

SELECT BOARD MEETING MINUTES

June 13, 2016

PAGE 1

Board members present: Chairman Bugbee, Selectman LaCourse and Selectman Brown

Others present: Mary Woodward, Larry Kindberg, Sarah Nasen, Wendy Rousseau, Kim Snow, Cellissa Hoyt, Beverly Ketel, Emily Kluun, Sarah Hastings, Brian Mahr, Megan Thompson, Michelle Guthrie, Megan Henly, Francesca Trial, Lindsey Colbath, Greta Russell, Katelyn Gray, Shane Krafton, Harish Vashisth, Marianne Banks, John & Anne Tappan, Emily Schoonmaker, Jessica Starkey, Joe Hannon, Phyllis White, Annette Brown, Paul & Annie Gasowski, Dennis Slozad, Jesse Bird, Michele Martin, Sharon Meeker, Rod MacKay, Josh Brenner, Caren Rossi, Pat Jenkins, Chris Regan, Erick Sawtelle, Mary Schwarzer, Chief Dronsfield, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. The Board is in a conference with the Town Attorney at 5:30 pm.
2. Chairman Bugbee calls the meeting to order at 6:00 pm.
3. Chairman Bugbee opens the meeting up to public comment.

Larry Kindberg, Rec Commission Chair, informs the Board that the Commission held a meeting last Tuesday and discussed the Smoke Shack food truck going into LRP. The Commission voted in opposition to any commercial activity at LRP at this time primary due to increased traffic and other issues it imposes. He also adds that the tax payers did not build LRP for commercial operations.

Emily Schoonmaker, Toon Lane, speaks on behalf of the Growing Places categorization as an educational non-profit.

Chairman Bugbee interrupts the public comments session to ask if there is anyone who would like to speak other than those for the Growing Places exemption. There is no one.

4. Chairman Bugbee states that the Board has had the opportunity to review this application for exemption and for this year the Board has agreed to approve the application. The Board is also going to look at all the non-profits in the Town to see if there is a mechanism to apply a PILOT to it which is a payment in lieu of taxes. This subject matter is closed. Most of the audience leaves the room.
5. Chairman Bugbee states that after discussing the food truck proposal at LRP for at least 2 meetings he is at the conclusion that now is not a good time to explore this; therefore, he is not in favor of pursuing this any further. Selectman LaCourse agrees with the Chairman. Selectman Brown does not disagree.
6. Selectman Brown confirms that the chairs of the commissions, committees and boards received copies of the Volunteer policy that he prepared. Chairman Bugbee would like to see "spouse" changed to "guest." Chairman Bugbee asks each chair to come up to respond to this proposal.

Marianne Banks, Cemetery Trustee Chair, states that they do not have a lot of volunteers that help them in the cemetery except they do have the Veterans who come every year to put the

SELECT BOARD MEETING MINUTES

June 13, 2016

PAGE 2

flags in place and take them down. Ms. Banks asks about the volunteer form that was in the agenda packet. Ms. Glover states that most everyone should be familiar with this form. It is a requirement of the Town's insurance carrier so that all the volunteers are covered at any given event. Should anything happen to a volunteer, this form is our proof to the insurance carrier that they were a bonafide volunteer. Ms. Banks adds that since everyone is really busy she would suggest keeping the banquet simple.

Chairman Bugbee clarifies that the Fire and Police Associations already have the event organized and he has asked the leaders, Dan Brothwell and Chief Dronsfield, permission to include these volunteers in with that dinner event.

John Tappan states that the Trustees of Trust funds discussed the efficacy of the Lee Volunteer Appreciation and Awards Program at their last meeting and he will be brief and blunt. There were no positive comments about a Volunteer Recognition dinner. The dinner will not influence anyone to volunteer, it costs money that the Town does not need to spend and his own opinion is that it is just something else he would have to go to and if it induces him to continue volunteering it is just because of guilt. No one wants to get a fancy printed letter of appreciation of the suitable for framing type. It was stated that just an email would do. There was appreciation for simple recognition such as names being posted in the annual report or some other media and the volunteer appreciation sign. Because they don't report to the Board, this does not really apply to the Trustees but an important factor in attracting and retaining volunteers is the manner in which residents are treated by the Select Board and the Town Administration whether they are residents, volunteers or not.

