

**MINUTES OF THE SELECT BOARD & ADVISORY BUDGET  
COMMITTEE BUDGET WORKSHOP**

**November 2, 2016**

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**Board & committee members present:** Chairman Bugbee, Selectman Brown, ABC Chairwoman Alice MacKinnon, Pat Barbour, Cord Blomquist (conference call)

**Others present:** Town Administrator Julie Glover, Jan Neill, Dave Cedarholm, Bill Humm, Fred Wolff

**Absent:** Selectman LaCourse

1. Chairman Bugbee calls the meeting to order at 7:04 pm and turns meeting over to Chairwoman Alice MacKinnon.
2. Chairwoman Alice MacKinnon introduces Jan Neill to present the Cemetery Trustees budget. They are still requesting \$6000 for their budget. The interest that went back into their fund was \$3660.00. They increased the cost of the lots two years ago. They are on schedule as far as maintenance is concerned.
3. Chairwoman MacKinnon introduces the Chair of the Conservation Commission Bill Humm. Chairman Humm is requesting \$5300 which is the same as last year. This meets their needs and gives them some cushion. The Commission typically has almost exclusively expenditures but they do look forward to funds from the Land Conservation Investment program which reimburses them for some of their stewardship expenses associated with monitory easements. Mr. Humm does not have a current up-to-date status on the Powder Major. It was set at the end of 2016 to raise and have the funds in place in order to have the sale go forward, but he was told months ago that if the owners could be shown that very good progress had been made but there was still a little ways to go that there would be some flexibility in that window.
4. Dave Cedarholm presents a letter from the Southeast Watershed Alliance. At a Select Board meeting a few weeks ago the Select Board asked him to bring some financial information which he has done. The letter and treasurer's report describes what SWA is about along with some history. The Alliance is asking for \$200 from each of the 25 communities who have active appointed members. The Alliance's website is embarrassing. They need help with starting up a new website and managing it. They do not have a secretary to do their minutes. They would like to hire someone part-time so they can be more 91-A compliant. This Alliance does not just include the Great Bay Watershed but also includes the Hampton Estuary and the Seabrook Estuary.
5. Fred Wolff from Ready Rides is present for questions regarding their request. Lee has 2 drivers. 301 trips were made by Ready Rides in FY2016. Total number of accessible rides was 15. Total numbers of registered Lee residents is 17. Numbers of trips in Lee that went unmet is 24. The Towns served are Barrington, Durham, Lee, Madbury, Newfields, Newmarket, Northwood, Nottingham and Strafford. Mr. Wolff states that they take people as far as Boston. All rides are for medical. There is one handicap van from Coast that they have access to. Otherwise, drivers use their own cars. Mr. Wolff is asking for \$700.
6. Matt Glode, Director of ORYA, Jesse Morell, Board Member (Secretary) and Ted Mulligan, VP introduce themselves. Mr. Glode would be willing to try to get all three towns together to discuss the numbers. There is a participation discussion. ORYA have very few high school

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programs. Last year there might have been 1 or 2 total teams of HS age groups. Selectman Brown asks about golf. Mr. Glode says not yet but if the community requests it then they will look into it. They are starting volleyball on Saturday for the first time ever.

Chairman Bugbee brings up the padlock incident which concerns him. In addition, during the drought this summer the Road Agent kept telling the group responsible for cutting the grass to stop cutting it so short, but they wouldn't. He asks Mr. Glode why aren't they listening to Mr. Stevens and how did the individual think it would be ok to cut the lock on the gate at LRP. Mr. Glode states that after talking to the soccer people who wanted it short he spoke to the people who cared for the lawn and asked what would be an acceptable height to maintain the health of the facility and they said 3". Mr. Glode asked for the cut to be slightly shorter for the 1<sup>st</sup> high school game against Portsmouth. It was supposed to go back to 3" after this game, but (they) did not bring it back up. Mr. Glode received notifications from both Ms. Glover and Mr. Stevens at least twice. He states he called Make a Difference both times and they just didn't do it. The last call that he had with them was to stop cutting it. Mr. Glode and Ms. Glover have agreed to put it out to bid again for next year.

In terms of the lock, all they can say is that Dave was a board member and stepped down a couple months ago. The group that needed the goals is from UNH. They were having a tournament and they asked for some extra goals. Dave was working on behalf of UNH to pick them up. They do not know why he did this. Going forward the Town of Lee can expect better communication with ORYA and their vendors. Randy Stevens has suggested taking over the mowing of the grass. TA Glover suggests ORYA should come to a Select Board meeting in March to talk about all the options except taking the scheduling back. Chairman Bugbee wants to take Make a Difference out of the equation. TA Glover suggests that maybe the coaches were involved in influencing Make a Difference to cut the grass shorter.

Chairman Bugbee asks Mr. Glode's opinion on potable water. He states that he has been to over 100 fields and none of them provide drinkable water. They may have a bathroom with a sink, but no bubblers or fountains. They sell bottled water for fund raisers.

TA Glover fills in the ABC on the cut-padlock story.

7. TA Glover has provided all the back-up for all the social service agency requests. Chairwoman MacKinnon asks about Big Brother Big Sister. TA Glover states that while it is a great organization she does not think that it meets the statutory definition because before the Town can fund these agencies there has to be a very direct correlation between the money we spend in terms on this and what would we have to spend if this organization did not exist. There is no direct assistance when it comes to BBBS. This is the first time we have received a request from them.

A Safe Place has combined with Sexual Assault Support Services. This is why there request higher. We haven't received anything from Child and Family Services. They did call TA Glover but nothing has come in yet. Community Action Partnership does a great deal in terms of direct assistance. Homeless Shelter of Strafford County helps us when we need to house someone. The vast majority of the Town's assistance is in rent. Through Community Action 36

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households in Lee received \$24,984 in fuel assistance, received \$16,560 in electric discounts on their bills, 1 individual received emergency housing service.

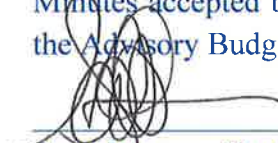
8. Chairman Bugbee gives the ABC a brief update on Dr. Morse's presentation at the Select Board meeting the other night. He informs the ABC that the Select Board is working with the Facilities Committee and Architect Art Guadano to present a warrant article at the deliberative session. They hope to have a public meeting to inform the Lee residents of the options. Town Hall is the focus at the moment. There will be a structural engineer's report soon. Chairwoman MacKinnon hopes that the Facilities Committee is considering Stevens Field because that parcel of land was bought for that purpose, to move the Town Hall there and other government buildings. She remembers it being on the warrant at Town Meeting.
9. Chairwoman MacKinnon turns the meeting back over to the Select Board. Selectman Brown has been reviewing the draft Master Plan and he wonders why there aren't any links to the CIP if it is calling for certain expenditures. The Master Plan has no schedule. Selectman Brown is still looking for a 'lessons learned' from the last Master Plan. The schedule for the response to that is now June 2017.
10. Chairman Bugbee moves to adjourn at 8:26pm. Selectman Brown, seconds.

Minutes transcribed by:

  
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Denise Duval, Town Secretary

11/2/16  
\_\_\_\_\_  
Date

Minutes accepted by The Lee Select Board and  
the Advisory Budget Committee:

  
\_\_\_\_\_  
Scott Bugbee, Chairman

  
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Alice MacKinnon, Chairwoman