

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Randy Stevens, John and Anne Tappan, Bill Humm, Paul Gasowski, Matt Rowell, Chief Dronsfield, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman LaCourse calls the meeting to order at 6:30 pm.
2. Chairman LaCourse opens the meeting up to public comment. There is none.
3. Matt Glode, ORYA Director, has presented some changes to the field usage request form that Lee uses with regards to fees in order to recoup some costs and to avoid some issues that they had last year. There are no concerns with his recommended changes. The TA will bring a final version of the MOU to the next meeting for the Board's signature. Mr. Glode states that the recommended fees are either in line with or a lot cheaper than other local options. The primary reason for this change is that certain groups were benefiting from the way it was structured last year. This new structure will be fair and will help recoup more of the costs for maintaining the gorgeous facility that Lee currently has located at Little River Park.
4. Bill Humm, Conservation Commission Chair, states that Dick Weyrick's widow and 3 adult children would like to plant American Chestnut saplings and a White Pine behind the Public Safety Complex. There are 4 American Chestnut saplings there now that Dick had planted 6 or 7 years ago. Those trees started producing nuts for the first time last year. If the Board permits this, the Conservation Commission is proposing that this happens on Earth Day, Sunday, April 22nd at 2pm. This would be open to the public. Selectman Brown asks if there will be a plaque somewhere in the area. Mr. Humm said there will be a small plaque beside one of the trees. The Conservation Commission has paid for four saplings from a young man in town who has been raising them from nuts for 3-4 years now. They paid \$10 each for the 4 saplings. Chairman LaCourse moves to grant the Conservation Commission permission to plant 5 American Chestnut saplings and 1 White Pine behind the Public Safety Complex in honor of Dick Weyrick in recognition of his Lifetime Achievement Award. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
5. a) Paul Gasowski and Matt Rowell, Lee Sustainability Committee (LSC) members, are here to share details on a Skill Share Network that they have been working on. Mr. Gasowski turns it over to Mr. Rowell to explain this concept. Mr. Rowell states that he believes that everyone has a passion which builds experience and skills associated with it. They then generate an interest to share that passion with other people. He believes that the more connections that can be made within a town the stronger the town community can become. This is why and how he came up with the Skill Share Network. His idea is that it would be an online page listing the interests that people have. The LSC would retain the volunteers who are willing to share their passion and interests and the lists of topics are posted so people can reach out via a contact form. The LSC passes the form on to the volunteer and then the volunteer has the choice to engage or not engage with that person.

Selectman Brown asks what happens to the person if he or she is never contacted. Mr. Rowell indicates that this person could become a volunteer. Chairman LaCourse asks if this is just for the Town of Lee. Mr. Rowell states that this was the intent. Selectman Brown asks what type of

skills he is thinking would be listed. Mr. Rowell listed off raised bed gardening, bee keeping, automotive work, woodworking, fermentation, chickens, greenhouses, running, blacksmithing, oil painting and fantasy football to start with. He states that the LSC will scrutinize what goes on the list. Selectman Bugbee returns the Selectman Brown's question and asks what happens when the person who calls to connect with a volunteer is never contacted? Is someone going to close the loop? Mr. Rowell would make sure that he or someone in the LSC was informed of this situation and they would have a conversation with the original person who was not contacted. The only advertising that they anticipate at this time would be in the E-Crier.

TA Glover clarifies that it would be the Town's liability because they would be considered town volunteers. The network's website will be linked off of the LSC site. This will not be hosted by the town website; however, this does not relieve the Town of liability that may exist. 18 and older may participate. The Board wants a policy of operation developed prior to the start of this project. They also need to develop a procedure on vetting subject matter or activities. TA Glover cautions the LSC in having a mentor turning away a mentee for whatever reason. They need to be sure they are not rejecting the mentee because of some prejudicial reason then the town could be in trouble. TA Glover states that the language needs to be clear so that there isn't a chance of getting into a discriminatory situation. The Board wants the LSC to submit a policy to the TA for review before it begins the program. Chairman LaCourse moves to grant the LSC permission to move forward with the Skill Share Network Program limited to a policy being brought forward. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

b) Paul Gasowski states that Jen Messeder approached the LSC in December with the idea to host a Low Carbon Work Study Group. This has been done a few years ago by the Energy Committee. It is based on a workbook which the Energy Committee purchased. The workshops meet one every other week and there are 8 sessions. Ms. Messeder has about 13 books and she has expressed an interest in doing the workshops. The Energy Committee has expressed an interest in co-sponsoring with the LSC. There aren't any costs at this point. Advertising will be in the E-Crier. Hopefully a start date will be in April. Ms. Messeder states that she is able to get more workbooks and would suggest buying 20 at a time for a bulk rate price.

