

Board members present: Chairman John R. LaCourse, Selectman W. James Griswold, Selectman Frank DeRocchi

Others present: Caren Rossi, Michael Kelleher, Dwight Barney, Henry Brackett, Jim Kach, Nancy Kach, Andy Lelio, David Cedarholm, Peter Hoyt, Erick Sawtelle, Chet Murch, Paul Gasowski, Town Administrator Julie Glover and Town Secretary Dawn Hayes.

1. Chairman John R. LaCourse calls the meeting to order at 6:04 pm.
2. Henry Brackett, candidate for School Board reintroduces himself to the public. Mr. Brackett advises the Board of recent positive changes made by the School Board, regarding staffing. Mr. Brackett suggests voters vote positive on both school matters appearing on the ballot. Mr. Brackett encourages everyone to get out and vote tomorrow. Mr. Brackett asks for the public's vote.
3. Jim Kach, candidate for Madbury's representative on the School Board. Mr. Kach advises the Board of recent meetings with staff and administrators in the school district; the unanimous support for James Morse, the new superintendent. Mr. Kach asks for the public's vote.
4. Dave Cedarholm reads and submits a letter to the Board. Mr. Cedarholm is questioning articles in the most recent Lee Conservation and Agricultural newsletter. Mr. Cedarholm references the writings of Rebecca Rule and states his opposition a town funded publication being used to influence the vote on rescinding SB2.

Selectman Griswold states he does not agree with the premise of the complaint and does not see the article rising to the level of concern that has been stated. Selectman Griswold further states, Mr. Cedarholm was given the opportunity to submit an article in support of SB2, and declined to do so. Selectman Griswold explains the Board does not have control over Commissions and perhaps Mr. Cedarholm discuss the matter with the Conservation; Agricultural; Heritage Commissions.

5. Andy Lelio references the Lee Conservation and Agricultural newsletter; stating on the back it does say Laurel Cox, Community Planning Coordinator 7 Mast Rd, Lee. Mr. Lelio reads from the RSA regarding electioneering. Mr. Lelio states, he believes presenting a negative portrayal of SB2 could influence the vote on article number 5. Mr. Lelio reads from the book Moved and Seconded, noting Author Rebecca Rule is anti-SB2. Mr. Lelio thinks the town should be reimbursed for the publication and should review all further newsletters.

6. Erick Sawtelle states the intent of the publication was to provide information to voters. Mr. Sawtelle states, with full understanding of the RSA's and rules on electioneering, the Commission policy is to allow people to present both sides of an issue. Mr. Sawtelle states the articles submitted by Rebecca Rule were included as a cultural/historical standpoint. Mr. Sawtelle further states, it was not intended to influence a vote for or against any warrant article on the town ballot. Mr. Sawtelle reads from RSA 674:44(a) and 674:44 (e) regarding the purpose of Heritage and Agricultural Commissions. Mr. Sawtelle states there has been a concern for years as to how to get information out to the masses; use of publications, TV, or video to promote both sides of the story. Mr. Sawtelle notes, the previous two speakers have promoted a specific agenda at this meeting and the town is paying to promote that though the video, the written minutes and channel 13.
7. Caren Rossi advises the Board that a town marker is missing on the Epping boundary line. Ms. Rossi resetting the iron pin and notes the cost to be between \$350-\$450. Selectman DeRocchi motions to authorize the expenditure of half of the amount to reset the pin, as long as Epping will also. Selectman Griswold, seconds. All agree.
8. Chet Murch and Mike Kelleher (Department of Safety) present recommendations based on a recent review of Lee's addresses. Mr. Kelleher advises the Board to review the recommendations with the town's emergency responders and decide if they want to make any changes. Mr. Kelleher submits a set of maps, a Data Release Agreement, an Acknowledgement of Nonstandard Addressing, and a Data Capture Acceptance Letter for the Board's signature and review.

Chet Murch advises the Board that the town needs to decide: how to number duplex's, rename mobile home parks, and renumber homes on some cul-de-sacs. Chief Murch states, it is a big process, but not as bad as he had originally thought.

Chairman LaCourse recommends Chief Murch checking with the Heritage Commission regarding any historical names for roads. Chief Murch notes if residents are opposed to a road name change, a public hearing would be required.

Selectman DeRocchi motions to accept the maps, the Data Release Agreement, the Acknowledgement of Nonstandard Addressing, and the Data Capture Acceptance Letter. Selectmen Griswold, seconds. All agree.
9. Town Administrator Julie Glover reviews the cost and time associated with printing and distributing the Town Crier. Ms. Glover notes, all of the information in the printed Town Crier has already been posted in the town's E-Crier. Ms. Glover states some people don't have access to a computer and may still like to receive the printed Town Crier; she suggests taking a survey to see how valuable people find it to be.

Chairman LaCourse recommends moving forward with a survey for the public and the Commissions to find out how people feel about it. Chairman LaCourse states until we collect data from the survey, continue with the printed version of the Town Crier.

