

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Caren Rossi, Pat Barbour, Roger Rice, David Cedarholm, John and Anne Tappan, Ruth Eifert, Paul and Annie Gasowski, Peg Dolan, Bill Booth, Cheryl Geddis, Jan Allen, Patricia Jenkins, Laura Gund, Chief Tom Dronsfield, Chief Scott Nemet and Town Administrator Julie Glover.

1. Chairman Bugbee calls the meeting to order at 6:30 pm.
2. Chairman Bugbee opens the meeting up to public comment.

David Cedarholm, Fox Garrison Road, reads a statement:

Do you really think making participation in local government equivalent to an exclusive club where you are required to attend lengthy meetings is an effective way of fostering a sense of community? Traditional Town Meeting is not a friendly and inspiring community building event. It is a business meeting where often differing opinions and agendas clash. If the goal is to build community, it would be more productive to focus on a large group of residents and events that are more welcoming. Possibly the biggest thing we struggle with as municipal officials and volunteers are how to inspire civic engagement amongst the public. Number one in my book would be striving to earn trust and build credibility by showing respect to the town residents and accept the ways in which people choose to engage. This means empathizing with how busy and unavailable people are today and not scolding them from minimally participating. Everybody participates at the level they can or are willing to. Communities do not gain anything and they certainly do not build community by throwing up road blocks and creating obstacles to civic engagement. It only serves to project a sense of contempt and mistrust towards the general voter. Official ballot voting enabled by SB2 allows for citizens to be engaged and showing respect by embracing the system we have today will help encourage those citizens to become more engaged.

David Cedarholm asks to be put on the February 27th agenda so he may give a ten minute presentation on data and results of the analysis supporting SB2.

John Tappan, Stepping Stones Road, states that at the Facilities Committee presentation last week he learned about the square footage of the buildings that we have, the inadequacies of the buildings and how much additional space is needed. At the next meeting on the 22nd there is supposed to be a presentation of the costs but at this past meeting there was a little bit of talk where we might get money from. He figures the cost to be at about \$1.7 million. This is much higher than any of the numbers that were being presented as what might be available to us for the building projects. Mr. Tappan thinks that putting \$35k into the Building Capital Reserve Fund is completely inadequate especially when you're spending it on things that are not even in the CIP. He thinks that we should put money towards expenses that we know are coming up. He adds that part of the Board's responsibility is to tell the taxpayers that there are buildings that are falling apart, it is going to cost money to fix them and we need to start saving.

Annie Gasowski, Library Trustee, informed the Board that the trustees have met to review the wording for the warrant article. They would like to repurpose the Library Capital Reserve Fund into another fund. They hope that the Board will recommend that language in this article.

Peg Dolan, Lamprey Lane, would appreciate knowing tonight if the Board is going to approve the Library warrant article.

3. Chairman Bugbee opens the 2nd Budget Public Hearing and welcomes comments. Ruth Eifert, Library Director, has a concern with the library technician I staff salary in that it is underfunded. There is a discussion.

Caren Rossi, Planning & Zoning, asks to increase the legal expense line to \$30k.

Chief Dronsfield asks to clarify the proposed budget. If it passes will they lose the 8th full-time officer and get a part-time officer? Chairman Bugbee indicates that is correct.

Chairman Bugbee suggests going through the budget again by departments and if there are any changes suggested they will discuss. TA Glover asks the Board if they want to add a line to the Selectmen's budget for Selectmen's expenses. The Board agrees to add a line for \$500.

TA Glover discussed the possibility of adding funds to the budget for document scanning and document management. The one quote she has available is for \$19,764.00 for scanning and converting the assessing records to PDF-A. The town's assessing records take up 35 sq. ft. of space. There would be additional costs for document management. There is a discussion and the Board agrees to add \$20,000 to the budget. TA Glover will bring further information to the next meeting.

The Board agrees to add to the insurance coverage bottom line. TA Glover estimates it will be \$28,000 but will calculate the amount and bring it forward on the 23rd.

TA Glover asks if the Board wants to continue contributing to the employee FSA accounts. Chairman Bugbee and Selectman LaCourse do not want to continue with this benefit to the employees.

The Board increases the Special Awards and Flowers line to \$2000.

Chairman Bugbee proposes reducing the Pay in Lieu of from \$15k to \$10k. Selectman LaCourse and Brown agree.

The Board agrees to increase the Planning & Zoning legal expense line to \$30k.

Chairman Bugbee proposes increasing the salary pool to \$50k. He states that inflation is going up so he would like to keep the employees at par with inflation plus a little bit more. Selectman LaCourse is not overly enthusiast. He wants to leave it at \$40k. Selectman Brown proposes \$45k. They agree to \$45k.

Chairman Bugbee clarifies for Selectman Brown that nothing in the budget prohibits the police chief from promoting within the department.

Chairman Bugbee proposes increasing the building inspector hours to 32 hours per week which equates to increasing the wages to approximately \$40,335. TA Glover will calculate the ancillary personnel costs.

The Board agrees to keep \$1000 in the animal control line.

The Board agrees to make the recommended change to the Library budget and make Library Technician I to \$9027.26 plus FICA and Worker's Compensation.

Chairman Bugbee proposes to increase the Town Building Capital Reserve Fund \$35,000 to \$100,000. The Board agrees.

TA Glover asks Ms. Rossi to speak on her recollection relative to the Recreation CIP. TA Glover recalls that the Rec Commission asked for \$10,000 and the ABC recommended zero. The Board agrees with what TA Glover recalls.