Annette Brown, Thornton Lane, asks if more pictures of volunteers could be portrayed in the e-crier with a thank you.

Annie Gasowski, Library Trustee, states that the Library has a number of volunteers every year and they do hold their own volunteer recognition event for them but she also thinks that it's important to be recognized by the whole Town because sometimes they feel apart from it.

The Board agrees to continue with this plan to recognize the volunteers. If pictures and/or articles are submitted to the Selectmen's Office they will be printed in the E-Crier. The Town Secretary will email the list of volunteers that she has collected so far to the Board.

7. With regards to the E-Crier content, the TA would just ask that the Board states clearly what they want to see in the E-Crier and what they don't. The TA mentions that the Select Board's office is constantly asking for items and articles that really do fit the parameters of the policy for example; we found out that Mrs. Meeker was given an award through either a newspaper or newsletter article outside of Lee.

Round of applause is given to Sharon Meeker.

Annette Brown does not understand how the Town could exclude an organization just because they are religious. She only found one newsletter that published times of worship. She would suggest just not publishing those. She sent Chairman Bugbee an example of what she thinks the policy should say. She does not think that church suppers express a religious point of view.

Chairman Bugbee states that one of the things that they learned during a discussion with the Town's legal counsel is that the Town is held to a higher standard than anybody else because we are a governmental entity. He would like the Town to explore the possibility of having a non-government group do a similar sort of service for the Town. They would not be held to the same standard that the Town is held to. That way the townspeople could have whatever they wanted and the government would not control this publication. The town things could be included if whoever was publishing it wanted to. At one point, Wendy Fogg from Misty Meadows was interested in doing something like this. Selectman LaCourse likes this idea. He is not enthusiastic about changing the policy on the E-Crier. It should be for governmental activities only. This would be a way of serving both sides.

Erick Sawtelle states that Brentwood does this already. The problem is finding someone to do it. He adds that the Commissions and Committees had talked about doing this at one time. Chairman Bugbee reiterates that it could not be supported by the Town and cannot be an Ad Hoc Committee. It has to be a group of individual people putting together a paper on their own.

John Hannon, Thornton Lane, asks if an ad could be put into the E-Crier for the community to see and possibly respond to. Chairman Bugbee suggests reaching out to Ms. Fogg to see if she would still be interested in doing something like this.

8. Caren Rossi presents the documents for a Solar Power Array request by Coppal House Farm. Chairman Bugbee moves to grant John and Carole Hutton permission to install a 13.78kWdc solar power array on their land located at 1118 North River Road. Selectman Brown, seconds. All in favor. **Motion Carries.**
9. Mary Woodward, Wednesday Hill Road, is representing the Lee Energy Committee related to a budget allocation and expenditure approval request to update the Energy CIP which was last completed in November 2012. They have the opportunity now to have the original analyst review and upgrade the CIP. The Committee is requesting up to and including \$1500. They would focus any possible action first on the PSC and the Transfer Station. The overall updated information would be useful to the Facilities Committee. The Board would like the Highway Building included in the study as well.

Sharon Meeker supports updating the data because it will give the Committee a much better chance to seek funding from other sources such as grant monies.

Paul Gasowski, Lamprey Lane, says that the payback on this is really quick. Selectman Brown clarifies for Mr. Gasowski that the whole report will be updated, but when they go to implement they will focus on the PSC and the Transfer Station. Chairman Bugbee moves to grant the Energy Committee up to and including \$1500 to cover the cost to have the Energy Report published in November 2012 updated. Said funds to come out of the Contingency Account. Selectman LaCourse, seconds. **Motion Carries.**

10. a) Julie Glover reminds everyone that the last decision made regarding signs and pet waste stations was as follows: 1 station at the trail head at the transfer station, 1 station at the trail head between the library and the historical society and 2 at LRP. However, this is not the suggestion now of the Conservation Commission. Chairman Bugbee states that the Commission is proposing putting in 1 waste station at LRP, 4 signs at LRP and 4 signs in the town forest.

