

**MINUTES OF THE BOARD OF SELECTMEN**  
**Meeting and Public Hearing**

**August 20, 2012**

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**Board members present:** Chairman LaCourse, Selectman Griswold and Selectman Cedarholm.

**Others present:** Scott Nemet, Joan Henry, Tucker Henry, Julian Crawley, Alice Tansy, Gordon Crosson, Pat Roop, Nelson Barber, Janis Donovan, Dick Popov, Ellen Boucher, Dwight Barney, Jody Epstein, Jon Epstein, Barb Gingras, Laura Gund, Katrinka Pellechia, Mike Kelleher, Laurel Cox, Warren Hatch, Chet Murch, Warren Hatch, Randy Stevens, Caren Rossi, Peter Hoyt, Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman LaCourse calls the meeting to order and opens the Public Hearing at 6:00 pm.
2. Emergency Management Deputy Caren Rossi and NH 911 representative Mike Kelleher summarize the process of collecting data to provide recommendations for road name and numbering changes to assist emergency responders.

Ms. Rossi proposes better signage on Little Hook Rd and for York Lane to be renumbered.

Resident Barbara Gingras of York Lane states houses on York Lane already have clear signage, she further notes she has been there for many years and has had four address changes.

Ms Rossi proposes numbers on Old Nottingham Rd continue from the Epping town line and recommends the renumbering of Langelley Dr (Grey Stone Commons) for consistency.

Town Secretary reads a letter from Grey Stone Commons into the record. The residents of Grey Stone Common are opposed to the changes.

Ms. Rossi proposes Swaan Dr be renumbered for consistency.

Resident Gordon Crosson of Swaan Dr speaks regarding a previously submitted letter and petition opposing the change. Mr. Crosson requests the Board reconsider the recommended changes.

Resident Nelson Barber of Swaan Dr addresses the Board, he is in agreement with Mr. Crosson and opposes the recommendations.

Resident Dick Popov asks what is considered consistent numbering, as it would depending on the direction you are approaching from. Capitan Scott Nemet advises all numbering would coincide with approaching the address from the middle of town (from the Safety Complex).

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Police Chief Chet Murch plays an audio recording of a Lee Officer trying to locate a fire road address to assist with an unresponsive female; reiterates the need for consistent numbering.

Resident Janis Donovan of Langelly Dr states Swaan Dr is a small road with a river on one side, with no ability to build more houses. She is opposed to the recommendations and suggests houses be clearly marked.

Ms. Rossi proposes changing the number of 40 Turtle Pond Rd to 60 Turtle Pond Rd for consistency and renumbering and renaming Lee Hill Rd. Ms. Rossi proposes Cartland Rd remain the same; Lee Hill Rd remain the same with the exception of the section that dips with two houses on it; change that to Thompson Mill Rd.

Ms. Rossi discusses changing Jenkins Rd or Jenkins Lane. Noting fewer homes would be affected by changing Jenkins Rd, however it has been around for 200 years and has historical significance. Ms. Rossi proposes renaming and renumber of Jenkins Lane.

Ms. Rossi proposes renaming Old Garrity Rd to Joe Ford Rd. Resident Laura Gund states Joe Ford Rd seems appropriate and has been agreed upon by the Heritage Commission.

Ms. Rossi proposes renaming Old Concord Turnpike as it is separated by Rt 155. Suggestions are Sherburne Rd on one end and Angell Rd on the dead end side going toward the Durham well.

Ms. Rossi proposes renaming Randall Rd (class 5 road, disjointed and not passable) to Captain Smith Emerson Rd. Resident Laurel Cox gives a brief history on Captain Smith Emerson.

Ms. Rossi proposes Lee Rd be renamed to Turtle Pond Rd to the Durham town line. Ms. Rossi describes the homes on a shared driveway (#'s 14, 16, 18, 20) and proposes it be named Buzzell Lane, renumbering and clear signage.

Mr. Rossi proposes renumbering Pine Crest Estates for consistency.

Town Secretary Dawn Hayes notes, three letters regarding street name and numbering changes were submitted, reviewed by the Board and have become part of the record.

Resident Barbara Gingras advises the Board of a conservation easement on York Lane.

Chairman LaCourse closes the Public Hearing at 6:48 pm.

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3. Selectman Griswold motions to make No Change to Lee Hook Rd and Little Hook Rd as recommended. Selectman Cedarholm, seconds. Motion Carries.

