the field usage fees that were being suggested for Little River Park and other town fields. At that meeting Larry Kindberg brought up comments that he (Glode) had made when he had suggested fee changes to the Board. At the time that Mr. Glode presented the changes related he brought up some suggestions of why he was changing them and that they were related to some issues that he had had in the previous year with some groups that utilize the facilities. Mr. Kindberg brought that up and said he felt my increase was related to unknown issues and could be viewed as discriminatory. Mr. Glode thinks that was an inappropriate use of a word without having the full information. Mr. Glode says that there was an outside group that was originally founded as a local organization that merged with a for profit organization called GMS Soccer. They utilized Stevens Field for the duration of the season for free. His suggestions were fully based on his incorrect assumption that the fees generated from rentals went against maintenance and upkeep of the fields to the Town. He found out after the fact that the fees go into the revolving fund for the Recreation Commission. Once he found that out he is happy to support any changes they feel are appropriate because that money goes to them. Another thing that he also thought was inappropriate was that time was defined as per use. This is a really broad definition. So if any group came in to use the fields for an entire day that would be \$35 under the old rates. He did not think this would be an equitable exchange of rate for amount of use and wear and tear that went on the fields which is why he suggested an hourly rate. His only suggestion with regards to Mr. Kindberg's recommendation is to schedule all of them equally per hour; not some per event and some per hour.

5. Marianne Banks, Cemetery Trustee Chair, addresses the position as Sexton and not as listed on the agenda as cemetery superintendent. The Trustees thank Randy Stevens for the many years that he has served the Town of Lee in this position as Sexton. Randy has worked as Sexton to carry out the many duties needed to maintain Town cemeteries that have established trust funds. When burials take place, Randy oversees that location of the proper grave site. He also oversees digging, burials, laying of the stones, foundations and erecting of monuments. He

communicates with funeral directors, family, clergy and collects information needed to maintain the records of burials. He helps the Trustees to keep the rules and regulations and price list updated. The Cemetery Trustees recognize that is their responsibility to appoint a new Sexton who is not a Trustee to carry out these duties. They are moving forward with this appointment.

6. Larry Kindberg, Rec Commission Chair, is here to present a fee structure for all the fields. Mr. Kindberg says that the Commission members went back and forth via emails amongst themselves and Matt Glode to try to come up with an equitable fee structure and came up with the following:

Little River Park	Practice: any field - \$25 per hour per practice Soccer Game: half field – \$20 per game, multipurpose field Soccer Game: full field - \$35 per game, multipurpose field Baseball practice: \$25 per hour per practice Baseball game: \$25 per hour played
Stevens Field	Per Event: \$20 (as agreed by BOS on 7/30/18)
Town Field (Mast Way)	Per Event: \$20 per hour

Selectman LaCourse asks why there is discrimination between baseball and soccer. Annette Brown thought that Matt Glode had asked for the soccer games per game not per hour so they were trying to accommodate that. They would have preferred an hourly rate. Matt Glode doesn't recall pushing them in any direction but giving advice on what it would mean per hour or per game. There are pros and cons to either way. Usually you just go with one way or the other. He asks if the \$25 per hour is per team practicing or for the field. He would just need to know this for billing purposes. If it is defined per practice then it would make it easier for Mr. Glode. Ms. Brown says it would be per practice not per team. Mr. Glode suggests striking the words "per practice" from the above fee structure. Selectman LaCourse wishes to strike the work "played" next to baseball game as well. Selectman Bugbee wishes to see the Town Field changed to "Any" instead of "Per" and change per hour to per event. TA Glover reminds them that Event has been defined as "date" in a previous meeting.

Chairman Brown moves to establish the following fees for using Lee playing fields effective August 28, 2018 as presented and modified by the Rec Commission. Selectman LaCourse, seconds. All in favor. Motion Carries.

Larry Kindberg states that the Rec Commission is dropping the movie nights because of poor attendance. They are going to put more effort into the music night at the park. The Rec Commission would like to recommend putting in lighting into the Pavilion for events. They would like the Select Board to consider putting some LED lights into the Pavilion.

7. Patricia Jenkins, Heritage Commission Chair, is proposing that Randy Stevens be appointed as Lee's Town Historian. Mr. Stevens has agreed to taking on this position. The Board thinks it is a great idea.

8. Caren Rossi, Fair Committee Representative, asks the Board to approve the purchase of (6) 6 foot benches and (4) 8 foot picnic tables for Little River Park. The Fair Committee would like help with this purchase but cannot pay the entire amount. They have already contacted Ricky Stevens who has agreed to make picnic tables for \$250 apiece and benches for \$75 apiece. Ms. Rossi has spoken with Larry Kindberg to see if the Rec Commission would be interested in splitting the cost. The total at this time would be \$1450. The Board has the authority to expend from the Rec Commission's Operating Budget. Mr. Kindberg does not see an issue with paying for 50% of the cost. The Rec Commission's Revolving Fund is getting thin according to Mr. Kindberg and they still need to pay for the music from this summer. The TA states that the Revolving Fund currently has \$2970 in it. Annette Brown says that once August bills are paid this balance will be very low. Chairman Brown makes a motion to approve the purchase of picnic tables and benches for Little River Park in the amount not to exceed \$1450. Funding to come 50% from the Lee Fair Committee and 50% from Recreation Operating Budget. Selectman LaCourse, seconds. The wood is 2 or 3 inch pine and the Fair Committee will cover the expense of treating the wood before winter. All in favor. **Motion Carries.**
  
