

**MINUTES OF THE BOARD OF SELECTMEN**  
**Manifest Meeting**

**June 4, 2012**

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**Board members present:** Chairman LaCourse and Selectman Cedarholm.

**Others present:** Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 5:00 pm.
2. Chairman LaCourse reviews and signs Manifest #47 and #48; motions to approve both. Selectman Cedarholm, seconds. **Motion Carries.**
3. Chairman LaCourse motions to approve the payroll expense report for week ending June 9, 2012. Selectman Cedarholm, seconds. **Motion Carries.**
4. Town Administrator Julie Glover advises the Board of a Right-to-Know request that was submitted today.
5. Town Secretary submits a draft agenda to the Board for the upcoming Selectmen's meeting on June 11<sup>th</sup>.
6. Chairman LaCourse requests the Town Administrator advise the Recreation Commission of the Board's request to see the Commission's Master Plan at the June 11<sup>th</sup> meeting.
7. Town Administrator Julie Glover advises the Board that she and Bill Stevens are working on the most recent concerns of the Joint Loss Management Committee.
8. There being no further business, Chairman LaCourse motions to adjourn at 5:10 pm. Selectman Cedarholm, seconds. **Motion Carries.**

**Minutes transcribed by:**

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Dawn Hayes, Town Secretary

**Minutes accepted by:**

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Chairman, John R. LaCourse

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David Cedarholm  
Lee Board of Selectmen