

**MINUTES OF THE SELECT BOARD AND ADVISORY BOARD  
COMMITTEE BUDGET WORKSHOP**

**October 3, 2013**

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**Present:** BOS Chairman LaCourse, Selectman Cedarholm, Selectwoman Dennis, Town Administrator Julie Glover, Town Bookkeeper Joanne Clancy, ABC Chairman Scott Bugbee, Cary Brown, Alice MacKinnon, Pat Barbour, Henry Brackett, Chief Chet Murch, Bill Humm, Mark Kustra, Laura Gund and Erik Sawtelle.

1. Chairman LaCourse calls the meeting to order at 7:00 pm.
2. Chairman Bugbee presents electing a Chair and Secretary. Mr. Brackett nominates Mr. Bugbee. Ms. MacKinnon seconds. All are in favor. Ms. MacKinnon nominates Ms. Glover as recording secretary. Ms. Glover distributes the minutes from the September 19<sup>th</sup> meeting for review and approval at a later date.
3. Chief Murch gives a PowerPoint presentation of the police department budget. He points out that the PD has 36% of all full time employees in the Town. He points out two proposed deductions: the equipment replacement which is \$1500 and the Senior Patrol position which is \$1449. Electricity, heat and telephones have been in the Town Administration budget but they are now coming back to the PD's budget. Chief Murch is asking for a bottom line increase of \$59,260.20 in his budget in addition to an eighth patrol person position. They have applied for grants to fund this position but have not succeeded. The budget represents a \$200 raise for the PD's (prosecuting) Attorney, Tom Dunnington. The overtime line item has a 4½ % anticipated increase to cover cost of living increases. The holiday line item is set at 3% increase to cover them for last year. It has been nine years since the PD has added a new patrol position. FBI national average is 9. There have been 90 homes added to Lee since 2005, several businesses including a bank and an increase in traffic. Lee had its 1<sup>st</sup> shooting in Town and there was only one officer on at the time. Follow-up has become difficult. Cary Brown asks if a new officer is added would the overtime go down? Chief Murch said yes, by at least ½. Mr. Brown asks how do we calculate the total cost of an employee? Ms. Glover's answer is that we double the salary. Warrant article will be going through the CIP for a new cruiser. Mr. Brown asks if we are ready from a resource, equipment and training point of view for an incident like the one that happened in Greenland. Chief Murch said yes training wise, but we could use more equipment. Chairman Bugbee asks for breakdown of calls from 2006 through today. Chairman LaCourse asks how many cars the PD has now. Chief Murch indicates that they have 1 4wd truck, 3 patrol units, 1 detail unit and 1 motorcycle. Selectman Cedarholm confirms with Chief Murch that the benefits for his employees are not included in the PD budget.
4. Chairman Bill Humm presents the Conservation Commission budget. The amount requested for FY15 is \$3500. They still have a small amount of unspent funds from previous years but not as much as last year; therefore, there is an increase from \$2500 to \$3500. There are a few legal fees that will be added to this year's budget and possibly some consulting fees. Chairman Bugbee asks if the Town has any easements or property purchases planned. At this time, no solid propositions per Mr. Humm.

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9. Ms. Glover brings up the need for bike racks at the park. She also mentions that there are left over funds from the field project at LRP that may be able to be applied to the pavilion.
10. Chairman Bugbee announces next meeting to be held on October 10th at 7:00pm.
11. Chairman LaCourse moves to adjourn at 8:12 pm.

Minutes transcribed by:

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Denise Duval, Town Secretary

Minutes accepted by:

  
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John R. LaCourse, BOS Chairman

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Scott Bugbee, ABC Chairman