

**RACETRACK PUBLIC HEARING
& SELECT BOARD MEETING**

February 3, 2014

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Board members present: Selectwoman Carole Dennis and Selectman David Cedarholm. Chairman John LaCourse is not present.

Others present: Bill Callen, Larry Kindberg, Joe Bassett, Roger Rice, Phil Stetson, Judy MacDonald, Don Quigley, John Hubbard, Dawn Genes, Scott Nemet, Daniel Brothwell, Town Administrator Julie Glover and Town Secretary Denise Duval.

1. Selectman Cedarholm calls the **Racetrack Public Hearing** to order at 6:00 pm.
2. Selectman Cedarholm opens the floor to discussion and public comment regarding the Racetrack.

Bill Callen, the new general manager for the Racetrack as of last June, presents the 2014 Race Schedule. The race dates have reduced a little especially early on in the year. Other than that pretty much the same. The one Tuesday night race has been taken out. The 2 hour extension request during Oktoberfest has been included now rather than requesting later in the year. Selectman Cedarholm asks about Sound Monitoring and if the racetrack is making provisions or are they expecting the Town to do the sound monitoring. Mr. Callen states that they work with the Police Chief with any sound monitoring of any cars that they feel may be outside of the range. They do have decibel meters. They are within the sound range and are compliant with OSHA standards within their property. Selectman Cedarholm states that they would be interested in doing sound monitoring this season at the property line. Mr. Callen asks Selectmen Cedarholm to let him know when he would like to do this and he can meet with him. Selectwoman Dennis suggests having a meeting with the new Chief of Police to discuss this matter. All agree.

No further public comment.

Selectmen Cedarholm closes the Public Hearing portion of the meeting at 6:07 pm.

TA Glover states that the Town received only letters from abutters (from the same address) regarding the noise at the racetrack.

Selectmen Cedarholm moves to accept the Lee USA Speedway's 2014 proposed operation schedule and grant them a license, subject to the conditions imposed by the Lee Racetrack Ordinance, including inspections by the Building Inspector, Fire Chief, Police Chief and submission of certificate of insurance to the Town Administrator. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

3. Selectmen Cedarholm opens the floor to general public comment.
4. Fire Chief Nemet presents the inspection and regulation procedures regarding the racetrack which spells out what codes police and fire will be responsible for completing during the racetrack licensing process. Selectwoman Dennis commends all four departments on their collaboration in putting together this document not only for the Town's sake but for the benefit of the racetrack as well. Selectmen Cedarholm moves to approve the Racetrack Inspection Regulations and Licensing Procedures as presented and to implement them for the 2014 racing season. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

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5. Fire Chief Nemet introduces Daniel Brothwell as the Town's new full-time firefighter. Dan has been on-call for the Town Fire Department for over the past 10 years. He spent a few years in Missouri. Now he comes to us from Nottingham Fire.

6. Mr. Rice is interested in hosting a Horizontal Grinder Day here at the Transfer Station for a few hours on a Monday, Wednesday or Friday at some point in the spring. He indicated that he has seen this demonstration before and it is quite impressive; however, he is not recommending the purchase of this equipment. The benefit for the Town is getting our brush ground up for free. TA Glover points out that we would need to get a Certificate of Insurance from the company beforehand with the Town listed as additional insured. Selectwoman Dennis confirms that the Town will not incur any costs associated with this event. Selectman Cedarholm moves to approve hosting the Horizontal Grinder Demo Day in Lee at a time to be determined. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

Mr. Rice informs the Board that the Department of Environmental Services in Concord has asked if the Lee Transfer Station would be willing to host a 'mock inspection' on May 9th. There would be a 'preview inspection' a week before to prepare for the actual training event. It would occur on a day that the Transfer Station is closed to the public. Between 8 to 15 managers and staff from the surrounding area will attend as part of the training to learn to better run and manage their own facilities. Karlee Kenison from DES verbally informed Roger years ago that our transfer station was all set and they were happy with what we had. Selectman Cedarholm moves to approve the mock inspection event. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

