

Board members present: Chairman Cedarholm, Selectwoman Dennis and Selectman Bugbee (until 6:30pm).

Others present: Paul & Annamarie Gasowski, Randy Stevens, Bill Humm, Sandra Holl, Laura Scheibel, Andy Lelio, Leslie Martin, Town Administrator Julie Glover and Town Secretary Denise Duval.

2. Chairman Cedarholm calls the meeting to order at 6:09 pm.
3. Chairman Cedarholm starts with a Public Hearing regarding application for NH Emergency Management Performance Grant in the amount of \$5000 for the Town of Lee. Officially opens the Public Hearing. Chief Nemet explains that this grant is to go towards updating the Town's Emergency Operations Plan which has not been updated since July 2008. It should be done every 3-5 years but they held off on it until the State could update their own plan. The grant is for \$5000 with a 50/50 in-kind match from the Town.

No comments from the public. Chairman Cedarholm closes the Public Hearing.

Chairman Cedarholm moves to accept the terms of the Emergency Management Performance Grant (EMPG) as presented, in the amount of \$5000, which will be used to update the Town's Emergency Operations Plan. Further, the Board acknowledges that the total cost of this project will be \$5000, and the Town will be responsible for a 50% match, or \$2500. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

Chairman Cedarholm announces that the Board received a request from Bill Callen, the Manager from Lee USA Speedway, to postpone Agenda #8 to the August 4th meeting date.

4. Chairman Cedarholm opens the meeting up to public comment.

Sandra Holl asks the Board to approve the cutting down of trees at the Durgin Preserve so that there can be a beach area and provide a place to sit in the sun. Chairman Cedarholm says that they will consult with the Conservation Commission. Chairman Cedarholm suggests trying the Wiswall Bridge in Durham.

Bill Humm from the Conservation Commission states that when the Town acquired the Durgin property in 1986 it did so with two restrictions by the prior owner. The first is it can never be subdivided and the second is that it be called the Alfred C. Durgin Preserve. The name is significant. It's not park, playground, picnic area, and beach. It's the Durgin Preserve. For the first twenty years that the Town owned the property, swimming wasn't even permitted there as it is now at your own risk. Selectman Bugbee asks if the Conservation Commission can officially meet and discuss this issue and return to the Board with an official answer. Mr. Humm states that the next Commission meeting is August 11th. He will come back to the Board sometime in August.

Bill Humm is concerned about the RFP for the needs assessment that the Town is preparing to send out. More specifically the space opportunity referred to at Stevens Field. A few years back this was looked at and the Conservation Commission was consulted and expressed their

concern with the proximity to the bog and a vernal pool that is adjacent to the bog. Best practice according the Army Corps of Engineers is that with regard to a vernal pool that there is no construction within 100 feet. Mr. Humm just wants the Board to be aware of the Commission's concern with polluted runoff with salt or petroleum into the bog or vernal pool. He would like to see the language stricken about Stevens Field in the RFP. Selectman Bugbee states that the ledge is in the back.

No more public comment.

5. Voted on Agenda item #5 during the Public Hearing.
6. Randy Stevens reminds the Board that the FEMA HMA Grant is for the stabilization of the Tuttle Road bank and states that it will help make the application more presentable if the Board were to guarantee in a letter that the Town will provide 25% of the cost of this project. The estimated cost is at \$199,500 which is on the high end. The location makes it difficult to figure. The \$50,000 will be available in the Highway/Bridge CRF. Chairman Cedarholm moves to authorize the Town Administrator to send a letter to Beth Peck at the State Hazard Mitigation Office. Selectman Dennis, seconds. All in favor. **Motion Carries.**
7. Annie Gasowski asks the Board to table Agenda item # 7 until the next meeting on August 4th when all the Board members can be present. The Board is ok with this request. Ms. Gasowski asks for this to be in non-public. TA Glover has spoken with Attorney Somers regarding whether this falls within the statute as non-public. It does not qualify under any one of the qualifications of being a non-public under RSA 91-A: 3.
8. This item is postponed until the next meeting on August 4th.
9. 1) TA Glover discusses the Fair Insurance issue. The Town no longer needs to purchase insurance for the fair. For vendor's who do not have their own insurance, the TULIP program will cost the vendors between \$200-\$300. The options for the Town are keep the insurance requirements the way they are and if a vendor can't provide insurance then they can't be a vendor at the fair; eliminate the insurance requirement all together; or the town could instruct the Fair Committee to purchase the Tulip Insurance and therefore, subsidize those vendors for the fair if they can't provide their own insurance. This would cost the Town somewhere between \$800 and \$1000.

