

## SELECT BOARD MEETING MINUTES

June 5, 2017

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Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Charles and Anne Jennison, Jim Morse, James Lonano, Brian Cisneros, Roger Rice, John Tappan, Randy Stevens, Toby Van Aken, Ann Wright, Louis Grondin, Chief Scott Nemet, Chief Tom Dronsfield, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman LaCourse calls the meeting to order at 6:30 pm.
2. Chairman LaCourse opens the meeting up to public comment. There is none.
3. Chairman LaCourse opens the Discretionary Preservation Easement Public Hearing which pertains to 34 High Road, Map 22-5-0. Anne Jennison gives a history on the barn, the restoration she and her husband has completed thus far and a brief story on how they plan on preserving further history of the barn. The original barn was built in 1803 and doubled in size by an addition of a barn that was brought from Dover in 1849. Charlie's family (her husband) acquired the property in 1888. It has been a goal of theirs to restore this barn. They had to replace the frame with an 1805 timber frame barn from another barn after damage from a heavy winter left it unsalvageable. They have also rebuilt the foundation. Their goal is to make it the most authentic and usable barn as they can. They still need to do the electrical, railings, plumbing, fencing and repairing the carriage house. Chairman LaCourse moves to approve the Jennison's application for a Discretionary Preservation Easement on the barn for a ten year term and a 75% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
4. Randy Stevens discusses the truck comparisons that were viewed at the Mountain of Demo's and presents new information that he has learned on engines and warranties. Presents the preferred Cab and Chassis choice which is the Western Star and reasons to support this choice. Selectman Bugbee prefers the green truck. Chairman LaCourse agrees with the green color choice. Selectman Brown prefers the yellow truck; he thinks that green is not a safe color to choose. After some discussion Chairman LaCourse changes his preference to yellow for safety reasons. The color is yellow. Mr. Stevens hands out pictures of the difference engines. They agree that the wheels will be aluminum. After a lengthy discussion about the various engines they decide on getting the Detroit diesel engine. They decide to go with the extended 7 year warranty. Mr. Stevens thinks the back-up cameras are well worth it. Chairman LaCourse moves to authorize the Highway Supervisor to enter into an agreement with McDevitt Trucks to purchase a new Western Star 4700 cab and chassis per their submitted bid with the following options: yellow cab, aluminum wheels, Detroit engine and 7yr warranty at a total cost of up to \$118,000 and to withdraw said funds from the Highway Equipment Capital Reserve Fund. Selectman Bugbee, seconds. All in favor. **Motion Carries.** Chairman LaCourse moves to authorize the Highway Supervisor to enter into an agreement with Viking/Cives of Maine per their bid to purchase a new 11' plow, 11'wing, plow/wing hitch with central hydraulics, stainless steel dump body, and stainless steel sander with all lights, controls, back up camera and accessories included. Cross member or member less body to be determined by Highway Supervisory at time of ordering, and/or the following option: at a cost of \$65,000 said funds to be taken from the Highway Equipment Capital Reserve Fund. All in favor. **Motion Carries.**

5. Roger Rice presents the Board with an award that he received on behalf of the Town of Lee from the NRRA at the NRRA's 36<sup>th</sup> Annual Recycling Conference & Exposition for Most Programs through NRRA in 2016.
  
6. Lou Grondin, President of the Jenkins Land Homeowner's Association, states that Jenkins Lane is now called Osprey Lane (Grondin said Owl Lane which is technically incorrect). He states that they have their own non-profit Association for maintaining the road and have been doing so for about 40 years. They typically have a yearly meeting and have applied to use the PSC for this year's meeting on June 28<sup>th</sup> from 7-9pm for about 20 people. There are 27 homeowners. It is not a public meeting. TA Glover states it is a private association and points out that this may open up the door for other private uses of the PSC. They are also asking for an insurance waiver. Chairman LaCourse confirms that they would not be using the kitchen. Selectman Brown confirms that an indemnification would be signed. TA confirms it part of the application. The Board does not object to this use. Chairman LaCourse moves to grant the authorization for this group to use the room on June 28<sup>th</sup> from 7 - 9pm. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
  
7. TA Glover presents 4 applications for the School Board vacant seat to the Select Board. The Board has reviewed the candidates. Three of the candidates are present. The Board asks if they would like to say a few words. James Lonano, Brian Cisneros and Ann Wright gave a brief background on themselves and why they would want to be on the School Board at his time. Chairman LaCourse tables this topic for further discussion by the Board.
  