7. Don Quigley of 75 Turtle Pond Road speaks regarding the timber sale and small demonstration/harvest on the Maud Jones property. He is speaking with contractors. There is a landing area across from Mr. Quigley's driveway. They have a driveway permit from the State. They need to improve the apron of the entrance way in order to strengthen the ground for heavy equipment. The preferred entrance way is off Garrity Road. The timber sale agreement is for white pine and black oak which was damaged a few years back in the Halloween snow storm. The pulp would go to Jay, Maine. He is asking to work as an agent of the Town to negotiate an agreement with a contractor. They are anxious to get this done as soon as possible. Selectman Cedarholm moves to approve the Maud Jones Timber contract as presented and authorize the Town Administrator to sign the agreement when a contractor is secured. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

8. Larry Kindberg presents the Board with the Recreation Department Strategic Plan. TA Glover recommends a workshop between the Board, OYRA and the Recreation Commission to discuss everyone's responsibilities. Selectman Cedarholm tables the plan for further review after the workshop. TA Glover adds that a sign needs to be put up at the skating rink that says "Skate at your own risk". Selectman Cedarholm asks about restroom facilities. At this point they utilize port-a-potties. Mr. Kindberg suggests that at some point they would like to incorporate a restroom facility into the plan. Selectwoman Dennis asks if the decision had been made to have ORYA handle the maintenance of the fields. TA Glover informed the Board that she and Randy Stevens met recently to discuss the possibility of ORYA staff taking over the maintenance of the playing fields for the Town. They are working on putting together a bid proposal. The highway department will still take care of mowing the other areas. TA Glover recommends that the duties of the Recreation Commission should fall more on programming and not on the facilities maintenance. The Town, in conjunction with ORYA or an outside contractor, should

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continue to be responsible for maintaining and building facilities. Mr. Kindberg does not have an issue with the Town being responsible for the full maintenance responsibilities. TA Glover reiterates the idea of a workshop with the Board, OYRA, Mr. Stevens and the Rec Commission to discuss responsibilities so everyone is clear on who does what. Selectmen Cedarholm tables the plan for further review and discussion.

9. TA Glover informs the Board that she received an email from a pre-school organization who would like to use the ice skating rink. She has spoken to the Property Liability Trust who recommended putting up a sign indicating "skate at your own risk". Other than that, as long as we receive a Certificate of Liability Insurance from the pre-school organization they are ok to use the rink. TA Glover forwarded this email to Mr. Kindberg so they can coordinate activities.

TA Glover asks to table the Welfare Guidelines until there is a full Board in attendance. All agree.

10. Selectmen Cedarholm moves to accept the Consent Agenda as presented. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
11. Selectman Cedarholm moves to accept the public Minutes from January 6th. Selectman Dennis, seconds. All in favor. **Motion Carries.**
12. Selectman Cedarholm moves to accept the public and non-public Minutes from January 21st. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
13. Selectman Cedarholm moves to accept the Manifest #15 and Weeks Payroll ending February 2, 2014. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**
14. Selectman Cedarholm asks for any miscellaneous or unfinished business. Selectwoman Dennis thanks Julie, Denise and all the departments for their hard work on the budget and the Town Meeting. Selectman Cedarholm agrees. The meeting went smoothly. There were 66 people who registered at the meeting.
15. Selectman Cedarholm moves to enter Non-Public Session per RSA 91-A:3 II (a) to a discuss personnel issue at 7:00 pm. Selectwoman Dennis seconds. All in favor. **Motion Carries.** TA Glover enters into non-public prior to Sgt. Dronsfield. Sgt. Dronsfield enters into non-public at 7:40pm.

Sgt. Dronsfield exits non-public at approximately 8:02 pm.

The Board returns to public session at 8:02 pm and Selectman Cedarholm announces that the non-public minutes with Sgt. Dronsfield are to be sealed. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

16. Selectman Cedarholm motions to adjourn at 8:05 pm. Selectwoman Dennis, seconds. All in favor. **Motion Carries.**

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Minutes transcribed by:

Minutes accepted by The Lee Select Board:

Denise Duval, Town Secretary

John R LaCourse, Chairman



Carole Dennis



David Cedarholm