

Board members present: Selectman Jim Griswold and Selectman Frank DeRocchi.

Others present: Geoff Carlton, Henry Brackett, Robert Smith, Robert Webb, Leon Levesque, Krista Butts, Stephanie Adams, Ann Wright, Roger Rice, Phil Sanborn, Dawn Genes, Peter Hoyt, Bill Henze, Gail Grant, Interim Town Administrator Chet Murch and Town Secretary Dawn Hayes.

1. Selectman Griswold called the meeting to Order at 6:00 pm.
2. Robert Webb requests to bid on the scrap material at the Transfer Station. Transfer Station Manager, Roger Rice has supplied Mr. Webb with the price per ton that we are currently receiving for scrap metal.

Selectman DeRocchi requests a documented bid sheet be put together for the Board's review. Mr. Webb agrees and states he will pay better than what we are getting now.

3. Henry Brackett introduces Leon Levesque of the Oyster River School District. Mr. Levesque speaks about the district's budget and the search for a Superintendent. Noting that this year's budget is \$172,000 over last year's adopted budget.

Selectman DeRocchi inquires about the recent report, Oyster River School District by the Numbers, by Mr. McClurken. Mr. Levesque met several times with the researcher that prepared the report; states it tried to give a picture of the expenditures but without any recommendations. Mr. Levesque further states, while some data is from the Department of Education, it is questionable as not all schools report their expenditures the same way. Mr. Levesque does conclude that the bottom line shows their expenditures are in the top tier. Some of the costs are attributed to wages and benefits of experienced staff, as well as employee health costs.

Selectman DeRocchi asks Mr. Levesque about the district's tuition students. Mr. Levesque states Barrington students are paying a certain amount with the parents covering the difference, an additional \$2000. Mr. Levesque states there is a choice to have empty seats or look at what the market bares and fill what you can without adding staff, there is a balance in what we have to do.

Selectman Griswold asks if the budget is finalized. Mr. Levesque states data is still being gathered by the Advisory Budget Committee, cuts should be decided in early December.

Henry Brackett states they are currently negotiating the contract for Health Benefits, with the Para Professionals and with the Bus Drivers to come with a fair and equitable agreement.

Bill Henze asks about enrollment this year. Mr. Levesque states it is where it was expected, about 2000 kids. Mr. Brackett states, Kindergarten enrollment is down, and there are about 688 kids at the High School. Mr. Leveque states that there are two other communities that would like to send students to Oyster River, they would be tuition students.

4. Phil Sanborn, Geoff Carlton and Dawn Genes of the Recreation Commission present their draft Master Plan. Ms. Genes submits a map of the park and a capital improvements plan for the Board's review. Mr. Sanborn states, moving forward people are expressing their wants, the pavilion is moving up on the list of priorities. Additionally, Artificial Turf for the park will be decided by the townspeople, a public information hearing will be held. Mr. Sanborn states, it would be good to have part time Recreation Director, a go to person for all recreation activities.

Ms. Genes states the plan is here for the Board's review and feedback. Selectman Griswold requests the Recreation Commission return to the Board the first meeting in January after the Board has reviewed the document.

Bob Smith asks if the plan finishes the park (Little River Park). Mr. Sanborn states, yes, any changes would be minimal. Mr. Smith is concerned that not all recreation items are included on the CIP, such as an \$80,000 Skate Park. Mr. Carlton states the Skate Park is a request from citizens over the past year.

5. Bob Smith presents a Summary of the CIP. CIP issues are as follows: Recommended Trust Fund Deposits were decreased \$20,000 in 2011, Police Cruiser cost increase of \$5,000, Building Capital plan increased \$15,000, Recreation calls for \$270,000 for Artificial Turf at Little River Park. Mr. Smith's summary includes CIP changes from 2011 to 2012, Capital Trust Fund Deposits, Planned Capital Expenditures and a 6 year outlook with a spike in 2012.

Mr. Smith has also assembled a document outlining details regarding the layout the CIP for the year. This may be used in the future for anyone taking over the CIP.

