

Board members present: Chairman Cedarholm, Selectwoman Dennis and Selectman Bugbee

Others present: Roger Rice, Larry and Gail Kindberg, Anne Tappan, Richard Weyrick, Erick Sawtelle, Red and Judy MacDonald, Will and Liz Stone, Dan, James and Louise Stone, Bill Humm, Town Secretary Denise Duval and Town Administrator Julie Glover.

1. Chairman Cedarholm calls the meeting to order at 6:00 pm.
2. Chairman Cedarholm opens the meeting up to public comment. There is none.
3. Roger Rice is here to show the Board the products that would be used should they agree to enroll the Town of Lee in a pilot program with Mr. Fox Composting. He passes around the composting bags that are made mainly of plant based material with little plastic so they decompose. Bio Bag would provide the containers and the bags would have to be purchased. The pilot program would hopefully include about 50 people. The provider would be Mr. Fox Composting who is currently servicing Eliot, ME, Rye, Durham and Mast Way School at a cost of \$15 per week. The Transfer Station would house a 95 gallon tote for people to drop their bags of composting. The tote costs \$90. Mr. Rice has spoken to four people who are interested in signing up for this program. According to Mr. Rice, the food waste is the best thing to get out of the trash because it is the heaviest thing in the trash. Selectman Bugbee asks how much we are currently paying for hauling. Mr. Rice states we are currently paying \$4.92 per 100lbs of trash. Mr. Rice suggests that the Town purchase the bags during the pilot program. Selectwoman Dennis asks how much the bags are. Mr. Rice states that they are \$.10 per bag or \$.13 for the 3 gallon bags and a case would be \$65 per case. Chairman Cedarholm reviews the costs: \$15 per week is \$780 per year; \$4.92 per 100lbs which is \$98.40 per ton. Will the Town divert 7 tons of waste in one year? Mr. Rice would hope to reach that someday. Chairman Cedarholm would rather see people composting on their own property. Mr. Rice would not suggest doing this instead of home composting, but he believes that they have saturated the market with selling the home composting unit and this would give those an option that do not wish to take on this endeavor at home. The NRRA is encouraging this type of programming. Chairman Cedarholm asks why the Town doesn't compost itself. Mr. Rice explains that according to DES we would need a license from them because of dairy and meat. Erick Sawtelle states that in NH you are not allowed to compost meat waste or dairy without a full blown license and that entails a facility that is about a million dollars. Mr. Sawtelle asks if there have been numbers generated to support this program. He also wants Mr. Rice to think about what happens in warm weather when they are only picking up once per week. Mr. Rice reminds everyone that he is asking to conduct a pilot program to include about 50 residents. He adds that he has been using the bags at home and there has been no odor. The tote will have a cover on it and hopefully that will control the odor issue. Mr. Rice would suggest doing the trial for at least 8 weeks. Chairman Cedarholm suggests that Mr. Rice collect his 25 recruits and then come back to report to the Board. They will decide then how to proceed. It was made clear not to purchase any materials or accrue any expenses at this point.
4. a. Chief Nemet is requesting to purchase a Holmatro Pump for a cost of \$8324.00. This is a hydraulic pump for one of the extrication tools. The pump they have is over 20 years old and is now broken. The demo unit for sale is from 2008 and does not carry a warranty. This item is not in the CIP. This item has never been on the CIP in the past; therefore, it was not on the

Chief's radar. Chairman Cedarholm asks if there are other equipment items that might be in this cost category that are also not in the CIP. Chief Nemet says that the only thing that would be this pricey would be the two Thermal Engine Cameras. The Pump cost would be coming out of the new equipment line item which has about \$13,000. Selectwoman Dennis asks if it was the recommendation of the company not to fix this item. Chief Nemet says yes because the unit is 20 years old and this pump has all the new technology. It's a three stage pump that cuts faster and is mobile. The new equipment line will come down to \$5120.00. Chairman Cedarholm suggests that the Chief goes through his inventory to make sure that nothing else is missing from the CIP. Chairman Cedarholm moves to approve the purchase of a Holmatro SR20 Spider Series Twin Line Pump from Industrial Protection Services in the amount of \$8324.00. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

b. On December 6<sup>th</sup>, Chief Nemet's final class for Leadership Institute Level II will be held. The class costs \$950.00. This class is great for town government networking and has helped him get to know people in the area which has made it easier to reach out to other leaders in the neighboring communities. Selectwoman Dennis agrees that peer to peer learning is a pretty powerful thing; connecting with others in your profession can save anyone time and anxiety. Level I was paid for when we were members of LGC. The Fire Department has \$3860 in the Training line item. Chairman Cedarholm moves to approve the Fire Chief to expend \$950.00 to complete Level II of the Foundations of Local Government Leadership program offered by the LGC. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