10. Town Administrator Julie Glover advises the Board the 'town car' has significant transmission trouble and is out of commission. A vehicle for assessing and town use will not be available until July 1st, at that time we will determine which of two vehicles (police or code enforcement vehicle) will be rotated from the fleet. Ms. Glover request direction from the Board regarding putting the vehicle out to bid. She also notes, there is about \$3,200 worth of repairs needed on it.

The Board agrees to put the vehicle out to bid, highlighting the matter of the repairs needed. Ms Glover will produce a bid document for the Boards review.

11. Town Administrator Julie Glover submits a draft roof bid document for the Board's review. Allan Dennis (not present) has been given a copy for review and has agreed to act as a Clerk of the Works for the roof project. Selectman Griswold recommends bringing the final bid document to the Board before proceeding.
12. Town Administrator Julie Glover advises the Board on the status of the IT office. Ms. Glover states, she had confirmed the Police Chief does not have an immediate need for the space. However, the furniture and small equipment can be moved if needed. Additionally, if another other entity besides the Police or Fire Department would request use of the office, the server would need to be relocated.
13. Town Administrator Julie Glover advises the Board that she has been working with Burns Security to update the access codes permissions for the Library, the Annex and Town Hall. Ms. Glover has placed a work order with Hampton Technical for security cameras at the Transfer Station and Safety Complex.
14. Town Administrator Julie Glover advises the Board on recent training matters: she been attending the monthly meetings of the Municipal Mangers Association of NH (annual dues \$100); Ms. Glover and the Town Secretary will be attending LGC's Benefits Administrator training in April (no cost); Ms. Glover will be taking three Municipal Accounting Training sessions at LGC (cost \$45 total); the Bookkeeper will attend a more advanced Municipal Accounting session; the Town Secretary has been cross training with the bookkeeper to prepare payroll (during the Bookkeepers upcoming vacation).

15. Town Administrator Julie Glover advises the Board that we have received the final health insurance rates from LGC. In comparison to the current fiscal year, the rates went down 7.6%. Ms. Glover states we should see a savings of \$20,000 in fiscal year 2013 (assuming all things stay the same).
16. Town Secretary Dawn Hayes presents the Minutes of February 27, 2012 for the Board's approval. Chairman LaCourse motions to accept the Minutes. Selectman Griswold, seconds. All agree. Chairman LaCourse motions to accept the Non Public Minutes of February 27, 2012. Selectman DeRocchi, seconds. All agree.
17. Town Secretary Dawn Hayes presents an abatement recommendation for 59 Randall Rd. for the Board's approval. (recommended by Scott Marsh of Municipal Resources)
18. Town Secretary Dawn Hayes presents three warrants for the collection of timber tax, for the Board's approval.
19. Town Secretary Dawn Hayes presents two warrants for the collection of gravel tax, for the Board's approval.
20. Town Secretary Dawn Hayes presents an elderly exemption, for the Board's approval.
21. Town Secretary Dawn Hayes presents a veteran's tax credit, for the Board's approval.
22. Chairman LaCourse presents a service recognition certificate for Selectmen DeRocchi for his two years of service to the Town of Lee as a Selectman.
23. Chairman LaCourse motions to enter into a Non Public session per RSA 91-A:3, II (a) regarding personnel at 7:10 pm. Selectman Griswold, seconds. All agree. Present in Non Public: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi, Town Administrator Julie Glover and Chief Chet Murch.

Selectman Griswold motions to seal the Minutes. Selectman DeRocchi seconds. All agree. Selectman Griswold motions to end Non Public at 7:30 pm. Selectman DeRocchi, seconds. All agree.

24. The Board reviews prior Non Public Minutes.

Selectman Griswold motions to accept and unseal the Minutes of December 8, 2008, Non Public #1, Non Public #2 and Non Public #3. Chairman LaCourse, seconds.

Selectman Griswold motions to accept and unseal the Minutes of February 23, 2009; March 17, 2009; August 4, 2009; August 24, 2009; September 22, 2009; September 28, 2009; October 6, 2009; November 3, 2009; November 17, 2009; November 23, 2009; December 22, 2009. Chairman LaCourse, seconds.

25. Selectman DeRocchi advises the Board that the recently formed Senior Advisory Committee will be meeting at the Safety Complex on the second and fourth Monday's at 11:00 am. The Board confirms that should the committee start using the Safety Complex for Senior events that include and instructor, they shall be volunteers and not charge a fee. Selectman DeRocchi notes, he will act as temporary chairman for the committee and be appointed as an alternate.

26. Selectman DeRocchi recommends a purchase order system be set up in the near future, (especially for items above a certain dollar amount) to insure purchasing tracking and visibility.

27. The Board discusses the matter of Selectman coverage at the polls for election day. Selectman Griswold agrees to be present from 7:00 am – 1:00 pm; Chairman LaCourse agrees to be present from 2:00 pm – 7:00 pm; Selectman DeRocchi will be overlapping during various hours, beginning in the afternoon.

28. There being no further business, meeting was adjourned at 7:53 pm.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

John R. LaCourse

W. James Griswold

Frank J. DeRocchi

Lee Board of Selectmen