6. b) Randy Stevens, Highway Supervisor, presents the quote results for catch basin cleaning. Hartigan was the lowest. The town has used them in the past. Mr. Stevens would recommend using them. The lowest quote for line striping was from Industrial Traffic Lines which the Town has used for the last several years. They are also close by. He would recommend using them. For Plow Cutting Edges Mr. Stevens would recommend using Viking who came in at the lowest bid and Jordan Equipment as the backup. Mr. Stevens would recommend Peter Kuegel Trucking for Gravel even though Hartmann is less expensive. Hartmann is further away. Hartmann can be the backup and then use Newmarket S&G for stone. Chairman LaCourse moves to authorize the Highway Supervisor to enter into agreements with the highlighted vendors shown on the included spreadsheet using the vendor which provides the best overall value for the Town for each product or service. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

a) Randy Stevens discusses the summer paving plan. He informs the Board that almost all of the listed roads need to be shimmed prior to paving which cost significantly more. Thompson Mill, Gile and Pinkham West do not have very stable bases under the pavement. A better price

per ton will most likely be obtained if both Phase I and 2 are bid in the same document. April is a good month to go out to bid. Waiting until May and June can result in a higher price per ton. Option A shims and overlays all listed roads and would list Thompson Mill, Transfer Station and Highway garage as options. Option B shims and overlays main roads and grader shims and seal coats Thompson Mill, Pinkham West and Gile Road. In Option B the Transfer Station and Highway garage could be listed as options in the bid package. Phase I would paver shim chosen roads with current FY funds and some SB38 funds. Phase 2 would be done after July 1st and before September 15th. Life cycle on sealcoating would be about 5 years. Estimated life cycle on paving selected roads would be 10 years. Should leave at least \$20k of available funding for shim, crack sealing etc. Mr. Stevens recommends going out to bid for Phase 1 and 2 and list option A on the bid. Chairman LaCourse authorizes the Highway Supervisor to obtain bids for paver shimming as the current fiscal year highway funds and SB38 funds allow with work to be done and billed before June 30, 2018 using included spreadsheet as a guide or authorize the Highway Supervisor to obtain bids for Phase 1 (paver shimming) to be completed by June 30, 2018 and Phase 2 paving overlay to be completed by September 15, 2018 using included spreadsheet as a guide. With the option to remove Thompson Mill Road. Selectman Bugbee, seconds. All in favor. Motion Carries.

7. a) Caren Rossi, Planning and Zoning Administrator, updates the Board on activities happening at the circle. The house next to Dollar General has been sold and will be torn down to make room for a mobile hot dog stand. The owner will be going in front of the Planning Board in April. The shed in the back will be left for storage.

The 201 Highland will begin construction of the other storage facility as soon as the ground thaws.

The Cheney subdivision has been sold to Chinburg Builders. They went back to the Planning Board to eliminate the duplex lots in the middle and now they will all be single family homes. There will be 35 homes. Construction of the road will begin as soon as the snow clears. Building permits for the houses will be pulled in June.

So far in 2018 there has been \$38,445 brought in for building permit revenue. \$1200 is for miscellaneous recent fees that the town has adopted. It represents an estimated cost of construction of just under \$4,154,000.

Jim Daley anticipates occupying their new 100,000 square foot storage building by mid-April. Then they will start the 30,000 square foot building that has already been approved by the Planning Board.

Cheney still owns 17 acres on Route 125. No news on what he plans to do with that.

Bedrock Gardens has been going before the Planning Board for site plan review and at the February meeting the Planning Board voted to send out their proposed uses to a new attorney (Laura Spector Morgan from the Mitchell Group) for review. As time has progressed more events have been added to the list of uses. A different attorney is being used because Bedrock Gardens uses the same attorney as the Town does. In reviewing the Town's regulations, Attorney Morgan learned that the Town adopted the term agtourism and it defined agriculture

but the Town never adopted agtourism as a stand-alone use. To do anything else they will need a variance from the Zoning Board. This does not only affect this property. This needs to be resolved before the end of the month.

