

Board members present: Chairman LaCourse, Selectman Brown and Selectman Bugbee

Others present: Antoinette Webster, Roger Rice, Larry Kindberg, Randy Stevens, Toby Van Aken, Paul and Annamarie Gasowski, John and Anne Tappan, Katrinka Pellecchia, David and Sharon Meeker, William Johnson, Chief Tom Dronsfield, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman LaCourse calls the meeting to order at 6:30 pm.
2. Chairman LaCourse opens the meeting up to public comment.

Sharon Meeker thanks the Select Board and the Town of Lee for sponsoring the Energy meeting that they had on Saturday. There were 25 people in attendance and there was a lot of good information given out.

John Tappan, Stepping Stones Road, gives out a handout to the Board and makes a suggestion with regards to the proposed Church property purchase. Everything he has seen has considered purchasing what appears to be just the minimum or a tiny bit more than the minimum that would work for a design that has been proposed. He does not think that is a good initial opening for negotiation. He would suggest a larger parcel purchase and shows it on the diagram.

3. Chairman LaCourse opens the Public Hearing on the Discretionary Preservation Easement for 203 Wadleigh Falls Road Map 33-7-0. David Meeker, owner describes the barn for the Board and states that they have done some repairs over the years such as a new roof and rebuilt the footings. He says that David Miner estimates the oldest part to have been built around 1830. There have been 4 additions over the course of the years up through the 1880's. Chairman LaCourse moves to approve the Meeker's application for a Discretionary Preservation Easement on the barn for a ten year term and a 75% reduction in assessed value and to authorize the Town Administrator to work with Town Counsel and the property owner on drafting the easement document. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Chairman LaCourse closes the Public Hearing.

4. Griffin Hotz, the 2nd Officer and Camp Out Leader for Trail Life Troop NH 0777, requests the Select Board's permission to camp overnight at Little River Park on April 28th until April 29th until about 9:00am. Mr. Hotz passes out an outline and event schedule to the Select Board. The Troop would like to burn a fire, but at this point they are unable to acquire a fire permit because Chief Nemet cannot write fire permits to non-landowners. If the Board was to grant them permission then he could move forward with the permit request. The troop plans on collecting dead wood from the property to burn in the fire.

Anne Tappan, Stepping Stone Road, states that dead trees whether they are standing or fallen to the ground are full of life. They are valuable to wildlife and to the forest itself. Fallen dead trees provide essential habitat elements for at least 50 species of birds and 20 species of mammals. Frogs, salamanders, snakes, turtles and a host of invertebrates use downed dead trees. She doesn't think that one scout troop collecting some dead wood for a camp fire will make a big difference

in the dead wood available for wild life. Her concern is for setting a precedent for allowing the gathering of dead wood for camp fires. If this became popular the forest and local wild life could lose valuable resource. She suggests the Board set a camp firewood policy.

Selectman Bugbee asks Ms. Tappan if the clearing that she just performed at the park for the Woodcock was going to cause any problems. She said no that the trees that were cut were not removed from the property. They were put into brush piles for the wildlife. Over time different animals will use these brush piles. Selectman Brown asks Ms. Tappan how she thinks a policy would be worded for such an issue. She said she would look at the State Park policy and get that to the Board.

Griffin Hotz states that the Troop can bring their own fire wood. Chairman LaCourse moves to grant Trail Life Troup NH 0777 permission to camp and build a campfire at LRP on the night of April 28, 2017. Troop brings their own wood. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

5. Chief Dronsfield introduces Antoinette Webster to the Select Board. She is the newest addition to the police department. Ms. Webster is a part-time certified police officer from Madbury. She will be going to the full-time academy in January for 16 weeks. She is currently working on her Master's Degree and has degree in Psychology and Justice Studies with a minor in Forensics.

Chief Dronsfield asks the Board for permission to assist Durham Police with Cinco de Mayo which is Friday, May 5th. He has coverage for that day. The Board grants him permission.

6. Roger Rice, Transfer Station Manager, presents a grant check in the amount of \$5000 from NH the Beautiful to be accepted as unanticipated funds. Chairman LaCourse moves to accept \$5000 from NH the Beautiful, Inc. and to deposit said funds into the Transfer Station Equipment Capital Reserve Fund. Selectman Bugbee, seconds. All if favor. **Motion Carries.**

Roger Rice would like to purchase a containment sweeper which can be used inside and outside the transfer station. He has one quote from Bobcat in the amount of \$4000. The Board instructs Mr. Rice to put it on the next agenda and bring it forward with more information and formal quote.

