

SELECT BOARD MEETING MINUTES

February 12, 2018

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Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Toby Van Aken, John and Anne Tappan, Joe Bassett, Paul Gasowski, Chief Dronsfield, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Selectman Brown calls the meeting to order at 6:33 pm.
2. Selectman Brown opens the meeting up to public comment. There is none.
3. a) Toby Van Aken, Transfer Station Manager, requests permission from the Select Board to sell the old closed container. A rough estimate would be for about \$2500. Selectman Brown moves to grant the Transfer Station Manager permission to investigate selling one of the Town of Lee's old closed containers. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

b) Mr. Van Aken presents the Select Board with the 2017 Annual Facility Report to be approved and filed with the DES. Selectman Brown moves to grant the Transfer Station's 2017 Annual Facility Report to the Department of Environment Services. All in favor. **Motion Carries.**
4. a) TA Glover explains to the Select Board that when the Lee USA Speedway submitted the documents for the public hearing and the license application their spreadsheet indicated a number of events where they wanted to extend the race times from 8 hours to a potential 10 hours. The ordinance calls for an 8 hour maximum unless the Board approves otherwise. Those extended times were not transferred onto the license so that is what we are here for tonight. TA Glover recommends that going forward there is a conversation about this extension rather than to simply put it on a piece of paper. The Board should actively make a decision to extend the time for one or all of the requested dates. Joe Bassett, Racetrack Manager, states that they are really only looking for the two dates in October for the Octoberfest which is their end of the year event and they could use the buffer to get the entire show in. They are not looking for the dates in April. Chief Dronsfield states that this has been every race season but they have rarely used the extension. It has never been an issue in the past. Selectman Brown moves to extend the operation time to 12:00pm – 10:00pm on the following dates: October 6, 2018 (Rain Dates October 20th & 22nd) and October 7, 2018 (Rain Dates October 27th & 28th). Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Joe Bassett informs the Board that the Racetrack would like to do the Demolition Derby on October 13th and the Monster Truck Show on May 20th should the Board approve these dates. The Board asks that the Racetrack put this on the next agenda to discuss.

b) TA Glover presents the Board with the draft 2018 Voter's Guide. Selectman Bugbee has a few corrections. He asks to change in the last sentence in #5 "the church" to *Lee Church Congregational* and in #6 the 2nd sentence add *Select* in front of Board and *Select* in front of Board in the last sentence. He would also like to add the word *renovations* to the end of the last sentence. The Board is good with the rest of the document. TA Glover reminds everyone that this guide gets mailed out to every residence in Lee.

c) TA Glover informs the Board that the Library furnace is a 1988 Magic Chef and is 30 years old. There is a large amount of corrosion and rust that has spread into the heat exchanger which could compromise air quality and therefore our service mechanic recommends replacing it. A new one would be around \$5-6000 installed. Selectman Bugbee asks to have the information forwarded to the CIP. Selectman Bugbee moves to expend up to \$6000 from the Town Buildings Capital Reserve Fund to replace the furnace in the old part of the Library and instruct the TA to get quotes and move ahead. Chairman LaCourse, seconds. All in favor. **Motion Carries.**

d) TA Glover reminds the Board that the Town receives money from the Health Trust every year for its Wellness Program. Denise is the Wellness Coordinator and every year it is a challenge to get employees to participate in wellness challenges. Chairman LaCourse moves to accept \$500 received from the Health Trust for the Wellness Program, funds to be spent on campaigns within the Wellness Program and grant Lee Town employees permission to participate in campaigns within the Health Trust Wellness Program as presented by the Wellness Coordinator throughout the 2018 calendar year. All in favor. **Motion Carries.**