Ann Tappan, Conservation Commission, states that the Commission is not recommending stations in the town forest because people just toss the bags while in the forest and they didn't want to encourage that the town forest be a destination for dog walkers. They are ok with LRP because it is wide open and people can see what other people are doing.

TA Glover states that the Town has a dog ordinance that essentially mirrors the State Statute and it does not require that people have their dogs on leash. The Town could adopt such an ordinance through a warrant article. Signs could go up saying as much, but it would not be enforceable.

Ann Tappan, Stepping Stones Road, states that she has had unfortunate experiences with dogs at LRP. Dogs have jumped on her, growled at her and jumped on her car.

Annette Brown asks if 'under control' has been definite. The State Statute defines it. Selectman Brown reads the Statute. Rod McKay states how much he hates to see dog waste throughout the Town in general. TA Glover states that the ordinance and State Statute covers this. Enforcement is an issue. Chief Dronsfield is not happy to hear about dog issues after the fact. He asks that people call the police department immediately if and when there is a problem. Then the police can put these people on notice followed by monetary fines should the behavior keep happening. Chief Dronsfield states that a leash law may be adopted through a warrant article because there is an enforcement action attached to it. Chairman Bugbee asks the TA to prepare a sample leash law to review for a warrant article for next year.

The Board agrees to order one bag/waste container for LRP, 4 signs for LRP and 4 signs for the trail heads.

- b) TA Glover added the E911 Notice to the agenda as an example of a mailing that went out to the general public without the Board knowing about it ahead of time. Every department needs to let the Board know in advance when a mass mailing is going to be done in the Town. There is a general discussion surrounding the problems that mis-numbering or no numbering of houses has caused for the police and fire departments. This is being taken very seriously and the police are being proactive in rectifying these issues.

- c) TA Glover updated the Board on the installation of solar lights at LRP. The lights have now been charged and the police will be periodically checking in down at LRP to see if they are

SELECT BOARD MEETING MINUTES

June 13, 2016

PAGE 5

having any effect. Chief Dronsfield adds that he and Bill Stevens are going to rebuild the kiosk at LRP.

11. Chairman Bugbee **moves** to accept the Consent Agenda as presented. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
12. Chairman Bugbee **moves** to accept the Select Board Public Meeting Minutes from May 23, 2016. Selectman Brown, seconds. All in favor. **Motion Carries.**

Chairman Bugbee asks for a report on the tax issue with the retirement funds for the State of NH. Selectman Brown asks what the status is with regards to the document control and document storage project. TA Glover states that the Heritage Commission is seeking a grant to purchase shelving. TA Glover adds that the priority was going to be town reports, selectman minutes and then go from there.

13. Chairman Bugbee **moves** to accept Manifest #24 and Weeks Payroll ending May 29, 2016. Selectman Brown, seconds. All in favor. **Motion Carries.**
14. a) Chairman Bugbee **moves** to enter into Non-Public Session per NH RSA 91-A: 3 II (a) & (c) at 7:33pm. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

The Board returns to public session at 9:00pm.

15. **Motion** made by Chairman Bugbee to seal the non-public minutes dealing with 3 personnel issues and tax deed issue. Roll Call Vote to Seal Minutes: Scott Bugbee Yes, John LaCourse Yes, Cary Brown Yes. **Motion Passed.**

16. No Miscellaneous

17. Chairman Bugbee **motions** to adjourn at 9:04 pm. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:


Denise Duval, Town Secretary

6/20/16.
Date

Minutes accepted by The Lee Select Board:


Scott Bugbee, Chairman


John LaCourse


Cary Brown