Chairman LaCourse motions to accept the proposed changes on York Lane, even numbers on right, odd on left. Selectman Cedarholm disagrees. Selectman Griswold, seconds. Motion Carries. 2-1

Selectman Griswold motions to renumber Old Nottingham Rd as proposed. Selectman Cedarholm, seconds. Motion Carries.

Selectman Griswold motions to accept the renumbering of Langelley Dr as proposed. Chairman LaCourse, seconds. Motion Carries.

Selectman Griswold motions to make No Change to the numbering of Swaan Dr under the condition that large numbering be used. Chairman LaCourse disagrees. Selectman Cedarholm, seconds. Motion Carries 2-1.

Selectman Griswold motions to change 40 Turtle Pond Rd to 60 Turtle Pond Rd as proposed. Selectman Cedarholm, seconds. Motion Carries.

Selectman Griswold motions to make No Change to Cartland Rd and Lee Hill Rd with the exception of the extension of Lee Hill Rd to be named Thompson Mill Rd. Selectman Cedarholm, seconds. Motion Carries.

The Board discusses the matter of Jenkins Rd and continuing it all the way through. The matter is tabled until further information is presented.

Selectman Griswold motions to rename Old Garrity Rd to Joe Ford Rd as proposed. Selectman Cedarholm, seconds. Motion Carries.

Chairman LaCourse motions to accept the proposed renumbering and name change for Old Concord Turnpike – Sherburne Rd and Angell Rd. Selectman Griswold, seconds. Motion Carries.

The Board discusses the recommendation for Randall Rd. Mike Kelleher states he is concerned that the suggested Capitan Smith Emerson Rd may be over the lettering limit for the database. The matter is tabled for further discussion and until Mr. Kelleher presents more information to the Board.

Selectman Griswold motions to extend Turtle Pond Rd to the Durham town line and renumber. Selectman Cedarholm, seconds. Selectman Griswold retracts the motion until the matter of the private drive is voted on.

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Selectman Griswold motions to change the cul-de-sac on Lee Rd to Buzzell Ln under the condition: if the people don't like it they can get another one (road name). Selectman Cedarholm, seconds. Motion Carries.

Selectman Griswold motions to extend Turtle Pond Rd to the Durham town line and renumber. Selectman Cedarholm, seconds. Motion Carries.

Selectman Griswold motions to renumber Pine Crest Estates as proposed. Selectman Cedarholm, seconds. Motion Carries.

4. The Board reviews the E911 Ordinance and the changes recommended by Emergency Management and the Fire Department. Ms. Rossi states the concerns brought forth by resident Bob Hart were considered when making the changes.

Capitan Scott Nemet states there should be 4 inch reflective numbers at the end of the driveway and if there is a shared driveway the house is also to be numbered.

Selectman Cedarholm suggests the language in item 12. include "that conform to the other conventions in part 5., be reflective and have contrasting color".

Resident Dwight Barney asks if your house and mail box are on opposite sides of the road, is the mailbox number acceptable. Ms. Rossi clarifies – the ordinance reads, "next to the driveway leading to the house." Resident Barney goes on to ask which governing body supersedes, town, state or federal regulations. Ms. Rossi notes the mail box location is not the issue, the ordinance states the number must be next to the driveway leading to the house. Selectman Cedarholm recommends removing the language "such as a mailbox" as this is confusing.

Chairman LaCourse motions to amend the current E911 Ordinance as presented and discussed. Selectman Griswold would like further review and discussion of the ordinance language. Motion Fails. Selectman Cedarholm recommends asking Mr. Hart to review the revised document.

5. The Board reviews the Snell Rd speed matter with the Police Chief, the Road Agent and the Fire Chief.

Chief Murch reviews data collected from 2007, 2009, 2012 speed studies showing average speeds of 34.94 in 2007 and 33.38 in 2012 (within one mile per hour difference over a 5 year span). Chief Murch notes: Snell Rd has had the most speed studies done in town, the radar trailer has been put out there, it has been patrolled and the posted speed limit has been reduced from 35mph to 30mph. Chief Murch adds, Snell Rd has the 2<sup>nd</sup> highest amount of traffic stops in town (second to Newtown Plains Rd) and is heavily monitored. Chief Murch states he does not know what else they can do.

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Chief Hoyt states there are some corners there that are dangerous, but he is not sure there is anything they can do. Chief Murch adds, there are speed limit signs on both ends and signs that recommend 25mph on the curve.

