

SELECT BOARD MEETING MINUTES

February 17, 2015

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Board members present: Chairman Cedarholm, Selectwoman Dennis and Selectman Bugbee

Others present: Jane and Kevin Crawford, Paul and Annamarie Gasowski, Chief Dronsfield, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. Chairman Cedarholm calls the meeting to order at 6:06 pm.
2. Chairman Cedarholm opens the meeting up to public comment. There is none.
3. a) The Town Administrator presents the final version of the Voter's Guide for the Board to comment on and accept. Chairman Cedarholm points out that the new library tax impact figure portraying in the Voter's Guide does not include the operational increases. The TA confirms that it only speaks to the cost of the bond which does include the principal and interest. He is concerned because it does not paint the whole financial picture. The TA reminds him that there is no way of knowing what that number is going to be. Chairman Cedarholm would rather see the word "estimate" than "anticipated". He adds that he would actually rather see the entire sentence taken out. The TA states that the median figure is taken directly from the Town's Assessing reports. Selectman Bugbee states that the point of this explanation is to let the voter know how much this is going to cost them. This explanation is providing a basis for that. He is ok with the way it is written. The TA adds that the intent of this guide is to keep it fairly simple. Chairman Cedarholm suggests adding the interest rate and duration of the loan along with the word "annually" after \$61.60 to indicate that this is not just a one-time deal. The Board agrees.

b) TA Glover states that as she has mentioned before, this is not a good time of year to try to tackle the Space Needs Analysis project. The focus in the office for the past weeks has been on finalizing the budget, deliberative session, town report and the audit. Another reason to set this aside for a bit might be that the Board may want to suspend activity on this particular project until after March 10th because, as a practical matter, if the bond warrant passes then the Board will have to re-evaluate their thinking about any future building projects. Selectwoman Dennis thinks that this is reasonable and it is only a few weeks away until the ballot session. The TA mentions that she was never in favor of sending out a draft survey to the public for comment. She believes that this would prove to be very confusing and that people will think that they are actually taking the survey. She thinks that the Board should approve the questions for the survey and send them out. In addition, sending a survey out with the Voter's Guide might make people think that they are voting on something regarding its content; therefore, they should be separated. Chairman Cedarholm thinks that this makes sense. Selectman Bugbee does not like this but agrees that it is reasonable. Chairman Cedarholm asks if the survey could be finalized at the next meeting.

c) TA Glover informs the Board that the agreement with the Veterans Resort Chapel had been fully executed and accepted by the Court. The next step is to have it sent to the Registry of Deeds and it is now a public document. The RV was removed from the property by the dead line. The last minute petition to extend the deadline was not granted.

d) TA Glover states that the final audit report was sent out at the end of today. The hard copy will follow. There is an adverse opinion relative to GASB 45 which has to do with post-

employment benefits. There are a few retirees who remain on our health insurance plan as because that is what the Town is obligated to do by State law; however, the Town does not pay any portion of their premium. They are included in our group for the purposes of rating so GASB 45 thinks that we need to calculate the future cost of having those retirees on our health insurance plan because they are generally older and utilize the services more and somehow adversely contribute to our medical rating. We may have 5 or 6. The Town of Lee along with a number of other Towns ignores GASB 45. We are not under any obligation or legal requirement that the Town follow any GASB rules. GASB stands for Government Accounting Standards Board. Word on the street is that GASB 45 is going to be altered, changed or done away with. Selectman Bugbee wants to go over the adjustments with the Finance Officer relative to the audit.

4. They aren't any Consent Agenda items to be approved.
5. Chairman Cedarholm moves to accept the BOS Public Meeting Minutes from January 20, 2015. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
7. TA informs the Board that the Town did receive a response from Doug DePorter from DOT District 6 indicating that the light at intersection Rt152 and 155 was taken out by an accident and they are in the process of repairing it. Chief Dronsfield is not aware of an accident but he just started researching it himself. He will be in touch with PSNH. He showed the Board a progression of pictures leading up to this intersection.

Chief Dronsfield followed up with the Board on the ice damn situation over the sally port in the Public Safety Complex. The water is coming in through the electrical outlets. He is getting a few opinions from local contractors.

Lee is listed as one of the safest places to live in NH.

6. The Board would like to know what the bounced check from Amethyst Environment was for and if the bank service charge was passed on to them.

Chairman Cedarholm moves to accept the Manifest #16 and Weeks Payroll ending February 15, 2015. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

7. Selectman Bugbee asks if everything is all set and completed downstairs in the kitchen. Chief Dronsfield states that the commercial stove ended up needing a commercial ventilation system which would cost about \$60,000. Therefore, they bought 2 gas ranges and a freezer at Lowes with money that was in the EOC.

TA Glover will let Chief Dronsfield know when the contractor is going to begin the records room project at the Public Safety Complex.

Selectwoman Dennis was at Community Partners for Strafford County today for a review and she got the opportunity to ask about how they could get the word out about the new equipment that has been installed at LRP. There are two websites specific to NH and Children's Parks and

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Recreation Events. Selectwoman Dennis will forward them to the Board and TA for them to take a look at and then they can discuss later.

The Farm Bureau and Ag breakfast is March 8th at the Lee Grange.

Chairman Cedarholm has been asked by the Planning Board to consider continuing on as an Alternate on the Planning Board. He has submitted his appointment application for the Board to consider for the next meeting. This appointment would follow his term on the Select Board ending in March so as to maintain some continuity. Selectman Bugbee wants to advertise the opening no matter what. Selectwoman Dennis thinks historically the Select Board has taken the recommendation of the Planning Board. Selectwoman Dennis is comfortable taking the recommendation of the Planning Board. The suggestion is made to take a look at the policy. Selectman Bugbee wants to be consistent. Regardless, Selectwoman Dennis supports Chairman Cedarholm's appointment to the Planning Board.

- 8. Chairman Cedarholm motions to adjourn at 6:55 pm. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

Denise Duval, Town Secretary


3/2/15

Date

Minutes accepted by The Lee Select Board:



David Cedarholm, Chairman



Carole Dennis



Scott Bugbee