

Board members present: Chairman David Cedarholm, Selectwoman Carole Dennis and Selectman Scott Bugbee.

Others present: Shirley Walker, Charles and Carol Evans, Frank DeRocchi, Tom and Peg Dolan, Paul and Annie Gasowski, Bill Power, Katrinka Pellecchia, Chuck and Laurel Cox, Robert Cabral, Stephanie Cottrell, Phyllis White, Bruce Larson, James Brown, Linda Reinhold, Rachel Deane, Giovanna Filippone, Bruce MacIntyre, Carla Wilson, Karen O'Keefe, Roger Rice, Randy Stevens, Erick Sawtelle, Chief Dronsfield, Peter Hoyt, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Chairman Cedarholm calls the meeting to order at 6:01 pm.
2. Chairman Cedarholm opens the floor to public comment.

Carol Evans understands that the BOS has chosen to discontinue the Library Building Committee and would like to hear the Board's rationale. This Committee has years of effort behind it and is confused why it would be tabled at this point.

Bill Power supports the Library project. There has been a lot of work done and to stall the project now and then go forward with it will cost the Town more money in the long run.

Bob Cabral was involved in the early committee for the study of the town center and the library and wonders how we got to this point. He asks how the decision was made to stop the process and go into a major reconsideration the project. He spent a considerable amount of time on the front end of this project.

Shirley Walker wants to spend her money on more taxes for a new Library.

Chuck Cox says he has not seen the agenda posted in Town. He would like to see the agenda at the door when he walks in. He thinks the Library Building Committee needs to be included in the Bricker Property plan.

Karen O'Keefe wants to see this project continue. She believes that this project will better this community of all ages.

3. The Board schedules the Library Building Committee workshop for May 8th at 6pm. Katrinka Pellecchia states that the Trustees wanted the meeting to be with them. Chairman Cedarholm states that the meeting is with the Library Building Committee; however, the Trustees are welcome to attend unless anyone has an objection. There is no objection.

Peg Dolan wants to include in the agenda whether or not and to what extent the Board will be supporting the Library Building Committee. The Trustees want to have input into the discussion surrounding the Town's building facilities and what projects have priority.

Paul Gasowski wants the agenda in advance to be able to prepare for the meeting on May 8th. Selectman Bugbee sees this as an open discussion between the two groups about the project in general focusing on the costs. Paul reiterates that he would like something in writing in advance. Paul states that he assumes the Board is briefed on the history of the Town Center Committee Meetings that have taken place. He would like to know what the Board is looking for so they can have time to advise the Board with thorough answers. Chairman Cedarholm

states that there are a number of things that have become apparent that the Board needs to make decisions on this year. He hopes that they will be open to talk about other options besides the Town Center Plan. Paul hopes that the Board does not want to ignore seven years of work. The Library Building Committee is flexible and is willing to talk about a new plan.

The Recreation Commission workshop was tentatively planned for April 17th but Selectman Bugbee has a conflict and the TA did not hear back from the Rec Commission confirming the 17th. There was some discussion regarding having the Rec meeting following the Library workshop, but that was not going to work. The Board decided to have the workshop with the Rec Commission on May 6th at 6pm. Mark Kustra of the Rec Commission was present and confirmed that that date would work.

4. Chairman Cedarholm moves to appoint Amanda Gourgue to a 3 year Alternate positions on the Conservation Commission. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
5. Frank DeRocchi and Mark Kustra speak to the Board regarding the Fair. Mr. DeRocchi states he and Mark have a checking account with \$3759.25 that is Lee Fair money and they want to get it out of their names. He would like it to be under the control of the Town in a revolving account. TA Glover points out that the Town never adopted RSA 31:19 which would give the Board of Selectmen authority to accept private donations and create a trust fund; therefore, they would have to put a warrant on for next year so that the Board has that authority and then establish a trust fund specifically for the Lee Fair. There was conflicting information received regarding this issue and by the time it was resolved it was too late to put a warrant on for this year. In the meantime, the Town budgeted \$1000 for the Lee Fair in FY15.

The Board approves the location of the Lee Fair and sets the date for September 6th, 2014. Chairman Cedarholm moves to hold the Lee Town Fair at Town Field on September 6th, 2014. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

The Fair is a Town sponsored event just like last year per the TA and Certificates of Insurance will be required by any groups or vendors other than Boards, Committees, Commissions and Volunteers who will be covered by the Town's insurance. Primex offers a Tulip Program (Tenants Users Liability Insurance Policy) that the vendors can use.

DeRocchi asks if the Board will allow Caren Rossi to be the contact person for the fair. Selectwoman Dennis suggests that we ask Caren before we assume she has time to do this again this year. TA Glover is to check with Ms. Rossi. Mr. DeRocchi asks if the Agricultural Commission can hold the Fair money in their account. Erick Sawtelle suggests using the Heritage Commission's account instead of the Agg Commission's. The Heritage Commission will be dealing with the 250th Celebration soon so this may be a better place to house their funds.

Jim Brown thanks Frank and Mark. He believes that the Fair would have folded if not for the dedication of these men.

6. TA Glover presents the final draft of the Public Safety Complex Meeting Room Policy for review. The recommended changes from the Town's Attorney have been added along with a few minor changes by the TA after receiving comments from other Town Managers. Chairman Cedarholm moves to approve the revised Public Safety Complex Meeting Room Policy as presented. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

7. Town Clerk Linda Reinhold asks the Board to appoint Rachel Deane as Deputy Town Clerk/Tax Collector. Ms. Deane has completed many training sessions and seminars. TA Glover adds that the staff loves having her as part of the team at Town Hall. Chairman Cedarholm moves to appoint Rachel Deane as the Deputy Town Clerk/Tax Collector. Selectman Bugbee, seconds. All in favor. Motion Carries.

