

Board members present: Chairwoman Dennis, Selectman Bugbee and Selectman LaCourse

Others present: Larry Kindberg, Richard and Belinda Gleason, Nancy Ryan, Roger Rice, Paul and Annamarie Gasowski, Randy Stevens, Katrinka Pellicchia, Peg Dolan, Chief Dronsfield, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. Selectwoman Dennis calls the meeting to order at 6:00 pm and asks the Board members if it accepts the Agenda as presented. There is no opposition.
2. Chairwoman Dennis opens the meeting up to public comment and reminds everyone to address the Chair and the Board, not the audience and to please limit their comments to 3 minutes. Anyone speaking out from the audience will be asked to leave.

Larry Kindberg lets everyone know that Lindt & Sprungli was extremely generous with supplying lots of chocolate bunnies and eggs to the Town of Lee for the Easter Egg Hunt.

Mr. Kindberg is confused over the request that is going to be presented tonight by the Library Trustees to develop a plan to move forward with the Library Community Center project because the vote that was taken clearly said no to the Library. He proceeds to read various excerpts from the 2010 Town Center Committee meeting minutes. Mr. Kindberg recommends that the Board spend no more time on this project at this time and that they focus their efforts on the needs of the Town and that has to do with the repair and maintenance of the buildings that we have.

David Cedarholm thinks that the modifications to the meeting room policy look perfect. He also thinks that if a Library Building Committee is formed then it should be quite different than before. The past meetings were quite void of public comment and as far as he knows there was no public hearing conducted where public comments were received and recorded. If there is a committee formed it needs to be cognizant of what the public is saying. He believes the committees have worked hard and have had the Town's best interest in mind, but they really missed the mark on listening to the public, giving lots of opportunity for the public to make their comment, record the comment and make adjustments based on comment. Mr. Cedarholm states that the decision matrix comparing the sites was a bias comparison. He would like to see it done in an unbiased and objective way.

Nancy Ryan introduces herself to the Board as the President of the NH Breast Cancer Coalition and serves as field coordinator the National Breast Cancer Coalition. She is requesting the endorsement that is in their packet tonight.

Paul Gasowski is glad to see the Town Center Committee topic in the agenda. He is also glad to see that the Board is going to discuss ethical standards. He believes that the climate in this Town is unhealthy. The committees themselves could use the guidance as well. It is time to talk about it.

3. Belinda Gleason states that they have had a lot of issues with their road conditions in their park for the last 3 years if not longer. She passed out copies of a petition that was signed by park residents back in 2001. (She collected all the copies when she left.) This document was sent to

the landlord but nothing has been improved. She also passed out pictures of the road conditions but needed them all back for her court case with the landlord. Mrs. Gleason reads RSA Chapter 205-A: 12 Enforcement – Any police department or agency, or the consumer protection and antitrust bureau of the department of justice may bring an action to enforce the provisions of this chapter and 205-A: 13-c General Applicability – I. A manufactured housing park owner shall assure that the roads are passable and common areas within the manufactured housing park are safe and fit for the purpose for which they were reasonably intended. It costs too much for her to keep taking her to court. The concern here should be the resident’s safety not just the police and fire. She feels her life is in danger in that park. Chairwoman Dennis asks the Board if they have any thoughts. Selectman LaCourse states that they do not have jurisdiction at this point. Unfortunately it is a civil matter. Selectman Bugbee asks if Chief Dronsfield could comment. Chief Dronsfield can only enforce something if the police and fire cannot get in to assist. Chief Dronsfield did say that it was thick and ruddy when Sgt. Lyczak went up there recently to check after Mrs. Gleason had called. Sgt. Lyczak was concerned so he spoke to the park manager who indicated that the tractor was broken but they were on it and would clean up as soon as they could. The police are limited on what they can do. Mrs. Gleason reads the statute again. Chief Dronsfield states that the only time they can get involved is if they have an issue getting in and out of the park; otherwise, it is not an action that they can enforce. Chairwoman Dennis states that she is going to have to take her landlord to court; it is a civil matter; it is nothing that the Board can enforce. Mrs. Gleason has time now to take the park owner to court. Chairwoman Dennis suggests that the park residents come together to pay to take the owner to court. Unfortunately the Board cannot help them.

4. a) Randy Stevens reviews the gravel and stone quotes with the Board. He states that he is leaning towards Kuegel’s since it was some of the best gravel they got last year. Randy Stevens is asking to authorize the highway supervisor to purchase up to \$9231.06 worth of sand, stone and gravel from the vendor that is in the best interest of the town based on prices obtained, availability, quality of material and haul distance. Selectman LaCourse so moved. All in favor. **Motion Carries.**

b) Randy Stevens reminds the Board that the Alteration of Terrain Permit expires 4/15/15. We can submit an extension; otherwise, once it expires we would have to start over from scratch. Chairwoman Dennis signs the request for the AOT permit extension. There is no fee.