5. Chairman Cedarholm recuses himself from the following discussion.

Reverend Gail Kindberg does not think that the parameters of the E-Crier were defined at the meeting back in March when this subject was last discussed; therefore, she would like clarification. She has included copies of items that have been included in the E-Crier. Reverend Kindberg states that holy week services, special worship services and vacation bible school were declined. She would like to use this communication device to get information out to people about things that are going on at the church that they think would be of public interest. They are very community and mission oriented. Reverend Kindberg asks the Board for a more specific definition of what is appropriate. Selectwoman Dennis asks TA Glover to give her thoughts. TA Glover first reminds everyone that the Town has not sent out the printed Town Crier for at least a year now. Religious services may have been included in that, but have not been included in the E-Crier. TA Glover refers to the copies that Reverend Kindberg supplied and points out that there are quite a few events included in the E-Crier which have taken place at the church. Past Boards have supported the TA's decision to try to create a fine line between events that happen at the church or any of the religious institutions in Town and advertising when services are held. Those items that are religious based are kept from the E-Crier. It is not just Reverend Kindberg's church, there have been other religious organizations that have also asked to have their service schedules put in the E-Crier but to date those requests have been denied as well. Selectwoman Dennis asks what would happen if these items were allowed. TA Glover said that she would have to actively let everyone else know that advertisements for religious-based events are now allowed. Reverend Kindberg objects to the word *advertising*. She says it is just a listing of information. Selectman Bugbee states that the split for him would be between the secular vs. the religious connotations; therefore, in terms of services he would not be in favor of allowing those items in the E-Crier. Towns cannot support specific religious activity. There is a difference between church and state. Reverend Kindberg suggests using

links. TA Glover states that the Town would still be providing the document that it is being linked to. Selectwoman Dennis asks for clarification about if the Town opens up everything to the Lee Church then would they have to open it up to all businesses. TA Glover states that it would depend on how you want to define what a business is. One could look at the church as a business but there are other not for profit daycares and preschools in Lee. TA Glover still sees putting information out there for people to see as an advertisement. TA Glover has denied advertising to these businesses as well since tax payer dollars should not be used to advertise for private businesses. These businesses provide a community service but they do charge for their services. Selectwoman Dennis agrees with the boundaries the TA has established. Selectman Bugbee agrees with the differentiation that the TA is using; he cannot agree with the religious services. Reverend Kindberg is disappointed and does not agree. Suppers are acceptable. Reverend Kindberg finds it interesting that suppers are fine when the proceeds from those go towards the benefit of the church. TA Glover states that she could now look to the Board and say knowing that do you not want to allow those in? Reverend Kindberg backs up from her comment. She understands that worship related things and religious services are not to go in. TA Glover lists the items that have been denied in the past: holy week services, Palm Sunday services, Maundy Thursday, Easter Sunday services or the vacation bible school. Reverend Kindberg indicates that she is clear now on this issue.

6. Dick Weyrick gives an update on the walking trail project in Maud Jones Forest. On June 23<sup>rd</sup> they received the Board's support to begin an Eagle Scout project working on a trail in Maud Jones Forest. The project is complete. Mr. Weyrick hands out copies of a map showing the new trail. The Troop and his family also put up a sign at the entrance and tree identification signs have been placed throughout the trail. The Board and Mr. Weyrick present William Stone a Certificate of Appreciation for his Eagle Scout Project of Trail Signage in the Maud Jones Memorial Forest. The access point is off of Garrity Road across from Route 155A.
7.
  - a. TA Glover informs the Board that Mr. Humm would prefer that he and Anne Tappan meet again with Mr. Kennard and then come back to the Board of Selectmen; therefore, the meeting that was scheduled for tomorrow night (11/25) has been canceled or postponed unless the Board decides to resurrect it. The Board agrees that this meeting is acceptable; however, after this conversation the group needs to sit down with the Board to discuss this issue which would include Mr. Kennard.
  - b. TA Glover put together a summary of the six submittals that were received for the Sound Study RFP for the Board. All but one were from Massachusetts; one is from Portsmouth. Acentech did not propose doing any noise/sound monitoring. Reuter Associates was proposing to do noise measurement at two race events in order to get baseline information. The Ad Hoc Racetrack Committee has not seen these yet. Chairman Cedarholm suggests sending these to the committee for them to review and make a recommendation. The Board agrees.

