

SELECT BOARD MEETING MINUTES

November 9, 2015

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Board members present: Chairwoman Dennis, Selectman Bugbee and Selectman LaCourse

Others present: Colin Lentz, Shayna Sylvia, Roger Rice, Chuck Cox, Naida Kaen, Chief Dronsfield, Chief Nemet, Cary Brown, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. Chairwoman Dennis calls the meeting to order at 6:00 pm and asks if the Select Board accepts the Agenda as presented. It does.
2. Chairwoman Dennis opens the meeting up to public comment. There is none.
3. Colin Lentz, Regional Transportation Planner / Strafford Regional Planning Commission, presents the Board with the Strafford Regional Planning Commission's 2015-2040 Metropolitan Transportation Plan. The goal of the plan is to review existing conditions, roads conditions, impacts to natural resources, ability for people to get from point A to point B and propose goals and strategies for developing safe and accessible transportation network over the next 25 years. In the packet there are 2 pages of priorities listed.

Mr. Lentz is curious if the examples that they have listed as our Municipal Priorities for Long Range Transportation Projects have been taken care of by now or if they still exist.

There is a survey included in the Metro Plan packet. The Board suggested entering it into the E-Crier for the public to have the opportunity to participate as well. Mr. Lentz is looking to get the answers to the survey back by next June. He believes that there will be an official public comment period for at least 45 days between May – June 15th.

Selectman Bugbee brings up the issues that people are having with the new Lee traffic circle. He does not feel as though it has not gotten better. Chief Dronsfield states that the backup has definitely been alleviated. Most accidents are being caused by people not paying attention, not yielding and not using turn signals. According to the Chief the circle needs to be mark better. It is difficult to understand who has the right of way. The overhead signs coming in to the circle are very vague. He is hoping that once it is paved they will add more markings.

Selectman LaCourse suggests that getting feedback from the groups that deal with the roads the most such as fire, police and planning would be the best course of action.

4. a) TA Glover invites Roger Rice up to comment on the Recycling Equipment Grant offered by NH The Beautiful. This grant would be for 20% towards a new storage container for recyclable materials. It would replace the one that currently has a hole and leaks.
b) TA Glover has approached the department heads to discuss a comp time policy. Before writing up a draft policy, she asks that Board if this is something that they would be interested in pursuing. Comp time policies are allowed under Federal Labor laws for municipal employers not private employers as a way to keep dollar costs for overtime manageable. Instead of paying an employee time and a half in cash for time worked over 40hrs in a week, employees receive what's called comp time which is essentially additional time off. The Town can limit the number of hours that can be accumulated. Both the employer and employee must agree on the comp time. Selectman LaCourse thinks that the Board should proceed with the development of

such a policy. It should depend on the department heads on whether to implement. It does offer another option especially for the employees to have some extra time off. The TA has discussed this with the Planning and Zoning Administrator mainly because of her many night meetings and excess in overtime. Chairwoman Dennis states that the State has a limit of accumulating 40 hours and agrees with looking into this option.

c) TA Glover and Finance Officer Clancy have been working with the Vachon accountants in putting together the information that they need to prepare the revised W-2's. This work has been completed. At the department head meeting last Friday, TA Glover advised everyone where they were at in the process. Mr. Vachon will be coming to speak to the employees on November 18th and there are backup dates in early December. There are 30 individuals who are impacted by this. Mr. Vachon is optimistic that the IRS will waive the penalties; however, the IRS never waives interest. At one time the Board was amenable to have the Town pay for the interest and reimbursing for having a CPA redo someone's taxes. Mr. Vachon expects that the cost to have a CPA submit revised tax returns would be between \$200-300. Vachon has offered their services. In December the TA will draft a letter to go out explaining what is happening and what should be done. No one can be forced to file an amended tax return. As soon as the Town sends this off to the IRS, the IRS is going to know there is a problem. This affects 2012, 2013 and 2014. The auditors have set aside \$100,000 to cover the cost of this issue.


5. Chairwoman Dennis moves to accept the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
6. Chairwoman Dennis moves to accept the Select Board Meeting Minutes from October 26, 2015. Selectman LaCourse, seconds. All in favor. **Motion Carries.**
7. Chairwoman Dennis moves to accept Manifest #9 and Weeks Payroll ending November 8, 2015. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
8. Selectman Bugbee congratulates the Fire Department on receiving a grant check recently.
9. Chairwoman Dennis moves to enter into Non-Public session in accordance with RSA 91-A:3 II(a) Police and Fire Chief Contract Negotiations at approximately 7:30pm. Selectman LaCourse, seconds. All in favor. **Motion Carries.** The Board returns to Public session at 8:35pm. The minutes are not to be sealed.
10. Selectman Bugbee motions to adjourn at **8:36 pm**. Selectman LaCourse, seconds. All in favor. **Motion Carries.**

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Minutes transcribed by:



Denise Duval, Town Secretary

11/23/15

Date

Minutes accepted by The Lee Select Board:



Carole Dennis, Chairwoman



Scott Bugbee



John LaCourse

SELECT BOARD NON-PUBLIC MEETING MINUTES
November 9, 2015

Board members present: Chairwoman Dennis, Selectman Bugbee and Selectman LaCourse

Others present: Chief Scott Nemet

1. Chairwoman Dennis motions to enter into Non-Public Session at 6:55 pm per RSA 91-A: 3II (a) regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote.**
2. The Board will no longer provide a contract for the Fire Chief. The Board agrees to increase the Chief's salary to \$59,100 and the stipend for the Emergency Management position to \$1000.00. The Board will request that the Town Administrator research with Primex the Chief's personal use of a car to and from work and the possibility of picking up his child at daycare.
3. Selectman Bugbee moves to publically disclose the minutes. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote.** The minutes are not to be sealed.
4. Selectman Bugbee moves to reconvene to public session. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote.** The Board reconvenes at 8:30 pm.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 11/23/15.



Carole Dennis, Chairwoman



Selectman Scott Bugbee



Selectman John LaCourse

SELECT BOARD NON-PUBLIC MEETING MINUTES
November 9, 2015

Board members present: Chairwoman Dennis, Selectman Bugbee and Selectman LaCourse

Others present: Chief Tom Dronsfield

1. Chairwoman Dennis motions to enter into Non-Public Session at 6:55 pm per RSA 91-A: 3II (a) regarding the dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless the employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote.**
2. The Board will no longer provide a contract for the Police Chief. The Board agrees to increase the Chief's salary to \$80,000 and the stipend for the Assistant Emergency Management position to \$600.00. The Board thanked the Chief for his great job within the community. He will still work special duty 12 hours per week and can work within the Town of Lee as well as outside community. He may also work special duty until 11:00pm. Special duty must be completed after work day or on the weekend.
3. Selectman LaCourse moves to publically disclose the minutes. Selectman Bugbee, seconds. Roll Call Vote. **All Agree following Roll Call Vote.** The minutes are not to be sealed.
4. Selectman Bugbee moves to reconvene to public session. Selectman LaCourse, seconds. Roll Call Vote. **All Agree following Roll Call Vote.** The Board reconvenes at 8:30 pm.

Minutes typed by:

Denise Duval, Town Secretary

Minutes accepted by Lee Select Board on 11/23/15.



Carole Dennis, Chairwoman



Selectman Scott Bugbee



Selectman John LaCourse