There is discussion about the unfinished business at LRP. Still need to figure out where the rest of the piles of stone are going to go. Chairwoman Dennis suggests a separate work session to discuss LRP. The Board agrees. The concrete structure needs to be installed; the cost is \$958. TA Glover will find the money to cover this cost and the highway department budget will cover the rest. The Board gave Mr. Stevens the nod to go ahead with this project.

c) Randy Stevens gives the Board a winter update. There were 29 events consisting of 98 ¼ inches of snow. They put 1100 hours on the big trucks. Mr. Stevens publically thanks his two full-time employees, Warren and Pete along with the three part-time employees Rick, Emery, and Cheryl for all of their extra efforts that they did over this winter. All the trucks passed inspection with only minor repairs. One of the trucks will be 30 years old this year. The budget looks ok even with being a tad over in part-time labor. They fixed the lights in the shop. The DOT did their bi-annual inspection of the 5 town-owned bridges. Mr. Stevens has read through

the reports and does not see anything alarming. No red listed bridges. The bridge by the racetrack that goes under Rte. 125 is on the red list. Tuttle Road and Cartland Road bridges are getting near 60 years old. This is concerning. If the Board wants to consider getting on the State assistance list, as of right now the wait is until 2021 before the town would get any funding. He will come back to the Board with a letter of intent for the worst bridge to consider. There is another possible FEMA grant opening for the January storm for hazard mitigation. There are 6 spring burials set but there is still 8-16 inches of snow. The cemetery is supposed to open on Wednesday. We are a good week behind from last year. On behalf of the Board, Chairwoman Dennis thanks Randy for his leadership and hard work this past year.

d) Randy Stevens reviews the Summary of Engineers Report on the Hydraulic Study, Conceptual Design and Cost Estimate of the Tuttle Road and Packers Falls Road culverts. There is some discussion around present and future issues.

e) Randy Stevens reviews the Draft Summer Road Work Plan with the Board. Durgin Drive, James Farm Road, Woodhead Circle, Hale Farm Road, Plumer Lane, Cartland Road and Lee Hill Road will be going out to bid.

f) The Board agrees to use 200 cubic yards of the stone currently being stored at LRP for use on the gravel roads and highway projects.

5. Annamarie Gasowski states that the Library Trustees would like to schedule a work session with the Select Board to discuss and make a plan to move forward with the Library Community Center project. Selectman LaCourse would like to see a merging of the Town Center Committee and the Library Building Committee. More specifically, the Town Center Committee absorbs the Library Building Committee. That way Town Center looks at Town Center issues which include the Library, Town Hall and the existing structures. He would support moving in this direction. Selectman Bugbee agrees with Selectman LaCourse in that everything needs to be looked at and not just the Library. He reminds the Board that they already voted on reinstating the Town Center Committee. Mrs. Gasowski thinks it would be important to have the Library Trustees and the Foundation Board members as part of this committee. Chairwoman Dennis states that the Board has not yet discussed what the charge for this committee will be or how many members it will have. The Board agrees to discuss this at the next meeting. Mrs. Gasowski believes that the vote was against the amount and not a vote against a new Library. She asks if there is going to be a work session between the Board and Trustees at this time. The Board agrees that there will not be a work session at this time.
6. Chairwoman Dennis is looking more for Select Board guidelines or code of conduct rather than an ethics policy. She thinks it is important to have a greater cohesiveness amongst the Board members. It increases production and keeps those from going off and doing their own thing. It lends to a more supportive climate when everyone can agree to a set of guidelines. Selectman LaCourse thinks it is important and is overdue. He would like to see it expand to committee and commissions. Selectman Bugbee likes the example that TA Glover shared in the agenda. The Board agrees to use Gilford's policy and for TA Glover to edit it to fit the Town of Lee.

