

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Larry Kindberg, John Tappan, Paul and Annie Gasowski, Dave Cedarholm, Sharon Meeker, Chief Dronsfield, Chief Nemet, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman LaCourse calls the meeting to order at 6:30 pm.
2. Chairman LaCourse opens the meeting up to public comment. There is none.

Sharon Meeker, Lamprey River Advisory Committee (LRAC) Representative, updates the Board on what the committee has been up to this past year. The committee has recently utilized a grant to compile 20 years of their work. The Lamprey River in Durham, Lee and Newmarket was designated a wild and scenic river in 1996. Epping was not included until years later. In 2011 the entire river was covered under the State rivers and lakes protection program. The LRAC has set up a website at www.lampreyriver.org. Ms. Meeker is hoping to do something with Wadleigh Falls before she leaves because it is a very historic place. Ms. Meeker hands out copies of a few of the publications available on the website. Chairman LaCourse asks to put the link along with a small paragraph together for the E-Crier.

John Tappan, Stepping Stones Road, comments on the ADA compliance items that have been handed down from the federal government. He thinks that sometimes the need for compliance may not be voiced because they do not want to be the person to make a committee or commission change how they do things. He wants all his town functions to be open to all who are eligible. He hopes that the Town is working towards a time when all committees, boards and commissions meet in a place that is accessible. While the ADA does not require the Town to make structural changes where there are other solutions feasible, it is often the structural changes that allow all participants to participate as equally as possible.

3. Bill Booth, Building Inspector, is here to review the list of renovations and ADA compliance items for the Town Hall, Annex, library and museum. His first observation is that some of the repair costs are fairly over inflated. Mr. Booth states that he discussed the Town's liability with Mr. Tappan regarding several of the items. Mr. Booth states that some of the items on the list that are ADA compliance should be their utmost concern. Some are a wish list such as the renovations and are not necessarily ADA compliance items. One major concern may be the ramp into the Town Hall with regards to its accessibility. It does not have the proper clearances. Historic and existing buildings are given some leeway on the ADA. Municipalities with limited expenses aren't expected to be up to the letter of the law as if we had just built it brand new. Mr. Booth goes over the entrance way into Town Hall in more detail after he hands out a few photographs. These repairs were slated at \$20-25k. After speaking to Mr. Stevens they could make it in compliance for about \$5k. The ramp at the Historical Society is not ADA compliant and the aisles in the library need to be wider as well. The repairs listed for the Annex are adequate if this building is going to be kept and used in the future. Mr. Booth states that elevators are required when there is a 3000 sq. ft. of space on the 2nd floor to access. The ADA is written so that if there is less than 3000 sq. ft. and the person who has an office on the 2nd floor is willing to come down to do business on the first floor if someone with disabilities shows up then that is what the ADA is looking for. The ADA is not saying that every single

building needs to be retrofitted. It is saying that Americans with Disabilities need to have access to those services. Sometimes those services come out to them. Chairman LaCourse would like Mr. Booth to provide a priority listing of what he thinks needs to be done considering the areas that are most used by the public and the staff implementing minimal requirements along with a budget. Selectman Brown and Bugbee agree. TA Glover assumes this would come out of the Town Building Capital Reserve Fund.

4. Scott Nemet, Fire Chief, presents the Board the offer from Kustra's Autobody for the 2010 Ford F-150 Fire Department Command Vehicle in the amount of \$3636.46 which represents \$2136.46 for the repair bill and \$1500.00 for the truck itself. Chairman LaCourse moves to accept the offer from Kustra's Autobody of \$3636.46 which includes an allowance of \$2136.46 from the repair bill and paying the Town of Lee \$1500.00 for the purchase of the 2010 Ford F-150 Fire Department Command Vehicle. Selectman Bugbee, seconds. All in Favor. **Motion Carries.**

Chief Nemet shows the Board his plaque suggest for Bill Cote. Once the date of 1/1/2018 is added, the Board approves the plaque. The Board would like the plaque to be presented in person.

5. Larry Kindberg, Rec Commission Chair, hands out materials to the Board and states he is requesting on behalf of the Commission to install a "Kindness Rock Garden" (2' x 4') at the corner of the Pavilion at Little River Park. Selectman Brown states that this movement is growing every day and the paintings on the rocks are works of art. Mr. Kindberg states that there is no cost. He is looking to start this in the spring. Chairman LaCourse states that he should work with the TA to get something into the E-Crier to announce that this is coming with a small picture and history.

Mr. Kindberg states that the Commission has been looking into signs for the trees at LRP, but they feel that everything they have found can be vandalized very easily. He does not have a solution at this point. The ones at the Public Safety Complex have been there for 12+ years and they were not expensive. Mr. Kindberg states that they have not looked into cost yet. It is suggested that he look at the ones outside the PSC.

