

Board members present: Selectman Bugbee and Selectman LaCourse

Not present: Chairwoman Dennis

Others present: Larry Kindberg, Pat Barbour, Ron Pitkin, Cary Brown, Jan Allen, Patricia Jenkins, Laura Gund, Roger Rice, Annie Gasowski, Bill Humm, Bill Henze, Ruth Eifert, Randy Stevens, Chief Dronsfield, Chief Nemet, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. Selectman Bugbee calls the meeting to order at 6:00 pm and asks if the Select Board accepts the Agenda as presented. It does.
2. Selectman Bugbee opens the meeting up to public comment.

Laura Gund, Cartland Road, announces that the Heritage Commission's 2016 calendar is now available at the Town Hall and the Library.

3. Jan Allen, 250<sup>th</sup> Celebration Committee, reminds the Board of the opening event scheduled to start at 1:00 pm on January 16<sup>th</sup> and invites the Board to take part in the festivities. Selectman Bugbee has agreed to be the MC. Governor Hassan will not be able to attend but will send a representative along with a Proclamation that will declare 2016 the Semiquincentennial in Lee. Ms. Allen respectfully requests that one of the other Select Board members accepts the Governor's Proclamation and read a new Proclamation which begins in 2016. Selectman Lacourse indicates that he would be happy to participate and he thinks Chairwoman Dennis would be too.

Ms. Allen has created the 'Passport to Lee' program. She hands out an example. It is an activity pamphlet that will take children and adults throughout the Town of Lee to collect stamps. At the end of the year there will be a ceremony.

Jan Allen requests that the Board approve the two expenditures of funds. The first is for printing and mailing a postcard to all the residents in town in the amount of \$802. The second is for the purchase of souvenir coins in the amount of \$700. Selectman Bugbee moves to accept the request to expend \$802 for mailing promotion and \$700 for the production of the 250<sup>th</sup> souvenir coins. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

TA Glover adds that Primex has signed off on the Colonial Brigade contract for the encampment. Patricia Jenkins thanks TA Glover for everything she has done to get this contract approved.

Cary Brown reminds everyone that there will be a time capsule and he will be looking for items to put inside.

4. Alice MacKinnon states that the ABC started meeting in October with the Select Board. The presentations this year were exceptional. Ms. MacKinnon states that overall the budget is up this year because the trust funds were not funded properly last year. The Capital Reserve Funds were cut short because of the increases in the budget but the operating budget is down substantially. Most everything is either level funded or less than last year. The Selectmen's

Office budget is down, Elections/Registrations is up, Town Clerk/Town Collector is up; Finance Department is down, IT is down, Assessing is about the same and Legal is up a little. The Rec Commission asked for \$15k for a Director and the ABC cut that to \$5k for them to expand their programs and hire someone to help them do that. If it works they would entertain a larger stipend for that position next year. The ABC recommended \$5k for the reval fund while the Select Board recommended \$10k.

There were no questions.

5. a) TA Glover states that the Town Center Committee is ready to make its presentation to the Board. They are looking for a date. Selectman Bugbee does not think there is anything controversial in the budget; therefore, he suggests doing it on January 11<sup>th</sup> after the Public Budget Hearing. Selectman LaCourse agrees.

b) TA Glover presents the Board with a postcard that she would like to send out to 1600 households in Lee indicating when and where the Deliberative Session will be held in January. The Board concurs.

TA Glover asks for the Board's permission to enter into a contract with Kone, Inc. for the maintenance and repair services for the elevator in the PSC. An agreement could not be reach with NH Elevator; that is why the change. Kone has the State bid. Kone is actually slightly less. The Board agrees.

TA Glover received the finalized solar PILOT agreement. She will have the attorney complete one last pass at the related documents and hopefully execute it tomorrow.

6. Selectman Bugbee moves to accept the Consent Agenda as presented. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
7. Selectman Bugbee moves to accept the Select Board Public and Non Public Meeting Minutes from December 7, 2015. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
8. Selectman Bugbee moves to accept Manifest #12 and Weeks Payroll ending December 20, 2015. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
9. Selectman Bugbee moves to accept the Select Board & ABC Budget Workshop Minutes from November 17<sup>th</sup>. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
10. There are no miscellaneous items discussed.
11. Selectman Bugbee motions to adjourn at 6:24 pm. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

**SELECT BOARD MEETING MINUTES**

**December 21, 2015**

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Minutes transcribed by:

Minutes accepted by The Lee Select Board:

\_\_\_\_\_  
Denise Duval, Town Secretary

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Carole Dennis, Chairwoman

\_\_\_\_\_  
Date

1/4/16

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Scott Bugbee

\_\_\_\_\_  
John LaCourse