Road Agent Randy Stevens reviews DOT traffic count records which shows the average daily traffic count from 1993 through 2012. Mr. Stevens submits a graph showing 130-145 cars between 2:00-3:00 pm and 92-94 from 6:00-7:00 am.

Chief Murch states the graph shows the traffic nearly doubles in the afternoon.

Chairman LaCourse thanks everyone for all the work that has been done and requests comment from Ms. Henry of Snell Rd (sitting in the audience).

Ms. Henry reiterates her concerns about the speed on Snell Rd and suggests putting a road in where the power lines are and making Snell Rd two pieces.

Chairman LaCourse remarks that the town is understanding however, officials have done due diligence and have done as much as they can, including: surveys, monitoring, routine patrols; the speed limit cannot be dropped further according to state law.

6. Selectman Griswold motions to remove the DES memo regarding the Durham Well from the consent agenda. Chairman LaCourse, seconds. Selectman Griswold requests Emery and Garrett come to an upcoming Board meeting to address some concerns he has regarding the well. Selectman Griswold would like the meeting highly publicized for public notice.

Selectman Cedarholm states he met with Emery and Garrett last week and is preparing to meet with DES about the letter, their report will then be presented to the Durham Town Council. Selectman Cedarholm suggests bringing Emery and Garrett to the Lee Board of Selectman after the presentation to the Durham Town Council. Selectman Cedarholm will make the arrangements and advise the Board.

Chairman LaCourse motions to accept the Consent Agenda as amended. Selectman Griswold, seconds. Motion Carries.

7. Town Administrator Julie Glover advises the Board there has been no response to the Noble Farm RFP. Ms. Glover submits an information report from LoopNet (2 requests for information resulting in 1 site walk). Ms. Glover advises, in addition to advertising, the RFP was sent to a number of developers, advertised at a couple of state agencies and in the Union Leader.

Selectman Griswold states due to no town water/sewer, no highway access, no direct access to Rt 125 creates a problem for development; suggests it be turned back over to the Planning Board.

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Resident and abutter Pat Roop advises the Board that she would like to offer assistance to the Planning Board when they review the matter.

The Board discusses using a commercial broker for the property, possibly changing the zoning to mixed use, and making the property profitable and productive. The Board agrees to request the property be reviewed by the Planning Board.

8. Town Administrator Julie Glover presents the revised Public Forum Policy for the Transfer Station. Revisions include the additional area located after the Swap Shop on the one way section only and to provide the Transfer Station Manager authority to move people for safety concerns.

Chairman LaCourse motions to accept the revised policy with the following amendment on item #2: across from the bulky fee building, on the one way section of the access road. Selectman Griswold, seconds. Motion Carries.

9. Town Administrator Julie Glover advises the Board that the Highway Block Grant Aid is \$10,000 less than what was budgeted, this will create a revenue shortfall.
10. Town Administrator Julie Glover refers to the Treasurer's memo and presents a copy of the revised Fund Balance Policy.

Chairman LaCourse motions to approve the Fund Balance Policy with the Treasurer's recommendation that the town maintain an unassigned fund balance of equal to 12% of the town's total annual appropriations. Selectman Griswold, seconds. Motion Carries.

11. Town Administrator Julie Glover advises the Board that NH RSA's state that any unanticipated money such as grants or gifts, must be accepted by the Board of Selectmen at a public meeting. Ms. Glover presents a payment of \$243 from LCHIP for the Conservation Commission.

Chairman LaCourse motions to accept the \$243 to be deposited in the Conservation Commission fund. Selectman Cedarholm, seconds. Motion Carries.

12. Town Administrator Julie Glover presents the Minutes of August 6, 2012 and August 13, 2012 for the Board's approval. Chairman LaCourse motions to accept the minutes as presented. Selectman Griswold, seconds. Motion Carries.
13. Town Administrator Julie Glover presents Manifest #4 and Payroll for pay period of August 6 through August 19. Chairman LaCourse motions to accept the Manifest and Payroll as presented. Selectman Griswold, seconds. Motion Carries.
14. Town Secretary forwards Consent Agenda items for the Board's signature.
15. Fire Chief Peter Hoyt submits the McGregor Memorial EMS 2011 Statistics for

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Lee to the Board of Selectmen.

16. There being no further business, Chairman LaCourse motions to adjourn at 8:15 pm. Selectman Griswold, seconds. **Motion Carries.**

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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Chairman, John R. LaCourse

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W. James Griswold

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David Cedarholm  
Lee Board of Selectmen