

MINUTES OF THE SELECT BOARD
Meeting

June 12, 2013

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Board members present: Chairman LaCourse and Selectman Cedarholm.

Others present: Caren Rossi, Allan Dennis, Peter Hoyt, Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman LaCourse calls the meeting to order at 9:45 am.
2. Town Administrator Julie Glover states for the record, Selectwoman Carole Dennis (not present) has recused herself from this discussion.
3. Chairman LaCourse motions to reinstate the license to operate the Lee USA Speedway, effective June 14, 2013, conditioned upon the following:
 - 1) The code compliance issues discovered on June 11, 2013 concerning three electrical panels shall be corrected to the satisfaction of the Building Inspector no later than noon June 14, 2013 by a NH licensed electrician and pursuant to an electrical permit. In the alternative, the panels will be de-energized until such time as the issues can be corrected and the Building Inspector will confirm same.
 - 2) Lee USA Speedway will provide written confirmation on or before noon on June 14, 2013 that a NH licensed master electrician will, on or before noon July 3, 2013, do the following:
 - a) Inspect all areas of the Lee USA Speedway
 - b) Compile a numbered list describing all electrical code deficiencies, how these deficiencies will be corrected and prioritize by level of hazard the deficiencies to be addressed.
 - c) Send the list to Julie Glover, Town Administrator; Allan Dennis, Building Inspector; Peter Hoyt, Fire Chief; William Clark, State Fire Marshall's Office, and Alfio Torrisi, State Electrical Inspector.
 - d) After completion of the above listed items, the State Electrical Inspector shall be contacted by Lee Speedway and a meeting between the Master Electrician and the State Electrical Inspector shall take place to lay out a compliance plan and time frame for correcting all items discovered.
 - e) The Lee Building Inspector shall be contacted by Lee Speedway and the applicable permits shall be obtained and the work will be inspected accordingly by the local building official.
 - 3) Lee Speedway, on or before noon July 3, 2013, will provide the Town of Lee a copy of the field notes taken by Paul Spencer showing the exact location of the deficiencies. Lee Speedway on or before noon July 3, 2013, will provide the Town of Lee a supplement to the report provided by The H.L.Turner Group, Inc. dated April 12, 2013. The objective of the supplemental report is to confirm that all work identified under the April 12, 2013 report has been completed to the satisfaction of the Town of Lee, or in the alternative, to identify all items in that report which still require action.

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- 4) On or before noon July 3, 2013, submit a comprehensive list of all compliance issues to be addressed in paragraph 2 and 3 and the compliance schedule addressed in paragraph 3. The compliance schedule for items listed in paragraph 2 shall be determined following the meeting between Lee Speedway and the State Electrical Inspector.

- 5) Further, should any element of the compliance schedules not be complied with, the suspension shall be reinstated without further need for action by the Board of Selectmen.

Failure to comply with all of the above on or before the dates and times as indicated shall mean that the suspension is reinstated without further need for action by the Board of Selectmen.

Selectman Cedarholm, seconds. **Motion Carries.**

Selectman Cedarholm amends the motion to add: all references to Lee Speedway shall read Lee USA Speedway.

Chairman LaCourse amends the motion to add: Unless otherwise indicated above all items shall be submitted to the Office of the Selectmen at Town Hall 7 Mast Rd, Lee NH.

Selectman Cedarholm, seconds. **Motion Carries.**

4. Chairman LaCourse motions to adjourn at **9:50 am**. Selectman Cedarholm, seconds. **Motion Carries.**

A copy of the complete motion (as amended) is attached hereto.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R LaCourse, Chairman

David Cedarholm

LEE SELECT BOARD