

4 PM – Wednesday, April 9, 2014

Attendees: David Cedarholm, Scott Bugbee, Randy Steven, Larry Kindberg, Katrinka Pellecchia, Paul Gasowski, Annie Gasowski, Chuck Cox

The group met at the Little River Park (LRP) parking lot and set off on foot to review and discuss a list of items in need of attention that Highway Supervisor Randy Stevens had compiled. The following was discussed:

Randy Stevens pointed out that we need to locate all underground electrical conduits and have their locations shown on an As-Built Plan. It was pointed out that there is some money remaining from the 2013 \$80,000 Warrant Article to construct the multi-purpose grass playing field and it would be prudent to put some of those funds to developing an As-Built Plan. It was suggested that we contact Farwell Engineering for a proposal to develop an As-Built Plan, which will also be needed in support of the final submission to NHDES for the Alteration of Terrain (AoT) Permit. Although it was discussed later as well, a proposal from Farwell should also include tasks to engineer the final design for the storm water management system including the detention basin and stabilized swales leading to it and at the outlet.

There is a need to perform miscellaneous final grading around the Multi-Purpose Field (MPF). Randy and his crew would tend to the final grading and tend to areas that need additional loam and seed. This will need to be done very soon if grass is to be established on these areas before the field is put into use.

To address the need to protect the MPF from damage by wheeled vehicles, Randy Stevens suggested placing large rocks around the perimeter. As an alternative to the placement of large rocks Larry Kindberg indicated that the Recreation Commission has discussed having a split Rail Fence installed around the perimeter of the MPF. David Cedarholm spoke in favor of this idea. There was a discussion about paying for a split rail fence from the remaining MPF Warrant Article funds.

What to do with the existing stockpiles of crushed stone and miscellaneous soil stored in the northwest corner of the LRP was discussed. Randy Stevens indicated that he has uses for some of the material; however, there most certainly is a surplus of crushed rock. It was discussed that some of the crushed rock could be used around the perimeter of the MPF and for reinforcing the access road. It was also suggested that the miscellaneous soil piles could be consolidated and used for fill in various areas such as the toe of slopes or to fill areas near the access road to address a few puddle issues between the MPF and baseball field. A few questions were raised in regard to stabilizing and completing the northwest stockpile area and how it should be used:

1. What should be the final configuration of the northwest corner of LRP and what are the proposed activities for this area since it is no longer being considered for a baseball field (i.e. parking, amphitheater, more grass park area, dirt bike track, shooting range, etc.)?

2. Do the stockpiles need to be removed and the area loamed and seeded, and/or turned into a stabilized parking lot to satisfy the AoT permit? And would a stabilization plan need to be permanent or could it be stabilized temporarily and completed at a later time?
3. Where should the access road ultimately be located/aligned in the unfinished NW quadrant of LRP (i.e. should the access run along E-W and parallel to the edge of MPF or turn N along the fence of the baseball field?)

The group walked to the location of the existing detention basin, which lacks a proper outlet structure to enable the basin to retain any storm water. It was discussed that the detention basin will need to accommodate storm water runoff from both the MPF and the unfinished NW quadrant, and since the use of NW quadrant is not yet defined it raised questions about how this runoff gets incorporated into the proposed/final drainage system. To be conservative, the drainage system could be designed for all or mostly parking; therefore, if it is decided later to install grass it would not negatively impact the drainage. It was suggested that the above questions be further discussed as part of the upcoming workshop between the Select Board and the Recreation Commission.

It was noted that the final drainage system will need to be constructed prior to the AoT permit expiring.

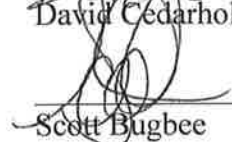
The following items relative to the Playground Area were discussed:

1. Playground safety signs need to be purchased and installed. Town's Joint Loss Safety Committee should be made aware of this issue.
2. A top dressing of loam is needed in areas between the access road and the playground. This area is very lumpy with a poor stand of grass tufts which makes it difficult to mow.
3. A safety checklist needs to be drafted (by a paid employee....) and routine inspections of the playground and all other town owned recreation facilities. **NOTE - THIS WAS A RECOMMENDATION OF THE TOWN INSURANCE CARRIER.**
4. Develop a plan to redirect the storm water around the Climb net. **CHILDREN SHOULD NOT BE ENCOURAGED TO PLAY IN AND AROUND DRAINAGE DITCH WHICH CONVEYS POTENTIALLY POLLUTED STORM WATER RUNOFF.**
5. Address the erosion issues at the SE entrance to the Ball field (near the playground).
6. Slide installation? How many slides does the Town possess and what is required to install them. According to Larry K. there are nine slides, however no base sections.

Minutes accepted by The Lee Select Board Members:



David Cedarholm, Chairman



Scott Bugbee