TA Glover asks the Board if it wants to consider using the contingency funds to pay for the noise ordinance study instead of a warrant article. This way they could get started sooner. This is something to consider as an option. Chairman Cedarholm adds that the committee agrees that since the Town wants to do this study then it should have pay for it; especially if it will be questioning whether or not the racetrack is out of compliance. The racetrack has made it clear

that they think they are in compliance. This item is tabled until after the Racetrack Committee has met to discuss the results.

c. TA Glover reminds the Board that in the Needs Assessment RFP the process was that the Board would select a firm, open the cost proposal and have another meeting with that firm to negotiate the scope of work and cost proposal. Mr. Guadano did indicate to TA Glover that it was difficult to put together a cost proposal because the scope of work was not entirely defined. Mr. Guadano put a great deal more time and therefore cost into conceptual design than the other firms. This may be an area to reduce. The Board decides to meet with Mr. Guadano on December 8<sup>th</sup>.

d. TA Glover states that there have been comments made about how dark it is outside the PSC. She provides the Board with a proposal from Gibb Electrical for \$1249.00 to install three LED wall packs for entrance walkway lighting and to replace a broken emergency light. There is money in the operating account to cover the cost. The Board wants to ask Chris Smith for an estimate. Erick Sawtelle suggests doing a huge light out front like the one that is on the side near the fire department.

e. TA Glover informs the Board that there is a website called playground.net for people to find out where handicap accessible playgrounds are. According to that website the only other one in NH is in Manchester, but before we advertise that fact, the TA would like to research further to confirm. If it is true the Town may want to promote the playground.

f. TA Glover is looking further into the school reserve fund being used to offset the Town's taxes. She has a question out to the NHMA Attorneys. She believes what this is referring to is under RSA 198-4:B effective September 9, 2014 that the schools could now keep contingency funds and one of the uses of the fund could be to use as a revenue source to reduce the tax rate. She is looking for the process on this. The Town has most likely missed this opportunity for this year. If the money is still there next year then the Town could go after it in September 2015.

TA Glover informs the Board that 2 of the 3 appraisals are taking place tomorrow at the Bricker house. The Select Board would like to have a tour of the house.

8. Chairman Cedarholm moves to approve the Consent Agenda as presented. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
9. Chairman Cedarholm moves to approve the Non-Public Meeting Minutes from October 27, 2014. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
10. Chairman Cedarholm moves to approve the Public and Non-Public Meeting Minutes from November 10, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
11. Chairman Cedarholm moves to approve the BOS Public Minutes from the Needs Assessment Interviews on November 5, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

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Chairman Cedarholm reads the Town's payment to Strafford County into the record: \$1,200,993.00.

- 12. Chairman Cedarholm moves to accept the Manifest #10 and Weeks Payroll ending November 23, 2014. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
  
- 13. Selectman Bugbee reports that the Library Building Committee Meeting was on Thursday November 20<sup>th</sup>. They suggested that the community center be put on the warrant article as a separate item. There is a discussion regarding the cost associated with building the community center at a later date. The room was full and all of the chairs were taken. Selectman Bugbee points out that they need to be sensitive to the fact that if they raise the Bond too much they might end up with nothing. There was a good conversation with good suggestions per Selectman Bugbee. There is a question as to whether they are contractually committed to Milestone. Selectman Bugbee would suggest shopping around. There is a discussion about costs relating to a new larger building. These costs probably have not been accounted for in the Library budget. The next meeting is December 18<sup>th</sup>.
  
- 14. Chairman Cedarholm motions to adjourn at 7:47 pm. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

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Denise Duval, Town Secretary

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12/22/14  
Date

Minutes accepted by The Lee Select Board:

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David Cedarholm, Chairman

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Carole Dennis

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Scott Bugbee