

Board & Committee members present: Chairman Bugbee, Chairwoman Deb Schanda, Wayne Lehman, Mark Nelson, Dwight Barney, Larry Kindberg and Dave Meeker

Others present: Art Guadano, Annie Gasowski and the Town Secretary Denise Duval

Absent: Selectman Brown

1. Chairwoman Schanda calls the meeting to order at 6:30 pm.
2. Chairwoman Schanda opens the meeting up for public comment. There is none.
3. Wayne Lehman moves to approve the meeting minutes from February 8, 2017. Mark Nelson, seconds. Wayne Lehman moves to approve the meeting minutes from February 15, 2017. Mark Nelson, seconds.
4. Jan Allen speaks on behalf of the Historical Society which recently met with Library Director Ruth Eifert to tour Town Hall and determine if the HS wanted to be together or separate from the Library within the future Town Center plans. The HS decided that they would rather be separate from the Library. Ms. Allen stated that the addition in Option 2-D would not be necessary for the HS; however, they would like to have an elevator to the 2nd floor and the front door made accessible for the existing Town Hall. Ms. Allen states that the HS thinks that the Clerk's office area would make a good place for the elevator. They would also like to see the floors evened out on the 2nd floor. The HS would love to have the Hobo (Tool) Shed to store their larger pieces. Ms. Allen suggests placing the artifacts around the perimeter of the Town Hall room, leaving the center for meeting space. There was a suggestion in their meeting to hold dances in the Town Hall. The HS would like to see a mid 19th century theme continue in the Town Center. Annie Gasowski speaks on behalf of the Library Trustees and says that they are not against the Library and HS being together. She states that librarians are the care takers of historical things in many aspects. The Trustees are still discussing this and no decisions have been made.
5. The next item is to discuss Erick Sawtelle's email regarding a printed Town of Lee newsletter. Dave Meeker would be in favor of it but it will need lots of work, an editor and who will pay for it? Dwight Barney says that 'people' like a hardcopy twice a year, but he is concerned with one group doing it. He thinks the whole Town should produce it and each group should pay. Wayne Lehman says that he is in favor of doing something because 'we' are way behind in communication.

Chairwoman Schanda agrees with Dave Meeker and adds that there is no 'fresh' information in the E-Crier and that it is stale. She thinks it should be fully funded throughout community. If it were just repeated information she would not support it. Dwight Barney thinks that we will be able to find volunteers to do the newsletter. Mark Nelson believes that it will be difficult to not be repetitive. The Town Secretary responded to Chairwoman Schanda's comment regarding the E-Crier not providing 'fresh' information and that it is stale. The members agree that she does well with what information she has. Dave Meeker says that the first couple of pages always

contain new and updated information. The members also understand how difficult it is to motivate individuals, groups and/or departments to provide material for the newsletter.

6. Chairwoman Schanda asks the group to review the public forum that took place on February 22nd. She asks people what went well or not well and what did everyone learn from this event. Larry Kindberg says that he thought it dragged and that could be the downfall of a PowerPoint presentation. He did think that the information was good. Chairwoman Schanda did not think that the audience was on a level playing field with the knowledge that they had. Chairman Bugbee liked the conversations at the end and agrees with Chairwoman Schanda that there was a lack of information for some. He adds that the room was heavily weighted towards Option 2-D. Dave Meeker did not think that it was a random sample of citizens in town. Art Guadano says that there were 52 people there. Larry Kindberg says that they shouldn't label the ones that were not there as being 'not interested'. They simply could just not have the time.

There was a discussion regarding outreach. Art Guadano brought a draft survey with him. Chairman Bugbee suggests putting them at the Transfer Station and Sunny's Restaurant. Other modes of communication that are huge are word of mouth and social media.

7. Art Guadano suggests discussing the Action Plan and confirming the design direction.

There is a discussion about materials and cost and then back to design direction.

They continue with discussing modes of communication such as handouts and canvassing.

If saving Steven's field was not an issue then they could drop the current design over onto Steven's field. Randy Stevens sees no reason to save Steven's Field.

Annie Gasowski thinks that the entrance might be too close to Wednesday Hill Road. DOT is on the list to contact per Art Guadano.

Chairman Bugbee says that the State historical people are interested in the Hobo Shed, the Town Hall and the HS Museum or Freight Depot but not the Library because it has been changed too much. They said it would be ok to move the Freight Depot again. It would just reduce its historical points. Chairman Bugbee said they are ecstatic about the Hobo Shed. Apparently there were 4 total in the State of NH and this is the last one standing. Dave Meeker is thrilled.

8. Art Guadano will update the site plan diagram.
9. There is a discussion regarding the next steps in engaging the public. Mark Nelson will edit the newspaper article presented by Chairwoman Schanda and distribute the update via email to all the members for review. The group decides it should move from historical information to what the Town needs and to possibly use a quote from the State Historical people.

Art Guadano presents a draft survey. The group reviews the survey questions one by one, eliminating several questions. Someone suggests to start the survey with providing a definition of Option 2D. The group agrees on a tri-fold mailed out to every household, putting it on the

website and possibly adding as a survey monkey to the E-Crier. Hand copies could be put into a drop box at the Transfer Station, Town Hall or the Library.


10. They circle back to the design direction and briefly discuss the land that might be needed from the church to complete Option 2D. Art Guadano says that there is a leg that wraps around the library that the church owns that would be advantageous for the Town to own. For the next meeting we need to get the acreage amount from Art Guadano and then work on a proposal to present to the church with an offer.

Art Guadano needs to prepare a new contract for the Select Board to review on March 27th and possibly enter into for the next 6 months?

The next committee meeting will be March 22nd 6:30 pm.

11. Chairwoman Schanda moves to adjourn at 9:34 pm. Wayne Lehman, seconds.

Minutes transcribed by:



Denise Duval, Town Secretary

3/22/17

Date

Minutes accepted by The Lee Select Board and the Facilities Committee:



Scott Bugbee, Chairman



Deborah Schanda, Chairwoman