Caren Rossi states that it is a lot of work to raise this un-needed expense. The Town already has insurance so the Town would have to pay for something that the Town does not need. She would not be comfortable waiving the insurance, especially the food vendors due to the risk level.

Leslie Martin is a vendor that could not participate in the fair last year due to the insurance cost. She can only participate in small fairs and is focused on buying local. It is unfortunate to not allow Lee vendors that do not provide a big risk to participate in the fair. Chairman Cedarholm asks how the Farmer's Market works. Paul Gasowski states that the requirement is that the vendors have their own insurance. There are possibly 3-4 vendors that this will affect. The donations raised for the fair pay for the trophies, t-shirts, etc. In order for these vendors to

purchase it cheaper through the TULIP, the Town needs to purchase the extra insurance that it does not need.

Leslie Martin asks the Town to look into this more. She states that she is not convinced that the Town really has to pay as much as is being portrayed here today. She does not think the fair has to be profitable, but enjoyable to its residents. Caren Rossi and Julie Glover confirm that the cost is real.

The Board agrees not to support subsidizing or waiving the insurance requirement.

2) TA Glover brings a draft of a Needs Assessment RFP to the Board for review. Chairman Cedarholm has a few suggestions that he would like to add. TA Glover will add his comments and bring another draft to the next meeting.

Paul Gasowski suggests adding to the back-up material the Energy Committee Study which is more current and very extensive. He also thinks that other Commissions and Committees should be called on to weigh in.

3) The MRI contract has been reduced to a one year contract and is ready to be approved. The Tyler contract for the municipal software has been ironed out and is ready for final approval. The TA is looking for authorization from the Board of Selectmen to approve these two contracts and to have the TA be the signatory on them. Chairman Cedarholm moves to approve the contract for assessing services with MRI and the contract for financial software with Tyler Technologies as presented and authorize the Town Administrator to execute the same. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

10. Chairman Cedarholm moves to approve the Consent Agenda as presented. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
11. Chairman Cedarholm moves to approve the BOS Non-Public Meeting Minutes from June 23, 2014.
12. Chairman Cedarholm moves to approve the BOS Workshop Meeting Minutes from June 5, 2014.
13. Chairman Cedarholm moves to approve the BOS Public and Non-Public Meeting Minutes from July 7, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
14. Chairman Cedarholm moves to approve the Manifest #27 and Weeks Payroll ending July 20th, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
15. Chairman Cedarholm wants to discuss at the next meeting, appointing himself as the Town's Southeast Watershed representative.
16. Chairman Cedarholm moves to go into Non-Public regarding RSA 91-A: 3 II (a) and (c) at 7:00 pm. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

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The Board returns to Public session at 7:19 pm.

The Board voted in non-public session to approve the Police Chief's request for 6 days unpaid leave for Officer Laliberte.

Chairman Cedarholm moves to adjourn at 7:20 pm. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

Minutes transcribed by:

Denise Duval, Town Secretary

8/4/14

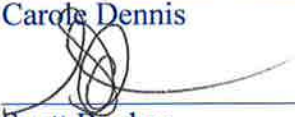
Minutes accepted by The Lee Select Board:



David Cedarholm, Chairman



Carole Dennis



Scott Bugbee