7. a) Randy Stevens would like to lift the temporary weight limits that they posted this spring on 2/27/2017. He says that the frost is pretty well gone out of the ground and the danger period has passed. Chairman LaCourse moves to rescind the temporary spring weight postings on all town roads that were instituted by the Select Board on 2/27/2017. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

b) Randy Stevens presents the paving bids. Alternative A would be about \$197k and about \$218k for Alternative B. There is \$220k in the budget. He would recommend going with Alternative A, keep the good roads good, and do the other roads next year when there is more time to work on them and get them ready. GMI is the low bidder for Alternative A at \$62.80/ton. He has called their references and all were good. He would recommend going with GMI. He would recommend going with Brox for the leveling mix to be picked up by us. Their price is \$60.00 per ton. Chairman LaCourse authorizes the Highway Supervisor to enter into a

contract with GMI Asphalt to complete the summer paving program. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Randy Stevens states that the cab and chassis bids for the new truck are due April 27th and the equipment bids are due May 2nd. The bid results may be available for the next meeting but not the recommendation due to the amount of material there will be to go through.

8. Chairman LaCourse hands out his list of goals and aspirations for the Board to review. They are as follows:
 1. Continue the vision of providing workshops for department heads for advancement.
 2. Continue the vision of purchasing new equipment instead of used equipment for the Highway, Transfer and Fire Departments.
 3. Establish a policy for committees and commissions minutes.
 4. Establish a process and policy for committees, commissions and departments to update the BOS twice a year on their activities and abandon the practice of assigning a board member to each except where required by state law.
 5. Establish a process and policy for merit raises. (Have the TA to research and bring forward a document for discussion. The employees do hard work and should get these raises.)
 6. Establish an end-date for completing LRP and set a date to commemorate the park.
 7. Infrastructure improvement including designing and gaining support for a new town hall on town property (Steven's Field) for vote by the legislative body in March 2018. (He really wants to push the Town Hall issue.)
 8. Revisit the benefit for payment in lieu of vacation. (He would like to grandfather people who are already here.)
 9. Sunset 250th Committee (December 2016). This is done.
 10. Sunset the Facilities Committee (June 30, 2017) after delivery of a final strategic plan for upgrading all other existing town buildings including not only improvements but a time line.

Selectman Brown would like to take the temperature of the 10-year plan (Master Plan). He would like to receive quarterly reports on the Master Plan. Chairman LaCourse asks the TA to ask if Planning Board Chairman Smith or a Representative could come in to update the Board on what things have been completed and then they can set up a format.

The documentation from the 2008 Salary Study which produced a Step Program that was adopted but never funded still exists but would be outdated per the TA. The rates would no longer apply; therefore, it would have to be recreated. The LGC completed this at the time, but they are no longer in existence. Some of the job descriptions have been upgraded and modified. Selectman Brown and Chairman LaCourse would like to discuss this further. The TA will provide a copy of this 2008 program to the Board and research a merit policy that the surrounding Town's may already use and include that.

Selectman Bugbee said that the members of the 250th Committee are comfortable with the Heritage Committee making decisions on how the remainder of the money is spent that is left over from the 250th and now resides in their account. He agrees with putting something together with regards to the infrastructure for the deliberative session in January. He thinks that after the last field is completed that LRP is done except for the landscaping. Larry Kindberg says that at

the meeting next Tuesday the members will be discussing landscaping. They are moving forward on landscaping plan and will bring to the Board.

Selectman Bugbee says he likes serving on the Committees and Commissions. He doesn't mind changing the policy but he would like to continue serving. Chairman LaCourse says of course but he would like to have a representative come to report to the entire Board.

Selectman Bugbee indicates that getting some of the Committees and Commissions to post minutes and agendas has always been a struggle. Chairman LaCourse asks TA Glover to put out a notice from the Select Board letting them all know how important it is to get these done with maybe a minute template for everyone to see. Selectman Bugbee would like to add those particular Committees and Commissions that are not up to date. TA Glover states that the minutes are supposed to be available at Town Hall. So if someone were to come in on day 6 to Town Hall asking for the minutes from the last Heritage Commission meeting they are supposed to be available. TA Glover adds that there is no requirement that the minutes be approved. It is good practice but there is no requirement that they be approved. The minutes that are available may be draft minutes. Selectman Bugbee asks if we can also remind them that they need to notice their meetings. An agenda is not required. TA Glover has clarified with an attorney at NHMA that posting all the meetings on one piece of paper at once is not sufficient. The attorney said that each meeting needs to be noticed.

Selectman Bugbee adds that the Board needs to decide what they want the Unassigned Fund Balance to be.