Ms. Rossi, the building inspector, the Fire Chief, Joe Bassett and Emery Eaton met with the new Racetrack owner today. They discussed cosmetic updates, but no major changes. They all went over their requirements and a few minor changes.

b) With regards to the Cheney/Chinburg bond, Walter Cheney currently has a restoration bond for when it was a gravel pit. Chinburg is replacing Cheney's passbook savings book letter of credit for \$70k. The \$14,600 is called the Restoration Bond. Because Chinburg is not bonding right now they are only required to put a bond up in an amount to cover replanting or regrassing the area should they walk away from finishing the road. The Maintenance Bond will come later in June. Selectman Bugbee has never heard of Pawtucket Bank and has an issue with accepting a letter of credit from a small institution. Chairman LaCourse moves to accept a Letter of Credit for the Chinburg Subdivision on Pinkham Road. Selectman Brown, seconds. All in favor. **Motion Carries.**

Ms. Rossi lets the Board know that she will be on vacation the last week in March.

8. a) TA Julie Glover states that the Town's existing Boards, Committees and Commissions policy says that the Town will do a criminal back ground check on all of the members of the Recreation Commission and its volunteers but we have not been doing that. Does the Board wish to enforce this or revise the policy? State law allows us to do criminal background checks on people who work with children or the elderly but we are not required to. If we enforced the policy now it would include all those who helped with the Easter egg hunt and the Fishing Derby, etc. Selectman Brown says that it makes sense for those that are "full-time" on the committees or commissions and deal with children that we should do the background check. But for those that just volunteer for an event we do not. This means the language should be modified. Per RSA 41:9-b states "The governing body of a town, or a town manager in a town which has adopted the provisions of RSA 37, may require a background investigation and a criminal history records check on any candidate for employment in a position in the town that requires the employee to work with or around children or elderly persons, enter the homes of citizens, or collect or manage money, prior to a final offer of employment. A town may request only a state records check or both a federal and state records check, to be conducted through the division of state police. The town may extend a conditional offer of employment to a candidate, with a final offer of employment subject to a successfully completed criminal history records check. In this section, "candidate for employment" shall include candidates for volunteer positions in the municipality." TA Glover clarifies that this would include all those that handle the money for the commissions. Our policy as it stands now includes everyone. The Board agrees to modify the Town's policy to conduct criminal checks on appointed members who deal with children and those who handle money. The TA will bring an amended policy to the next meeting.

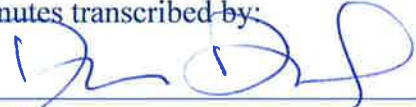
TA Glover reminds everyone that the Ballot Session is tomorrow from 7am – 7pm at the Public Safety Complex.

TA Glover informs the Board that it now costs the Town money to get rid of mixed and recycled paper. We used to make money now it costs us money. Late last year the Chinese government put a ban on imported mixed paper and plastics. This could be good for a potential market in the US where they used to have to compete for the materials but for right now it is not a money maker. This supports her continued push to reduce the amount of paper that the town uses. Now the thought that the town makes money on the recycled paper can no longer be a reason to not worry about it. She is working on getting the revenue shortfall numbers together for the next meeting.

- 9. Chairman LaCourse moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
- 10. Chairman LaCourse moves to enter into Non-Public Session per NH RSA 91-A: 3 II (l) at approximately **7:43pm**. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **8:00pm**.
- 11. Chairman LaCourse moves to seal the non public meeting minutes. Selectman Bugbee, seconds. All in favor. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**
- 12. The Board agrees to close Town Offices including the Transfer Station due to the snow storm.


Selectman Bugbee informs the Board that Lamprey trucking group will be meeting this Thursday. They will discuss offers on the truck. There may be a cost to get out of this trucking business.


- 13. Chairman LaCourse moves to adjourn at **8:03pm**. Selectman Bugbee, seconds. All in favor. **Motion Carries.**


Minutes transcribed by:


 Denise Duval, Town Secretary
 3/26/18

 Date

Minutes accepted by The Lee Select Board:


 John LaCourse, Chairman


 Cary Brown


 Scott Bugbee