

MINUTES OF THE SELECT BOARD
Meeting

May 13, 2013

PAGE 1

Board members present: Chairman LaCourse and Selectman Cedarholm.

Others present: Dorn Cox, Clay Mitchell, Roger Rice, Noel Jost-Coq, Sharon Meeker, Laura Gund, Erick Sawtelle, Paul Gasowski, Michael Farrell, Peter Hoyt, Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman LaCourse calls the meeting to order at 6:00 pm; opens the floor for public comment, there is none.
2. Energy Committee Chairman Dorn Cox presents the Board with the Biomass Exploratory Prefeasibility Study for their review. Mr. Cox introduces Clay Mitchell who makes a full presentation of a biomass (wood chip burning) heating system which could potentially serve municipally owned buildings; reduce energy expenses and promote energy autonomy.

Mr. Mitchell notes the study considered several components: would it save money; who is doing this type of system; where would it be done. Mr. Mitchell states the investment would be \$1.1 million, with a simple payback over 9.4 years. Mr. Mitchell advises the Board that this project can be done, it is worth a harder look and the next step would be a True Feasibility Study. (Details of this presentation are attached to these minutes.)

Paul Gasowski (speaks as a citizen), he has visited the Merrimack Valley School District (currently operating a similar system), and it is very impressive. Mr. Gasowski advises that this is a triple burn system - (wood) chips are burned and gases are burned two additional times to reduce emissions. Mr. Gasowski speaks about lighting and boiler retrofits in the Oyster River School district (based on recent energy audits) that are producing and \$85,000 cost savings per year.

Chairman LaCourse advises Town Administrator Julie Glover to forward the District Feasibility Study to the Oyster River School District.

3. Selectman Cedarholm discusses the charge for the Town Center Committee; requests a notice be placed in the E-Crier to gather input and interest from residents and to post notice of a Public Information Session. The Public Information Session is scheduled for Friday, June 28th (at the Public Safety Complex). Selectman Cedarholm states the results of the Town Center Survey will be presented at the Information Session.
4. Agricultural Chairman Erick Sawtelle requests the town purchase a tent for the Lee Town Fair. Mr. Sawtelle reviews many options and prices; states he will have firm quotes tomorrow.

Chairman LaCourse states that it is appropriate for the town to make the purchase of the tent and to make it available to all committees and commissions. Selectman Cedarholm is concerned about storage and the care and assembly of the tent.

MINUTES OF THE SELECT BOARD

Meeting

May 13, 2013

PAGE 2

- Chairman LaCourse motions to approve the purchase of a tent to be used for the Lee Fair and other town events, to be in the care and custody of the Town of Lee, specifically the Board of Selectman, up to \$3,000 with funds coming from the other general government account #4199. Selectman Cedarholm, seconds. **Motion Carries.** The Board discusses storage of the tent and recommends contacting the Road Agent for input. Selectman Cedarholm requests the task of assembling and putting up the tent be assigned to town employees.
5. Chairman LaCourse motions to accept the Minutes of April 29th and of May 8th (LRP site walk). Selectman Cedarholm, seconds. **Motion Carries.**
 6. Chairman LaCourse motions to accept the Consent Agenda. Selectman Cedarholm, seconds. **Motion Carries.** Selectman Cedarholm address the matter of a discussion in the next month of those properties that may be taken by deed.
 7. Town Administrator Julie Glover advises the Board that she was contacted by NH DOT to clarify that they are in support of installing rumble strips on Rte 125 but that a process needs to be followed; a representative will be addressing the Board on May 28th regarding the process for possible rumble strips on Route 125.
 8. Town Administrator Julie Glover presents invoices for the recently constructed path at Little River Park. Chairman LaCourse motions to pay the invoices associated with the walking path at Little River Park, to be paid from the Recreation Commission operating account, totaling \$305. Selectman Cedarholm, seconds. **Motion Carries.**
 9. Town Administrator Julie Glover recommends the Board table the matter of the Strafford Regional Planning Commission Appointment, as she is awaiting a recommendation from Planning Board.
 10. Town Administrator Julie Glover advises the Board she will be meeting with Real Estate Consultant David Choate on Thursday to discuss the Noble Farm property.
 11. Town Administrator Julie Glover advises the Board that an agent representing the owner of 122 Mast Road has contacted the Town to inquire about the town's interest in purchasing the property.
 12. Town Administrator Julie Glover advises the Board the current Fair Committee consists of Mark Kustra, Caren Rossi and the Town Administrator. The Committee is looking for additional members. The Fair will be held on Saturday, September 7, 2013.
 13. Town Administrator Julie Glover advises the Board Granite State Baseball League and the Seacoast Sr. Men's League have requested use of the field at Little River Park. The Board discusses the use of the field and the fees associated with the use of the field; the fees being used for maintenance of the park; and a future seasonal employee to maintain the fields.

MINUTES OF THE SELECT BOARD

Meeting

May 13, 2013

PAGE 3

- Chairman LaCourse motions to approve the request of Granite State Baseball League use of the Babe Ruth field at Little River Park and charge a fee of \$35 per game, to be put in the Recreation Commission revolving account to be used for park maintenance. Selectman Cedarholm, seconds. **Motion Carries.**
- Chairman LaCourse motions to approve the request of Seacoast Sr. Men's Baseball League use of the Babe Ruth field at Little River Park and charge a fee of \$35 per game, to be put in the Recreation Commission revolving account to be used for park maintenance. Selectman Cedarholm, seconds. **Motion Carries.**
14. Town Administrator Julie Glover advises the Board that the draft Little River Park policy was submitted to the new members of the Recreation Commission for their review; the policy and their comments will be presented at the next meeting.
 15. Town Administrator Julie Glover advises the Board that a Select Board representative needs to be appointed to the Library Building Committee. Selectman Cedarholm motions to table the matter until Select Woman Dennis is present. Chairman LaCourse, seconds. **Motion Carries.**
 16. Town Administrator Julie Glover presents the Tax Warrant (to issue the 1st 2013 tax bill) for the Board's signature. Chairman LaCourse motions to approve the property tax warrant as presented. Selectman Cedarholm, seconds. **Motion Carries.**
 17. Town Administrator Julie Glover reminds the Board of the upcoming town Memorial Day events and inquires about their participation. Selectman Cedarholm will participate on behalf of the Board.
 18. Town Administrator Julie Glover reviews the Site Walk at Little River Park: MSC plans were reviewed for the multipurpose field; the Board voted to proceed with the construction of the field as presented on the plans. Ms. Glover advises the Board that three trees need to be removed from the back corner of the field location.
 19. Town Administrator Julie Glover notes that the Road Agent Randy Stevens (not present) has taken soil samples from Little River Park and Noble Farm to be tested at UNH.
 20. Town Administrator Julie Glover advises the Board, she has forwarded the plans for Little River Park to Mr. Tobin Farwell (not present) for his review and hopes he may volunteer to assist with the park.
 21. Chairman LaCourse motions to accept Manifest #23 and the payroll report (pay date May 17th). Selectman Cedarholm, seconds. **Motion Carries.**

**MINUTES OF THE SELECT BOARD
Meeting**

May 13, 2013

PAGE 4

22. Selectman Cedarholm advised the Board that he has met with Fire Chief Peter Hoyt and Fire Captain Scott Nemet regarding a strategic plan for the Department. Selectman Cedarholm references a report from the town of Wenham, MA that is being used as a model for Lee's plan.
23. Chairman LaCourse motions to adjourn at 7:38 pm. Selectman Cedarholm, seconds. **Motion Carries.**

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R LaCourse, Chairman

Carole Dennis

David Cedarholm

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