

Board members present: Chairman John R. LaCourse, and Selectman Frank DeRocchi.

Others present: Caren Rossi, Brittany Nedwell, Anne Rossi, Bob Rossi, Scott Pressy, Robin Marie Estee, Allan Dennis, Rick Miller, Randy Stevens, Eric Millar, Aimee Wade, Bronwyn Dronsfield, Andy Lelio, Jackie Neill, Jan Neill, Karen Long, Interim Town Administrator Chet Murch, Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Interim Town Administrator Chet Murch presents Officer Eric Millar with the Life Saving Award for his actions on October 31st. Officer Millar responded to a medical call and performed CPR on town employee Caren Rossi.
3. Randy Stevens of the Highway Department requests the Board's permission to purchase parts for the grater. The Board agrees.

Mr. Stevens states the CIP calls for a used truck for the Highway Department this year. He requests the permission to start looking for a vehicle. The Board agrees.

Mr. Stevens states the brush at the Nobel Farm property is coming out toward the road, he requests the Board's permission to cut it back. The Board agrees.

Mr. Stevens discusses gravel bids/quotes. The Board agrees he should obtain quotes.

Mr. Stevens presents pictures of dead trees on scenic roads that need to be taken down. He ask the Board's permission to remove the trees in question (trees are located on High Rd, Demerritt Ave, Birch Hill Rd and Steppingstones Rd). Chairman LaCourse motions to have Mr. Stevens remove the trees. Selectman DeRocchi agrees.

4. Cemetery Trustee Jackie Neill submits two cemetery deeds for the Board's signature. Deeds were issued to the Cabral family.
5. Town Secretary Dawn Hayes submits for the Assessor, Tax Warrant to collect \$65,000 for 11.52 acres at 40 Concord Rd, recently taken out of Current Use. The Board signs the Warrant.
6. Town Secretary Dawn Hayes submits for the Assessor an Abatement to reapply a Veteran's Tax Credit that was inadvertently removed. The Board signs the Abatement Recommendation.
7. Town Secretary Dawn Hayes submits for the Assessor a Supplemental Tax Warrant to collect \$217 for a small parcel on Steppingstones Rd. The Board signs the Warrant.

8. Town Secretary Dawn Hayes submits the recent reappointments of Fire Warden and Deputy Wardens for the Board's approval. As recommended Peter Hoyt is named Fire Warden, Jim Davis, Jennifer Gingras, Mark Kustra, Joseph Lombardo, Scott Nemet, and Phillip Stetson are named Deputy Fire Wardens. The Board approves.
9. Town Secretary Dawn Hayes submits (2) Five Year Service Awards for the Board's signature.
10. Town Secretary Dawn Hayes submits the race dates that have been submitted by the Lee USA Speedway with their 2012 racing application. Ms. Hayes states a public hearing needs to be scheduled. Judy MacDonald (not present) has requested the hearing be held on January 9th.

Chairman LaCourse request the tentative schedule be posted on the website and the hearing be scheduled for January 9th. [Later in the meeting Chairman LaCourse requests the Town Secretary confirm availability with Selectman Griswold (not present) before scheduling the hearing.]

11. Town Secretary Dawn Hayes requests a date for the Advisory Budget Committee public hearing. Selectman DeRocchi states the committee is meeting tomorrow and he will have more information at that time.
12. Town Secretary Dawn Hayes requests a date for the Deliberative Session. Chairman LaCourse asks to confirm with the School regarding location, for the Deliberative Session to take place on Saturday, February 4th at 9:00 am.
13. Town Secretary Dawn Hayes submits the minutes of November 28th (both Public and Non Public Minutes) for Selectman DeRocchi's signature.
14. Karen Long, Secretary for the Fire Department, submits the appointments of the following: Peter Hoyt, Fire Chief; Karen Long, Secretary; Warren Hatch, Board of Engineers (4 year term). Selectman DeRocchi motions to accept the appointments. Chairman LaCourse, seconds. All agree.
15. Resident Andy Lelio asks the Board when they will be discussing the Race Track Ad Hoc Committee recommendations. Further, Mr. Lelio requests what the time line would be to get changes on the ballot. Chairman LaCourse states he is waiting for the Town Administrator to advise if the change can be done through the Board of Selectmen or if it goes through the legislative body.
16. Chairman LaCourse thanks Interim Town Administrator Chet Murch for stepping up and doing the Town Administrator's job. Chairman LaCourse states Chief Murch has done a superb job and offers a token of appreciation. A formal letter of appreciation to follow. Further, Chairman LaCourse remarks that Sergeant Dronsfield has done an excellent job as well.

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17. The Board and the Interim Town Administrator discuss a request from the Red Cross to rent office space from the town. Chairman LaCourse states the request is not granted at this time. Selectman DeRocchi requests Interim Town Administrator respond to the Red Cross.
18. The Board accepts the resignation of the IT Director, Chris Buslovich (not present).
19. Chairman LaCourse motions to cancel the December 26th Selectman's Meeting. Selectman DeRocchi, seconds. All agree.
20. There being no further business, meeting was adjourned at 7:40 pm.

Minutes transcribed by:

Dawn Hayes, Town Secretary

Minutes accepted by:

Chairman, John R. LaCourse

W. James Griswold

Frank J. DeRocchi
Lee Board of Selectmen