Chairman Bugbee would like the Board to consider paying the members of the Trustees of the Trust Funds, Cemetery Trustees and the Advisory Budget Committee a \$100 stipend per year. He would like to see all the elected positions paid and maybe more people would be interested in volunteering. The Board agrees to start with this practice and adds \$1,200 to the budget.

Chairman Bugbee closes the 2nd Budget Public Hearing.

4. a) Review the Warrant. TA Glover reads the warrant article that the Library is asking the Board to put on the warrant:

To see if the town will vote to change the purpose of the Lee Library/Community Center Capital Reserve Fund from building a new Library and Community Center on Map Lot #02-01-01 to a fund whose purpose is to cover capital expenditures for the town's library building and to change the fund name to the Lee Library Building Capital Reserve Fund and to appoint the Board of Selectmen as agent to expend. (2/3 vote required)

TA Glover points out that there is a very similar Capital Reserve Fund that exists already; however, it does not name an agent to expend. John Tappan says that the name is not the same. The other one does not have the word "building" in it. In both cases the name was given by the legislation. The fund that exists now was very specifically for building a new building at a particular location. Mr. Tappan understands that the Library Trustees would like to use that money to building or add to the existing library since the other option was voted down. As a Trustee of the Trust Funds that change of purpose article looks distinct enough for them to know which is which. The Trustee of the Trust Funds answered a previous question regarding the money in the existing fund with regards to how it may be spent. All but \$60,000 can be used on a renovations or expansions. The \$60,000 must be used to build somewhere else. The existing Library Community Center does have agents named.

The Board agrees with the proposed Racetrack Ordinance language.

The Board agrees to hold off on acting on the Veterans Tax Credit until more legislation come out.

Chairman Bugbee proposes changing the plow truck article from \$170,000 to \$185,000. Both Selectmen agree.

TA Glover advises the Board that Randy Stevens requests to pull the warrant article for \$155,850 to rebuild the Tuttle Road Culvert at this time. He wants to pursue grant money first and then revisit this next year.

The deposit into the Town Buildings Capital Reserve Fund is being changed from \$35,000 to \$100,000.

The Board agrees to strike the warrant article to deposit into the Revaluation Capital Reserve Fund for this year and revisit it next year.

The Board agrees to strike the radar trailer warrant article and purchase it with money from the Public Safety Special Duty Fund in the amount of \$19,459.

The Board agrees to strike the warrant article to deposit funds into the Recreation Facilities Capital Reserve Fund this year.

Annie Gasowski asks if there is a recommendation by the Board with regards to the library repurposing article. The Board agrees to add the language (Recommended by the Select Board).

TA Glover asks for a vote from the Board on all of the Warrant Articles as a whole. Chairman Bugbee moves to accept the warrant articles as amended. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

5. Chairman Bugbee performs the last official act of the 250th Quincentennial Celebration by ringing the bell. The bell will be housed next to the time capsule downstairs in the entry way to the public safety complex. (*Bell rings*)
6. Chairman Bugbee moves to accept the Consent Agenda as presented. Selectman Brown, seconds, All in favor. **Motion Carries.**
7. Chairman Bugbee moves to accept the Public and Non Public Meeting Minutes from January 3, 2017. Selectman Brown, seconds. All in favor. Motion Carries. Originals to sign at next meeting.
8. Chairman Bugbee moves to accept Manifest #14 and Weeks Payroll Ending January 15, 2017. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
9. Chairman Bugbee **moves** to enter into Non-Public Session per NH RSA 91-A: 3 II (a), (c) and (e) at 7:58 pm. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at 8:32 pm.
10. Chairman Bugbee moves to increase the building inspector's hours to 32 hours per week effective this current pay period. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

SELECT BOARD MEETING MINUTES

January 17, 2017

PAGE 5

Chairman Bugbee moves that the Town abate the interest on the overdue property taxes on Wayne Connors Estate. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

The Board did not seal the non-public minutes.

11. No miscellaneous business.

12. Chairman Bugbee motions to adjourn at 8:37 pm. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:



Denise Duval, Town Secretary

1/30/17

Date

Minutes accepted by The Lee Select Board:



Scott Bugbee, Chairman



John LaCourse



Cary Brown

SELECT BOARD NON-PUBLIC MEETING MINUTES
January 17, 2017

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Cheryl Geddis

1. Chairman Bugbee motions to enter into Non-Public Session at 7:58 pm per RSA 91-A: 3II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll Call Vote. **All Agree following Roll Call Vote.**
2. Wayne Connors passed away recently. Cheryl Geddis is requesting that the Board waive the interest on his past due property taxes. (Motion made in public session)
3. Minutes recorded by Chairman Bugbee.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 1/30/17



Chairman Scott Bugbee



Selectman John LaCourse



Selectman Cary Brown

SELECT BOARD NON-PUBLIC MEETING MINUTES
January 17, 2017

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Caren Rossi, Bill Booth and Town Administrator Julie Glover

1. Chairman Bugbee motions to enter into Non-Public Session at 7:58 pm per RSA 91-A: 3II (a) regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Roll Call Vote. **All Agree following Roll Call Vote.**
2. Caren Rossi is requesting that the building inspector hours be increased to 32 hours per week effective immediately. (Motion made in public session)
3. The Board reconvenes to public session at 8:32 pm.
4. Minutes recorded by Chairman Bugbee.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 1/30/17.


Chairman Scott Bugbee


Selectman John LaCourse


Selectman Cary Brown