

**MINUTES OF THE SELECT BOARD AND ADVISORY BOARD  
COMMITTEE BUDGET WORKSHOP**

**October 28, 2014**

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**Present:** Chairman Cedarholm, Selectwoman Dennis, Selectman Bugbee, ABC Chairwoman Alice MacKinnon, Pat Barbour, Cary Brown, Bill Henze, Town Administrator Julie Glover.

1. Selectwoman Dennis calls the meeting to order and turns it over to Chairwoman MacKinnon who introduces Jan Neill, Cemetery Trustees.

Jan Neill indicates that the Cemetery Trustees do not have any large expenditures pending for this year. They only need a fire proof cabinet for Randy to use on a regular basis in his office. Therefore, they would ask that their funding remain the same and not be reduced. Ms. Neill estimates that the cabinet will cost between \$900 and \$1400. They would be able to absorb this within their previous budget which is \$13,114. The cut of their budget last year prevented them from finishing the fencing on one of the cemeteries. It is clarified that landscaping i.e. mowing and trimming is handled by the Highway Department and is in their budget.

Randy Stevens, Highway Supervisor, presents his budget with a PowerPoint presentation. Cary Brown asks if we buy our diesel as a town. The answer is yes, it goes out to bid. Mr. Stevens passes out a chart relative to the fuel charges and equipment usage. Hand tools and new equipment is increased. Gasoline is up because the diesel was traded in for a gas vehicle. Diesel was running tight already so it was only cut back a little. Subcontracting Repairs is cut back a little. Paving has been increased. Mr. Stevens handed out a paving schedule for everyone to review. The PSC and Transfer Station will be up in 2016 for paving. That total will be \$59,000. The budget for guardrails is increased. Salt is increased from last year because he is anticipating a price increase from last year. The Town may also be responsible for the new subdivision roads going in. Mr. Stevens thinks that the Little River Park maintenance line should be all park maintenance. There is a new truck in the budget for this coming FY. The six foot culvert below the Steven's residence is rusted and will need to be replaced soon with a twelve foot concrete structure, more like a bridge. At which time we can apply for State funds. He will get a hydraulics study done soon to get a better idea of what we are up against. The bridges seem to be doing pretty well. The Tuttle and Cartland Road bridges are both around 56 years old. The amount in his budget for bridge replacement is the Town's share or 20%.

Roger Rice, Transfer Station Manager, presents his budget. Chairwoman MacKinnon asks why bulky waste is down. Mr. Rice anticipates a decrease in the tipping fee. Brush grinding is down. Mr. Rice confirms that he and one other person are full-time at the transfer station and there are two part-timers and a third on-call person. Cary Brown questions the fuel line. Mr. Rice states that he goes with what numbers he gets from Mr. Stevens. He could reduce it but doubts that gas will remain low for that long.

TA Glover explains the process that the Selectmen's office has for collecting applications from local social service organizations. After she collects the application, she reviews them with the welfare director to collect more information on what organizations have aided Lee the most and in what ways. If any group was to deserve more money based on savings for the Town of Lee it would be the Community Action Partnership of Strafford County because they provide a lot of direct assistance to individuals who would

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otherwise be the responsibility of the Town. The American Red Cross only submitted a letter and not the application packet. The Town has not sponsored them in a few years since they have not asked. Goodwin Community Health is asking for a significant increase and Ms. McGlone, the Welfare Director, said the increase in Medicaid in this state has caused an increase in subsidized help. The Homeless Center of Strafford County supplied service to a Lee resident that would have been a direct cost to the Town. This group indicates a \$25 a day fee, but the Town of Lee has never seen a bill. The Welfare Director typically meets with 3-4 clients per month.

Nick Scuderi and Mike Gamache are representing ORYA. They are asking for a 3% increase to cover rising administrative costs, salaries, sports certificates, additional policies, and procedures that the national administration requires they provide, and inflation. They provided a breakdown of the Lee residents that they served. They are hosting an increased number of large events. They used to host 2 events, now it is closer to 8 or nine. They are attracting people from other towns and communities. The events include a cross-ice rec hockey tournament at the Whittemore Center, a 3<sup>rd</sup> – 8<sup>th</sup> grade basketball tournament, annual baseball opening day, annual soccer fest, district tournaments, soccer jamboree, football jamborees, football championships and lacrosse jamboree. Other towns like to come to our facilities because they are very well maintained. Cary Brown asks about money for scholarships. Nick states that scholarships are up to \$250 per kid per calendar year for a \$500 maximum per family contribution per year. They give out quite a few. The money comes from fundraising. Nick could not pinpoint what line item shows scholarship monies. He will make a notation and pull the exact number for the future. The process for scholarship is the same as the school lunch program application process. There are sometimes extenuating circumstances that may be applied such as a loss of job. Bill Henze asks about the accident line for \$5000. Nick states that is the accident insurance line for the players and the coaches. Selectman Bugbee asks how the MOU worked for the ORYA. Mike states that it worked out very well. Everyone was happy with the fields and it was better handling the scheduling on their end. TA Glover states that it would be an enormous burden on the Selectmen's Office to deal with the scheduling of the fields.

2. Motion made to adjourn at 8:31pm.

Minutes transcribed by:

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Denise Duval, Town Secretary

Minutes accepted by:

  
\_\_\_\_\_  
David Cedarholm, BOS Chairman

  
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Alice MacKinnon, ABC Chairwoman

NOVEMBER 18, 2014  
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Date