6. Scott Bugbee, Town Center Vision Committee Representative, states that the Committee does not like the name Vision. The Committee is interested in moving forward with meeting with the Board and the Department Heads to discuss how they roll this plan out. The Committee is going to need some funding for getting this plan out to the people. This is just a heads up. The meeting will be from 6-8pm. Selectman Bugbee will let the TA what date works for the Committee after their meeting tomorrow night.
7. a) TA Glover reminds the Board that every year since she has been here Mr. Gene, the Town Treasurer, has taken the Town Hall staff out to lunch for Christmas. This year everyone is available on December 20th. She is requesting that the Town Hall be closed for lunch time that day. The Board does not have an issue with that.

b) TA Glover reminds the Board that they are going to do air quality testing at Town Hall due to the mold issue. She presents an estimate from The Lawson Group. In order to fund this out

of the Contingency Fund she needs Board approval. Nothing has been spent out of this account this year. Chairman LaCourse moves to authorize the Town Administrator to enter into a contract with The Lawson Group to perform air quality tests in Town Hall. Costs not to exceed \$3000. Expense to be spent from the Contingency Fund. Selectman Bugbee, seconds. All in Favor. **Motion Carries.**

c) There is a request to put the meeting notice for the Town Center Vision Committee on the Transfer Station TV. Other committee or commission meetings are not advertised on this TV. The original intent for that particular mode of communication was to keep it limited so that people wouldn't become immune to whatever was on the screen. TA is checking in with the Board to see what it wants to do. If it is a meeting for which the public is specifically being invited to for participation then yes, but she is not sure if listing all meetings is a good idea. Selectman Bugbee thinks it is a way to inform the public about things that are happening. Selectman Bugbee thinks that the biggest problem is that people do not look up. Selectman Brown does not have a problem with putting things on the TV but he does not think that we are getting much accomplished by doing so in terms of reaching many people. Chairman LaCourse asks if the Town Secretary can make the slides last longer than 15 seconds. She can but she states that if the slide time is longer than you would want fewer slides up there. If people happen to stop long enough to look up at the TV they are not going to stand there for longer than one or two slides. Chairman LaCourse states that the TCVC notices should go up on the TV; however, no other added notices at this time.

Police Chief Dronsfield states that Professor Robin Collins recently requested to borrow the decibel meter for a project he was conducting at UNH. He indicated that he has borrowed it in the past and that he was a member of the Race Track Committee. Chief Dronsfield does not recall either of these things. He has concerns. The Board agrees the answer should be that the Town does not loan out Town equipment.

8. Chairman LaCourse moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

There is clarification that the Town of Lee and the School will be splitting the cost for the crosswalk in front of the school.

9. Chairman LaCourse moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a) Personnel (d) Purchase of Church Property and (e) Legal at approximately 7:24pm. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at 8:45pm.
10. Chairman LaCourse moves to seal two of the non public meeting minutes. Selectman Bugbee, seconds. All in favor. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**

The Board voted not to accept the counter offer on the Church property.

11. Chairman LaCourse nominates Selectman Bugbee to choose the Volunteer of the Year and the Lifetime Achievement Award recipients and to spend up to \$100 on the awards for the volunteer dinner. Selectman Bugbee, seconds. All in Favor. **Motion Carries.**

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Selectman Bugbee informs everyone that there will be a Middle School meeting this Thursday to rank the options A-M.

12. Chairman LaCourse moves to adjourn at **8:50pm**. Selectman Bugbee, seconds. All in favor.
Motion Carries.

Minutes transcribed by:




Denise Duval, Town Secretary

12/18/17

Date

Minutes accepted by The Lee Select Board:



John LaCourse, Chairman



Cary Brown



Scott Bugbee

SELECT BOARD NON-PUBLIC MEETING MINUTES
December 4, 2017

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

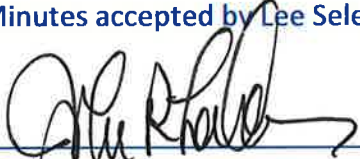
Others present: Town Administrator Julie Glover

1. Chairman LaCourse motions to enter into Non-Public Session at 7:25 pm per RSA 91-A: 3II (d). Selectman Bugbee, seconds. To consider the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. **Roll Call Vote to enter into nonpublic session. All Agree following Roll Call Vote.**
2. Chairman LaCourse moves to not accept the offer from the Church for the property. Selectman Brown, seconds. All in Favor. Unanimous. **Motion Carries.**
3. A Motion will not be made to seal the minutes back in public session.
4. Minutes recorded by Chairman LaCourse.


Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 12/18/17.



Chairman John LaCourse



Selectman Cary Brown



Selectman Scott Bugbee