9. a&b) Selectman Bugbee says that the Facilities Committee has a lot of work to do in two months which includes the Town Hall, Historical Society and the Library. He doesn't think that is enough time and their charge ends June 30th. He thinks they need their charge extended. He adds that the Board needs to spearhead the purchase of the church property. The Board needs to find out how much the property is worth and produce a proposal to the church. The Committee thinks that even if the Town builds on Stevens Field it still needs to purchase the church property for space during construction for the renovations. Selectman Bugbee asks for the charge to be extended to the end of August. Selectman Brown thinks that by the end of June they should have a plan for a building. There should be something that is decided. Selectman Bugbee suggests that the Committee provide a report for the Town Hall by June 30th and then give a few more months to finish the other two. Selectman Brown and Chairman LaCourse can agree to that. David Meeker says that making a commitment to the Town Hall really requires information about the church property which is the Board's responsibility. That needs to be resolved so that the FC can make a reasonable recommendation. Selectman Bugbee asks the Board if they want to move forward with looking into the church purchase. TA Glover states that the land would need to be surveyed and then appraised before a proposal could be done. She does not think that can be accomplished by June 30th. Selectman Bugbee does not know if the land needs to be surveyed. Chairman Bugbee suggests extending the overall charge to August 31st to have more time to make some decisions. Selectman Bugbee suggests having the FC determine what space (property) is needed. TA Glover will check in with the appraiser that the Town used for the Bricker property and inquire about doing an appraisal without a survey. Town Secretary confirms that the June 30th date is gone and the only due date now is August 31st for all the buildings.

10. a) TA Glover reminds that Board of the disagreement throughout the State relative to whether the Towns had the right to postpone the March 14th Election. There were a couple of Bills proposed and the Governor just signed House Bill 329 which ratifies all of the Election results. The law was drafted such that it is up to the governing body to determine whether they want to hold a public hearing and take a formal vote to ratify all of the other action items that transpired on the postponed Election date. NHMA recommends that for any Towns that had either Bond votes or Zoning Ordinance changes that it would probably be a good idea to do this. The Board decides to hold a public hearing on May 8th. The TA will advertise in the newspaper and on the Town's website.
11. Chairman LaCourse moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
12. Chairman LaCourse moves to accept the Public and Non Public Meeting Minutes from April 10, 2017. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
13. Chairman LaCourse moves to accept the Manifest #21 and Weeks Payroll Ending April 23, 2017. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
14. Chairman LaCourse moves to enter into Non-Public Session per NH RSA 91-A: 3 II (c) Elections, (c) Tax Deeds, (a) Library Evaluations, (a) Department Head Evaluations at approximately 7:41 pm. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at 8:54 pm.
15. Chairman LaCourse moves that the Lee Select Board accept the following Tax Deeds, provided that the 2014 Taxes, penalties and interest are not paid by end of business day May 5, 2017:

Map/Lot 4/7/500
Map/Lot 3/2/400
Map/Lot 8/2/700
Map/Lot 12/1
Map/Lot 24/1/200
Map/Lot 23/1/500
Map/Lot 20/11/00
Map/Lot 1/5
Map/Lot 30/1/3
Map/Lot 9/1/1300

Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Chairman LaCourse moves that the Lee Select Board refuse to accept the following Tax Deeds on behalf of the Town, in accordance with RSA 80:38 II-a, nor will we accept the deed for any property that is categorized as a Mobile Home or Trailer:

Map/Lot 13/5/200 and Map/Lot 19/3/200

SELECT BOARD MEETING MINUTES

April 24, 2017

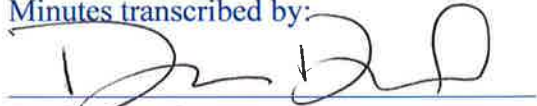
PAGE 6

Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Chairman LaCourse moves to seal the non public meeting minutes. Selectman Bugbee, seconds. All in favor. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**

- 16. Selectman Bugbee reports that the Library birthday party was good. Selectman Brown reports that the Racetrack opened this past weekend and they started the new testing procedure for noise levels. It was a success. They found one violation and corrected it immediately. The violation was in exceedance of 102 for 2 seconds. Chairman LaCourse asks about the potential ABC applicant. Town Secretary informs him that the applicant will be at the next meeting.
- 17. Chairman LaCourse moves to adjourn at **8:59 pm**. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:




Denise Duval, Town Secretary

5/8/17

Date

Minutes accepted by The Lee Select Board:



Scott Bugbee, Chairman



John LaCourse, Chairman



Cary Brown