

**MINUTES OF THE SELECT BOARD & ADVISORY BUDGET
COMMITTEE BUDGET WORKSHOP**

October 19, 2017

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Board & Committee members present: Chairman LaCourse and Selectman Bugbee, Chairwoman MacKinnon, Pat Barbour, Brian Burke and Thomas Murdoch

Members not present: Selectman Brown and Cord Blomquist

Others present: Town Administrator Julie Glover, Randy Stevens, Toby Van Aken, John Tappan

1. Chairman LaCourse calls the meeting to order at 7:00 pm and turns the budget presentations over to Chairwoman MacKinnon.
2. Randy Stevens passes out information to add to his presentation. The Highway budget is 12% of the total proposed operating budget this year. Between the three highway employees, they have 66 years of combined service to the Town. This year they are all maxed out on their accumulated vacation time; therefore, it was use it or lose it. Since the two employees started taking their earned time so not to lose it, it made it difficult at times to do the things that they needed 3 people in order to get it done.

The new truck should be in in a few weeks. It should be the most dependable and has a lot of power. 1985 was the 1st new one that they had; followed by one in 1995. The total plowing area for them is 101 acres or 38 miles. Mr. Stevens states that they are getting caught up on the paving, but are falling behind on the ditching and brush and limb tree work.

No red listed bridges at the moment. Because the State funding is 10 years out, Mr. Stevens thinks that Cartland and Tuttle Road bridges should be put on the DOT list.

The Tuttle Road engineering is under way to put in a new culvert. This will cost been \$200-300k.

Lee received \$95,194 from the State to help with road repair, maintenance and paving. The Board has tentatively allotted this money as follows: \$6000 for the Wednesday Hill culvert; \$5000 for tree work; \$7000 for crack sealing and \$77,000 for additional paving. Mr. Stevens thinks the town has 2 more years of sand left and after that the town will have to buy it or not use sand. Salt is up about 3% this year. Fuel has been stable for the last few years.

The highway budget is remaining the same. They rearranged a few things. He increased the part-time labor and overtime. He increased uniforms because the company keeps passing on increases. He increased the supply line by \$500. After looking at the history over the last few years, Mr. Stevens decreased the park maintenance by \$5000 since the highway took over the maintenance of mowing the LRP fields. ORYA is paying for irrigation and weed control. He decreased the parts line item a little as well. He decreased the signs item as well since most have all been replaced. There is a new line item added for police detail / flaggers. There is \$319k is the Highway Equipment Fund before the new truck is paid for. There is \$400k in the Road and Bridge Capital Reserve Fund.

Mr. Stevens included a paving schedule in his handouts. He also included a schedule of all the areas that they mow which total 15 ½ acres without the 17 private cemeteries.

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Mr. Stevens says that they will help the Transfer Station get the concrete in for the new swap shop next week, but then they will have to back off to get their own projects done before the cold weather. They will try to get back to it in late November, but they can't make any promises.

3. Chairwoman MacKinnon moves to approve the Minutes from October 5th and October 12th. Thomas Murdoch, seconds. All in Favor. **Motion Carries.**

4. Toby Van Aken passes out information to add to his presentation. He goes over the tonnage data. Mr. Van Aken has been in contact with Toby from Fox Composting. He thinks that this could save the town a good deal of money. There are bins and bags to use for the composting. Portsmouth, Epping and Exeter already do compost recycling. There is an initial cost for the totes. He does not have that cost at this time. TA Glover states that on average America throws out 400lbs of food per person per year.

There is a discussion about the heat at the Transfer Station and the swap shop.

There is a short discussion about the porta potty at the Transfer Station and whether it may go away after the new building is built next to the main building.

Mr. Van Aken is asking to increase the bulky waste line (MSW) by \$12,000. He sees by FY19 the town being close to \$80k.

Selectman Bugbee asks Mr. Van Aken about the part-time clerical wage line which Mr. Rice had put in there for \$100. Mr. Van Aken was not sure about that line. Mr. Van Aken states that his regular part-time wages will be maxed out by the end of the year due to the extra safety projects they need to get done. This will all be before the winter hours. Selectman Bugbee is ok with this. In the compliance line there is \$200 which was not used last year. Selectman Bugbee suggests speaking with Joanne about moving some money and eliminating these lines. He will check with Joanne regarding the stickers cost as well. Mr. Van Aken states that they will need to purchase a sander for the Bobcat this year. That is what the equipment line is for.

Electronics under Solid Waste Disposal has increased significantly per Selectman Bugbee. Mr. Van Aken has a new vendor for this and should be saving money this year. This vendor will do the picking and hauling. The amount of stuff coming in is increasing per Mr. Van Aken.

Brian Burke asks if the TA has the income side. It is in the back of their budget books. TA Glover states that in FY17 the bulky rate income was \$3689. Coupon income was \$16,190 and credits were \$362 and recycling income was \$44,419.

Selectman Bugbee asks if Mr. Van Aken has come up with a plan to do the coupons differently. He still needs to come up with a solution to refunding people when they drop off goods that are taken by other people or recycled.

The hauling that is done through Lamprey Regional is done with 5 towns. Selectman Bugbee states that the town that hosts it is Madbury and they have indicated that Jay Moriarty is retiring

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which means that the Lamprey Regional Coop is going to have to find another town to host it. Selectman Bugbee wonders if this is something Lee would want to do. This would involve hosting the truck and coordinating deliveries. The Lamprey Regional Cooperative hauls the MSW and includes 5 towns: Lee, Epping, Northwood, Madbury and Rollinsford. The truck is owned by the Cooperative and kept at Jay's house.

5. Chairwoman MacKinnon makes **motion** to adjourn at 8:23pm. Pat Barbour, so moves. Brian Burke, seconds. All in favor. **Motion Carries.**

6. **Selectman Bugbee discusses the church property purchase until 8:27pm.**

Minutes transcribed by:

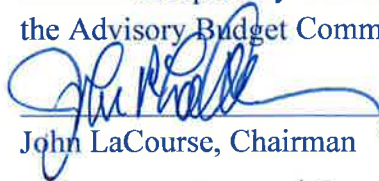


Denise Duval, Town Secretary

11/16/17

Date

Minutes accepted by The Lee Select Board and
the Advisory Budget Committee:



John LaCourse, Chairman



Alice MacKinnon, Chairwoman