8. a) TA Glover presents the Electric Coop Board elections form to the Board. The Board agrees to pass on this opportunity.  
  
b) TA Glover updates the Board on her meeting with the church governing members Mr. Banker and Mr. DuVall with regards to the purchase and sales agreement for the tract of land on the other side of the Planning and Zoning building. Their governing board meets the 3<sup>rd</sup> Monday of the month and then if the Board decides to recommend it then it would go to a vote of the entire congregation. If the board does not recommend it then it does not go to the congregation. They can schedule a special meeting of the congregation. The board does not suspect that they will make a decision in June, most likely their July meeting. If there is a congregation vote, it is not likely to happen before September.  
  
c) TA Glover presented the proposals that were received for general assessing services at the last meeting. The Board wanted an opportunity to review them. The contract that the Town has right now with MRI expires at the end of June. MRI submitted the lowest bid proposal. Granite Hill submitted the 2<sup>nd</sup> lowest but they would require the Town to perform all of the data entry. The Board agrees to continue with MRI. Chairman LaCourse moves to authorize the TA to enter into a contract with Municipal Resources Inc. for general assessing services for FY18. Selectman Bugbee, seconds. All in favor. **Motion Carries.**  
  
d) TA Glover presents the Board with a draft merit policy for their review. The department heads have reviewed it and seem to be fine with it; however, the Board would need to clarify whether it would apply at all to the Police and Fire Departments since they are unique and both have their own evaluation systems. Chairman LaCourse is comfortable with the presented draft

and asks the Chiefs to come forward and comment. Chief Dronsfield states that the evaluations that they use are job specific whereas this policy is a more generalized form. He would like to continue using his version because it is very specific and addresses each individual's aspect of the job. He does it at the same time every year in December. TA Glover clarifies that the policy is a performance evaluation tool and then it spells out if you get X score that equates to this as a merit pay increase. TA Glover suggests that should the Board allow them to continue using their process do you then find a way to tie it to a merit pay increase. This new policy would require reviews being done in September in order to tie it more closely to the budget process. Chief Dronsfield says he can certainly change his timing of evaluations to September. Chief Nemet has the same situation as the police. His evaluation is more specific to the job. He can also change his scoring to more closely match up with this new policy scoring as well as when he does the evaluations. The Board likes this presented merit policy but would be like to see the police and fire blend their protocol to more closely fit with it while keeping their own evaluations. The Board asks the TA to work with the police and fire to accomplish this.

e) TA Glover updates the Board on the hearing at the Strafford County Superior Court with regards to the Veterans Resort Chapel. A decision will probably not come until September. Mr. Macdonald again made a number of statements regarding allegations as to what the Select Board has said re: not wanting homeless vets in the Town of Lee. At one time the Select Board had talked about making a public statement to counter this. TA Glover asks if they are still considering this. Chairman LaCourse states that the Board has said many times before that they support veterans in the Town of Lee and he would like to pull the draft statement that was started and schedule it for further discussion.

9. Chairman LaCourse moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
10. Chairman LaCourse moves to accept the Public and Non Public Meeting Minutes from May 22, 2017. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
11. Chairman LaCourse moves to accept the Manifest #24 and Weeks Payroll Ending June 4, 2017. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
12. Chairman LaCourse moves to enter into Non-Public Session per NH RSA 91-A: 3 II (a) Personnel x5 at approximately 7:45pm. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at 8:30 pm.
13. Chairman LaCourse states that the non public meeting minutes are not sealed.
14. Chairman LaCourse states that all the candidates for the School Board position were qualified in one way or the other; however, he is leaning towards Brian Cisneros. Selectman Brown thinks that all were qualified, but he thinks that since it is just a one year position with only 10 months left that it would be easier for Ann Wright to come in and take over having already served on the School Board in the past. It seems to Selectman Brown that the transition would be a little bit more productive with Ann Wright. Selectman Bugbee agrees with Chairman LaCourse. He thinks that Mr. Cisneros would be a better choice. He wants a fresh pair of eyes and he was impressed with his financial background. Chairman LaCourse moves to appoint

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Brian Cisneros to the vacancy to represent the Town of Lee on the Oyster River School Board. Selectman Bugbee, seconds. Chairman LaCourse and Selectman Bugbee are in favor. Selectman Brown is opposed. Motion Carries. Brian Cisneros accepts the appointment.

Selectman Bugbee updates the Board on the Facilities Committee meetings. They are currently looking at \$3.2-3.5 million in terms of expense. He states that they are going to identify potential revenue sources soon. They are currently looking at Option #2D. If they don't get the church property then 2D fails and they will look at Option #5 which is building at Steven's field.

Selectman Bugbee informs the Board that Ann Driscoll has taken a full-time position and is no longer available to perform training for the Town. She said she could recommend a friend.

Selectman Brown is concerned that there may be something within the Town Hall that should be taken care of before we go through another winter cycle. Selectman Bugbee reminds everyone that in all the scenarios the Annex goes away. There is some talk about moving it.

There is a discussion surrounding Mr. Rice's retirement party. The gathering is changed to more of an open house at the PSC with cake, ice cream, cookies and drink from 5 – 7 pm.

- 15. Chairman LaCourse moves to adjourn at **8:50 pm**. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

6/19/17  
Denise Duval, Town Secretary

[Signature]  
Date

Minutes accepted by The Lee Select Board:

[Signature]  
John LaCourse, Chairman

[Signature]  
Cary Brown

[Signature]  
Scott Bugbee