

MINUTES OF THE BOARD OF SELECTMEN
Meeting

December 26, 2012

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Board members present: Chairman LaCourse, Selectman Griswold and Selectman Cedarholm.

Others present: Laurel Cox, Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman LaCourse calls the meeting to order at 6:00 pm.
2. Chairman LaCourse motions to accept the Minutes of December 10th. Selectman Cedarholm, seconds. **Motion Carries.** Selectman Cedarholm motions to amend the last sentence of the minutes to read: Selectman Cedarholm met with two of the foundation members and will follow up to discuss these items later. Chairman LaCourse, seconds. **Motion Carries.**
3. Community Planning Coordinator Laurel Cox presents the Conservation Easement on the Ath-Mor Farm. The 85 acre farm is being put under easement with the Nature Conservancy and the Lamprey Rivers Advisory Committee; only \$1,000 of town funds were used for transaction costs; the new owners of the property have requested that the town hold the executor interest on the easement; there are a variety of cows on the farm and milk has been shipped from the property since Oct 2012.

Selectman Griswold motions for the Town of Lee to accept the executor interest on the easement on the Ath-Mor Farm. Chairman LaCourse, seconds. **Motion Carries.**

The Board thanks Ms. Cox for her many years of service and all of her work on the easement for the Ath-Mor Farm.

4. Chairman LaCourse motions to accept the Consent Agenda. Selectman Griswold, Seconds. **Motion Carries.**
5. Town Administrator Julie Glover advises the Board that she has requested additional budgetary information from Department Heads and Elected Officials; is waiting for their response.
6. Town Administrator Julie Glover advises the Board that she spoke with Judy MacDonald of Lee USA Speedway; provided her with draft language for a warrant article and the deadline date to submit a warrant article.
7. Chairman LaCourse requests that Department Head evaluations be scheduled at the next few Selectman Meetings and recommends Department Heads submit employee evaluations to the Board at that time.
8. Chairman LaCourse motions to accept Manifest #13 and the Payroll Expense Report for pay date December 28, 2012.

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9. Chairman LaCourse motions to enter into a Non Public Session at 6:20 pm per RSA 91-A:3 II (a) for the Town Administrator's contract. Selectman Griswold, seconds. **Motion Carries.** Present in Non Public: Chairman LaCourse, Selectman Griswold, Selectman Cedarholm and Town Administrator Julie Glover.

The Board approved a two-year contract for Ms. Glover at an annual salary of \$68,000. Medical and other insurance benefits follow the Town's Personnel Policy.

The Board asked the Town Administrator to provide information on having an "efficiency audit" performed on several Town departments.

Non Public Ends at 7:28 pm. The Minutes are not sealed.

10. Chairman LaCourse motions to adjourn **7:29 pm**. Selectman Griswold, seconds. **Motion Carries.**

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold

David Cedarholm

LEE BOARD OF SELECTMEN