7. a) TA Glover reminds the Board that setting goals should be a priority. She suggests they bring 2-3 items each to the April 27<sup>th</sup> meeting and start putting together a list of goals for the year. Selectman Bugbee asks TA Glover to pull out the list from last year to see how we did.
  - b) The Town Center Committee will go onto the next agenda.
  - c) Discussion regarding the draft E-Crier policy will continue to the next agenda as well.
  - d) The Board agrees that the changes made to the meeting room policy look good and the TA may bring a final to the next meeting for approval and signatures.
  - e) The Public Safety Complex gym has become a topic for discussion since it was recently discovered that relatives and friends, one who is under the age of 18, have been using the gym. Primex, the Town's liability carrier, does not recommend anyone using that gym other than Town employees. The TA supports this recommendation; however, there will need to be a discussion about worker's compensation and those employees that are allowed to use the gym while on the clock. Chief Dronsfield allows his officers to work out either during the first ½ hr or last ½ hr of their shift while on duty. He sees it as a motivation to keep his employees fit and healthy. TA Glover asks if the Board is in agreement that there needs to be a policy that says the gym is for town employees only. At this point there are citizens and relatives of employees using the gym. Obtaining a waiver from those using the gym is still a good idea. Chairwoman Dennis is concerned with how we are going to monitor who is using the gym. A sign-in sheet hasn't worked all too well in the past. Chief Dronsfield states that as it stands now any employee including volunteer firefighter and their children can use the gym. The on-call firefighters are considered town employees according to TA Glover. The Board agrees that only town employees may use the gym. Chief Dronsfield suggests that the large gym can be reduced to a smaller gym and moved into the bunk room. There is some discussion about a security card system as an option. TA Glover has a list of people who use the gym and will let them know of the Board's decision.
  - f) ORYA would like shovel off the court at LRP and use it for Lacrosse practice and they would like to use Steven's field this year. Last year Steven's field was taken off line to let it rest. Larry Kindberg noticed that the ORYA MOU was missing the clause that says they will remove their equipment from the general purpose field at LRP when they are finished using it for the day. TA Glover states that ORYA has specifically asked to be able to keep their equipment there and not have to remove it every day. Mr. Kindberg states that they leave it all over the field so no one else can use it. The Rec Commission requests that the clause be put in there and that they adhere to it this year. Selectman LaCourse agrees that they need to pick up after themselves. Selectman Bugbee agrees. The Board agrees that ORYA may use Steven's field. The Board agrees with Mr. Kindberg with having ORYA moving their equipment off to the side of the general purpose field at LRP. ORYA will contract with someone to do the moving for both LRP and Steven's Field along with coordinating the seeding and fertilizing. The Board will get the opportunity to review and approve the bid for said work. TA Glover will bring a final ORYA MOU to the next meeting.
  - g) A request has come into the office asking that their email on the Library issue be read into the official record. TA Glover reminds that in the past the Board did not allow email comments

to be put into the official record and felt that if someone wanted to come to a meeting and speak then their comments would be in the record. This was back during a racetrack issue. TA Glover asks the Board how they want her to respond to such requests at this time. Selectman LaCourse states that he believes the policy should remain the same: unless it is in person or is received as a formal letter then it should not be read into the record. Selectman Bugbee can take note of the comment, but agrees that emails should not be just read into the record. The Board does read the emails as they come in; however, unless someone shows up to a meeting to back them up then they will not be read out loud.

TA Glover would like to have the opportunity to respond to NHMA emails if they are in-between Board meetings. If the NHMA is recommending for or against a particular piece of legislation would the Board be comfortable with having her voice an opinion to the legislature. Chairwoman Dennis suggests inviting our representatives here to a public meeting to discuss their vote and why they voted the way they did. At the same time ask them what they anticipate the revenue issue is going to be for the town. Selectman Bugbee wants to include our Senate Rep as well. (Margaret Fuller Clark) Selectman LaCourse thinks that it is important that TA Glover voice the opinion of the Select Board. Both Selectman Bugbee and LaCourse are in favor of TA Glover attending meetings to express protest to not tax utility poles. The Board agrees that last minute opportunities may be approved by Chairwoman Dennis and TA Glover will let the rest of the Board know.

8. Chairwoman Dennis moves to adopt the Consent Agenda as presented. All in favor. **Motion Carries.**
9. Chairwoman Dennis moves to accept the BOS Public Meeting Minutes from **March 2, 2015 and March 16, 2015. Selectman Bugbee, seconds. All in favor. Motion Carries.**
10. Chairwoman Dennis moves to accept Manifest #17 and Weeks Payroll ending March 29, 2015. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
11. There are no miscellaneous items to discuss.
12. Chairwoman Dennis makes a motion to move into a Non-Public session in accordance with RSA 91-A: 3 II (a) at approximately 7:30pm. Selectman Bugbee, seconds. All in favor. **Motion Carries.** The Board returns to Public session at 8:15 pm. The minutes are to be sealed.
13. Chairwoman Dennis motions to adjourn at **8:15 pm.** Selectman Bugbee, seconds. All in favor. **Motion Carries.**

**SELECT BOARD MEETING MINUTES**

**March 30, 2015**

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Minutes transcribed by:

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Denise Duval, Town Secretary

4/13/15

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Date

Minutes accepted by The Lee Select Board:

  
\_\_\_\_\_  
Carole Dennis, Chairwoman

  
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Scott Bugbee

  
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John LaCourse