Mr. Smith requests to review the draft plan submitted by the Recreation Commission to see if the CIP should be changed based on their plan. Selectmen Griswold is concerned about the Artificial Turf on the CIP and recommends Mr. Smith meet with the Commission. Further, Selectman Griswold wants the decision of the Artificial Turf to be presented to the voters. Selectman DeRocchi agrees.

Selectman Griswold thanks Mr. Smith for all of his hard work on the CIP.

6. Selectman Griswold motions to enter into a Non Public Session at 7:20 pm per RSA 91-A:3, II (a). Selectman DeRocchi, seconds. All agree. Present in Non Public: Selectman Griswold, Selectman DeRocchi, Interim Town Administrator Chet Murch, Roger Rice.

Selectman Griswold motions to seal the Minutes. Selectman DeRocchi, seconds. All agree. Selectman Griswold motions to end Non Public at 7:45 pm. Selectman DeRocchi, seconds. All agree.

7. Selectman Griswold motions to enter into an Non Public Session at 7:46 pm per RSA 91-A:3, II (e). Selectman DeRocchi, seconds. All agree. Present in Non Public: Selectman Griswold, Selectman DeRocchi, Interim Town Administrator Chet Murch.

Selectman Griswold motions to seal the Minutes. Selectman DeRocchi, seconds. All agree. Selectman Griswold motions to end Non Public at 7:58 pm. Selectman DeRocchi, seconds. All agree.

8. Interim town Administrator Chet Murch present a letter to auditors Plodzik and Sanderson regarding the financial statements of June 30, 2011 and the recent audit, for the Board's signature.
9. Interim town Administrator Chet Murch discusses the matter of the roof issue at the Town Hall. Selectman DeRocchi recommends submitting timeline of events to Attorney Tanguay. Additionally, put the repair or replacement of the roof out to bid.
10. Interim Town Administrator Chet Murch requests putting the 2003 Ford Expedition, 4 Wheel Drive from the Police Department out to bid. The Board agrees. (vehicle has 84,000 miles on it and some rot)
11. Interim Town Administrator Chet Murch advises the Board that the State has confirmed the traffic circle plan for 2013 will move forward. Interim Town Administrator Chet Murch spoke with Mark Ambrose regarding major concerns at the intersections of George Bennett Rd and Route 125; Kelsey Rd and Fox Garrison Rd.
12. Interim Town Administrator Chet Murch advises the Board that the construction on the second floor of the Safety Complex should be complete by week end.
13. Interim Town Administrator Chet Murch request to advertise for the Part Time Janitor position. With interviews being conducted in January by the new Town Administrator.
14. Town Secretary Dawn Hayes submits an abatement recommendation for 23 properties totaling \$5,915.50 for the Board's signature.
15. Town Secretary Dawn Hayes submits an appointment for Denis Hambucken for the Heritage Commission for the Board's signature.
16. Town Secretary Dawn Hayes submits the Minutes of November 14th and November 21st for the Board's signature.

17. Fire Chief Peter Hoyt reports to the Board, the dispatch situation is good for another two years, he is expecting to receive another two year contract.
18. Selectman DeRocchi requests Fire Chief Peter Hoyt look into the matter of McGregor Ambulance charges, how and what we are being charged. Interim Town Administrator Chet Murch states McGregor covers 50% of the costs for the towns. However, there has been an increase due to the call volume being up. Interim Town Administrator Chet Murch recommends going out to bid for ambulance services.
19. Selectman Griswold reports he has received a signed contract from the New Town Administrator, Julie Glover. Further, he has assembled an offer letter.
20. Selectman Griswold requests signatures on a thank you letter for the second runner up (Laura Buono) for the Town Administrator position.
21. Selectman Griswold requests signatures on response letter to IT Director Chris Buslovich.

There being no further business, the meeting is adjourned at 8:20 pm.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold

Frank J. DeRocchi
Lee Board of Selectmen