e) TA Glover reminds the Board that there is a plan to start scanning assessing documents in 2018 and part of that process is also to try to find a way to cut back on the amount of paper that we use. The cost to photocopy a piece of paper is negligible so that's not the number one driving reason to do this. It is simply not sustainable. Every time we create a piece of paper then we have to do something with that piece of paper i.e. shred, file or recycle it. TA Glover asks the Board if they would consider trying to do these meetings with less paper. There have been some cutbacks but she is wondering if the Board would consider doing the meetings via a tablet. All meeting documents would be on the tablet. The only paper documents would be the ones that need to be signed. Selectman Bugbee says he is not interested. He wants a piece of paper. Chairman LaCourse and Selectman Brown would be interested in trying this. The tablets would remain in the possession of the Town Secretary. Selectman Brown says that he has noticed that Durham uses Chrome Books which looks to be a little bit more user friendly. TA Glover will work with the IT provider to get one and figure out how this will work and test drive it. TA Glover asks Selectman Bugbee to remind the Heritage Commission that Town Hall will be eliminating documents soon and if they are interested in looking at anything before it goes they should be in touch with her. He tells TA Glover to forward a list of what we are throwing away to Anne Jennison along with a deadline to respond.

5. Chairman LaCourse moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
6. Chairman LaCourse moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a), (d) and (e) at approximately **7:01pm**. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at **7:44pm**.
7. Chairman LaCourse states that there is one set of non public minutes to be sealed and two sets of non public minutes that will not be sealed. Chairman LaCourse moves to seal one of the non public meeting minutes. Selectman Bugbee, seconds. All in favor. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**

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- 8. Selectman Bugbee states that the Town Center Vision Committee will be meeting tomorrow and will discuss handing out pamphlets at the Transfer Station. They have one more display board coming out and want to do a mailing as well.

Chairman LaCourse states that Chinburg has bought property up by the gravel pit from Cheney on Pinkham Road and will be building single family homes.

There has been a formal discussion on whether the Bedrock Gardens plan is allowable under the rules or not. There is a question as to whether this is really agritourism. There is no real farming going on in this plan. The lawyers are looking into it.

- 9. Chairman LaCourse moves to adjourn at **7:48pm**. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

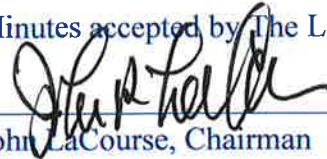


Denise Duval, Town Secretary

2/26/18

Date

Minutes accepted by The Lee Select Board:



John LaCourse, Chairman

Cary Brown



Scott Bugbee

SELECT BOARD NON-PUBLIC MEETING MINUTES
February 12, 2018

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

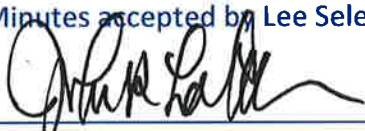
Others present: Town Administrator Julie Glover

1. Chairman LaCourse motions to enter into Non-Public Session at 7:01 pm per RSA 91-A: 3II (a) The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Selectman Bugbee, seconds. Roll Call Vote to enter into nonpublic session. All Agree following Roll Call Vote.
2. Chairman LaCourse moves to increase funds to the library in an amount sufficient to cover 50% of the total cost of the health insurance plan for the Assistant Librarian. Selectman Bugbee, seconds. All in favor. Motion Carries.
3. A Motion will not be made to seal the minutes back in public session.
4. Minutes recorded by Chairman LaCourse.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 2/26/18.



Chairman John LaCourse

Selectman Cary Brown



Selectman Scott Bugbee

SELECT BOARD NON-PUBLIC MEETING MINUTES
February 12, 2018

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Town Administrator Julie Glover

1. Chairman LaCourse motions to enter into Non-Public Session at 7:01 pm per RSA 91-A: 3II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled. Selectman Bugbee, seconds. **Roll Call Vote to enter into nonpublic session. All Agree following Roll Call Vote.**
2. The TA updates the Board on the Veterans Resort Chapel court case. The NH Superior Court issued its final order on February 2, 2018. The VRC has 30 days from that date to file an appeal with the NH Supreme Court. After that, if no appeal is filed, the VRC has 90 days to make the payment to the Town for the Court-awarded fines and legal fees.
3. A Motion will not be made to seal the minutes back in public session.
4. Minutes recorded by Chairman LaCourse.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by the Select Board on 2/26/18.



Chairman John LaCourse

Selectman Cary Brown



Selectman Scott Bugbee