Clerk Reinhold adds that she will be liening properties that have not paid their 2013 taxes. She will leave the lien list of properties and if she does not receive a deed waiver from the Board, then the property(ies) will be deeded on May 5th to the Town.

8. a) Selectman Bugbee met with McGregor Ambulance. Their lease is up in 5 years. The project they are looking at has a \$2 million price tag. UNH, Durham, Madbury and Lee will be affected. Selectman Bugbee suggests that the Town of Lee be involved in the discussions.

Jim Brown says that the lease for that building goes through the fire department. So in order for them to be kicked out the fire department needs to be also. There is no future site for the fire department. According to Mr. Brown, McGregor is a private organization so he does not see how we could get them money. He says he supports Durham ambulance but wants to look at what we can do here in the Town of Lee to support the Fire Department. He says if Lee had an ambulance that can support personnel then that's income for the Town. Mr. Brown indicates that the information that Selectmen Bugbee has is not exactly accurate. He says to look into it deeper.

b) Selectman Bugbee informs the Board that the TA has started the RFP for the financial software. TA Glover indicates that the final draft should be out tomorrow. The proposals are due back from the vendors on May 23rd. Looking to switch over by July 1st.

c) Selectman Bugbee would like to see the auditors switched out. He had a conversation with the Finance Officer. Currently the Town does not have a policy to switch auditors every so often. We haven't switched in years. The selection for a new auditor can be based on what we want it to be. Selectwoman Dennis asks what the annual cost is for an audit. TA Glover says approximately \$14,000. We should start to look for one in January or February for audit that begins in August 2015.

Selectwoman Dennis asks to go back to McGregor for a minute and asks if this would be a good time to invite someone to talk to us with more information. The Board agrees.

d) Selectman Bugbee presents three methods of looking at the undesignated fund balance which he received from the auditor. He would like to propose a meeting with Ben Genes, Joanne Clancy and Bob Smith to decide where we should be at for the fund balance. TA Glover asks how these methods account for the money we have to pay to the school and the county. This method only shows 6 month's worth according to Selectman Bugbee. Selectwoman Dennis points out that Ben Genes came to a Board meeting a few months back and he was looking for \$2.5 million. TA Glover agrees. Erick Sawtelle asks if these methods take into consideration that we are in a cooperative with the school. Selectman Bugbee says that the names of the Towns were not given because it is privileged information. These were just examples showing how high we are with our fund balance. Selectman Bugbee requests that the Board initiates a meeting with Ben Genes and Bob Smith for some time in June or July. So moved by Chairman Cedarholm.

9. TA Glover presents the Board with a schedule of priority uses recommended by ORYA to be added to the Field Usage Agreement that was previously adopted by the Board. There is some discussion about how much to charge and priority use. ORYA will monitor the use and collect the fees. Chairman Cedarholm moves to approve adding ORYA's proposed language to the Little River Park Usage Policy as amended and establish a fee of \$35.00 per game or practice for the Multi-Purpose Field. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
10. Chairman Cedarholm moves to approve the Consent Agenda as presented. Selectman Bugbee, seconds. All in favor. **Motion Carries.**

Chief Tom Dronsfield announces the hiring of Scott Tingle. He comes to Lee after working 6 years with the Somersworth Police Department. He is excited to start doing community oriented policing.

11. Chairman Cedarholm moves to approve the Non-Public minutes from March 17, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
12. Chairman Cedarholm moves to approve the Public Minutes from March 17, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
13. Chairman Cedarholm tables the Public and Non-Public Minutes from March 31, 2014 until the next meeting.
14. Chairman Cedarholm moves to accept Manifest #20 and Weeks Payroll Ending April 13, 2014. Selectman Bugbee, seconds. All in favor. **Motion Carries.**
15. Selectman Bugbee submits his resignation as Trustee of the Trust Fund. Chairman Cedarholm thanks him for his years of service.

Selectman Bugbee suggests putting on the next agenda the open issues at Little River Park that were discussed during the recent site walk.

Selectwoman Dennis shares a Memorandum on the Right-To-Know law from the Attorney General's Office which is due to be revised this July.

Selectman Bugbee asks if we could have Martha Fuller Clark attend a BOS meeting. TA Glover will set up a date for Martha Fuller Clark to come to a BOS meeting.

16. Chairman Cedarholm moves to enter into Non-Public RSA 91-A: 3 II (a) at 7:50 pm.

The Board re-enters public session at 8:37 pm.

Police Officers Scott Tingle and Scott Flanagan are present. Chief Dronsfield introduces Officer Tingle to the Board of Selectmen. There is a police call over the radio so they leave.

Chairman Cedarholm asks TA Glover to put a few outstanding items on the Agenda for next meeting such as personnel policies and other various policies that the Board needs to find time to deal with.

17. Chairman Cedarholm motions to adjourn at 8:40 pm. Selectman Dennis, seconds. All in favor.
Motion Carries.

Minutes transcribed by:

Denise Duval, Town Secretary

Minutes accepted by The Lee Select Board:



David Cedarholm, Chairman

Carole Dennis



Scott Bugbee