9. a) TA Glover reminds the Board that they wanted to discuss budget guidelines tonight. The packet includes some information that Selectman LaCourse requested. The first is what Social Security is anticipating for upcoming COLA increases. Theirs are tied to cost of living adjustments by the federal CPI. In general the Board was going to discuss whether they wanted to give any instructions to the department heads relative to no increases, decreases, specific limits or just turn their budgets in as is. Selectman Bugbee looked up the New England information from the Department of Labor Statistics and the Boston/Cambridge/Newton is 3.4%. He thinks that asking the department heads to submit what they need and to go from there is the way to go. Chairman Brown and Selectman LaCourse agree for them to submit what their requirements are and go from there. Selectman Bugbee thinks that a 3% COLA would be appropriate.  
  
b) They decide to schedule Budget Meetings on Tuesdays at 7pm. The ABC's kick-off meeting is Sept 11<sup>th</sup>.  
  
c) The TA also presented some historical information on other facilities that the Town has voted on along with the bond schedule for the Transfer Station and the Safety Complex. John Tappan hands out a chart of bond payments that show the two past bonds and a proposed Town Center bond and its effect on tax rate and on the tax costs for median household.

Selectman LaCourse asks if they are discussing phases or all at once. Selectman Bugbee says they are still only discussing all at once. Selectman LaCourse asks if we can ask LaVallee to develop two plans. Selectman Bugbee does not think that the RFP allows for that. He thinks that would cost more money. Selectman LaCourse and Chairman Brown want to move forward on what we need and not put out a target price yet. John Tappan is worried about going with this approach. He wants to achieve a reasonable cost and he doesn't think this will result in that based on past committees looking at needs and getting wants. Selectman LaCourse does not want to limit them with a number certain at this time without having all the knowledge and background to present to the people. Chairman Brown agrees that it would be a mistake to go out there with a number too early.

10. d) TA Glover asks to move (d) up to discuss now.

TA Glover presents new changes to the Rules and Regulations for Facility usage pertaining to signage. This was in reaction to a political party wanting to meet at Little River Park and post signage along the road and in the park. Larry Kindberg thinks that the “pick-up” has been added to the document. TA Glover says that this word was already in there and that the only thing added for this meeting was in red relative to signs. He states that he did not get notice of this prior to this meeting packet. TA Glover states that she only added information pertaining to the zoning ordinance as a reminder to people. Annette Brown states that this sentence regarding pick-up was not in the rules previous to tonight. TA Glover states again that this language is not new tonight and it was in the previous document that was presented to the Board and the Rec Commission, discussed and approved. It came up during a meeting when Maximum Velocity suggested that they could just go use the facility in a pick-up sense when in fact it should be scheduled. TA Glover thought that given what happened in the office last week with the political signage issue, it would be a good idea to make sure that it is in here so people know what our zoning ordinance is relative to signs. Larry Kindberg says they will look at this at their meeting next week and come back with a recommendation. Caren Rossi would like this sign portion of this adopted tonight because political and regular signs are a can of worms in this town and the sooner we can get this cross referenced in the park policy the better. TA Glover is trying to simplify this and the rules are the rules. The Rec Commission cannot change the zoning ordinance. Larry Kindberg does not have an issue with the signage portion. Larry Kindberg agrees to leave this in place at this point and they will look at it in 2019. Chairman Brown moves to accept the Recreational Facilities Rules as presented, effective August 28, 2018. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

- a) The Board agrees to review the NHMA suggested policies and discuss at the next meeting. The Board agrees to be represented by Selectman Bugbee as its official voting delegate at the 2019-2020 Legislative Policy Conference on Friday, September 14, 2018 at 9am.

~~b) Chairman Brown moves to grant the NH Electric Cooperative an Easement to construct and maintain a utility pole and related wires, cables, etc. and to keep clear of all necessary trees, brush etc. within a 30' right of way to be located on Thompson Mill Road (Map 18-13-000) per the approved location plan, provided that the pole and related wires be located in such a way as to not disturb the large stones that form the wall. Selectman Bugbee, seconds. All in favor. **Motion Carries.**~~

- c) Chairman Brown will be attending the polls at the Public Safety Complex on Tuesday September 11<sup>th</sup> at 7am – 12noon. Selectman Bugbee 12noon – 6pm and Selectman LaCourse 6pm – the end.

e) TA Glover reminds the Board about the survey and lot line adjustment that was performed for the church property and there is the little parcel A on the left hand side of the Town Hall as you are looking at it from Mast Road. The Attorney has given an estimate of about \$3k to go through the quiet title process and that is assuming that nobody contests it. TA Glover recommends holding off until they find out from the architects exactly how important parcel A is to the whole project. The Board agrees.

11. Chairman Brown moves to accept the Consent Agenda as presented. Selectman Bugbee,



seconds. All in favor. **Motion Carries.**

- 12. Selectman Bugbee asks if the Fair Committee has notified local animal owners that there is going to be Fireworks at the fair this year. He doesn't expect a mailing just to get the word out as best as possible. She will send out a blast email to all the horse stables in town.

Caren Rossi updates the Board on the Bedrock Gardens Zoning Board hearing. They asked for a number of added dates. The hearing was continued to September 12<sup>th</sup> for both sides to gather more information. They go before the Planning Board this Thursday night to continue site review application, but they need to do a traffic study and to work out some agreements with the abutters which as of yesterday have not been worked out. It doesn't look like they will get approval before October.

Ms. Rossi states that the first house has been sold on the Cheney subdivision.

No update on the Lee Traffic Circle water line project.

- 13. Chairman Brown moves to adjourn at **8:10pm**. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

  
 \_\_\_\_\_  
 Denise Duval, Town Secretary

9/10/18  
 \_\_\_\_\_  
 Date

Minutes accepted by The Lee Select Board:

  
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 Cary Brown, Chairman

  
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 Scott Bugbee

  
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 John LaCourse