

SELECT BOARD MEETING MINUTES

December 5, 2016

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Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Chief Tom Dronsfield, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Bugbee calls the meeting to order at 6:30 pm.
2. Chairman Bugbee opens the meeting up to public comment. There is none.
3. Chief Dronsfield reminds the Board that he had previously attended a meeting to discuss the water issue at the PSC with them. Since that time he reached out to Stanley Oliver who owns Yankee Pump and Filter and he came out to take a look. He came back with two options. 1. A normal water softener system that you have to maintain. 2. A Pelican System where once it is installed there is no maintenance. It comes with a 10 year warranty. Mr. Oliver recommends the NS145 model. He will install for free because he is interested to see how it is going to work. Chairman Bugbee moves to authorize the purchase of the Pelican water treatment system recommended by Stan Oliver of Yankee and Filter in an amount not to exceed \$3742.55 and to utilize funds from the Town Buildings Capital Reserve Fund for this purchase. Selectman Brown, seconds. All in favor. **Motion Carries.**
4. TA Glover reminds the Board that some questions came up during budget presentations to the ABC with regard to cell phone reimbursements. The TA provided the Board with all the information with regards to who has a cell phone, who gets reimbursed and how much. The Board had indicated that they wanted to have a conversation. There is not a cell phone reimbursement section in the personnel policy. Corporal Laliberte is reimbursed for his cell phone due to his prosecutorial duties. Chairman Bugbee would like to see everyone treated the same. If employees are using their phones for work then they should be reimbursed. He thinks \$30 sounds reasonable. TA Glover suggests that the Board review this more. She reminds them that hourly employees who are reached after hours should get paid for that time. Selectman LaCourse suggests adding a new line in the policy with regards to reimbursements and discuss on 12/19/16.

The Transfer Station Manager is asking if he can close at 2pm on Christmas Eve and New Year's Eve. Chairman Bugbee suggests 4pm. He thinks 2pm is too early. Selectman LaCourse and Brown agree with 4pm.

TA Glover updates the Board on the Revaluation. The Town has received the USPAP Manual. There were two penalties tied to different dates that were negotiated into the contract with Commerford, Nieder and Perkins. They missed both dates. The total penalties accrued to \$16,800 out of a contract that was worth \$49,000. There were not that many people who came in for an appointment with Commerford.

5. Chairman Bugbee moves to accept the Consent Agenda as presented. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
6. Chairman Bugbee moves to accept the Public and Non Public Meeting Minutes from November 21, 2016. Selectman Brown, seconds. All in favor. **Motion Carries.**

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7. Chairman Bugbee moves to accept Manifest #11 and Weeks Payroll Ending December 4, 2016. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
8. Chairman Bugbee **moves** to enter into Non-Public Session per NH RSA 91-A: 3 II (a) personnel at 6:53 pm. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.** The Board returns to public session at 8:06 pm.
9. Chairman Bugbee **moves** to seal the non-public minutes. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote. Motion Carries.**
10. Chairman Bugbee would like to explore the idea of joining the Fire and Police for their Volunteer Celebration on December 15th. He would like the Board to consider participating and nominating a person or group for an award. Selectman LaCourse agrees with participating and nominates the Chair to make the decision on the award recipient. Selectman Brown, seconds. The event is at Flag Hill. The Town will pick up the cost for the volunteers and a guest plus all employees. If an employee wants to bring a guest the tickets will be \$11. There is a limit of people so we will need an RSVP list kept by the Town Secretary. Chairman Bugbee moves to expend up to \$1210 for the Volunteer Dinner at Flag Hill on December 15th, funds to come out of the gifts and flowers line. Selectman LaCourse, seconds. All in favor. Motion Carries.

Chairman Bugbee reports that the 250th Committee had it closing ceremony on Sunday, December 4th. About 35 people were present.

There was a re-enactment performed today at the Mast Way School. They had a person doing laundry, a teacher, a hunter/fisherman and a medical person.

The Bell Ringing on the 17th is the very last thing to do. Selectman Brown may close the time capsule at any time now.

11. Chairman Bugbee makes **a motion** to adjourn at 8:14 pm. Selectman LaCourse so moves. Selectman Brown, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:



Denise Duval, Town Secretary

12/19/16

Date

Minutes accepted by The Lee Select Board:



Scott Bugbee, Chairman



John LaCourse



Cary Brown