

**Board members present:** Chairman John R. LaCourse, Selectman Jim Griswold and Selectman Frank DeRocchi.

**Others present:** Allan Denis, Mark Nieder, Scott Marsh, Bill Humm, Bill Tanguay, Barry Cox, Blaine Cox, Lisa Morin, Chris Buslovich, Interim Town Administrator Chet Murch.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Mark Nieder of Commerford, Nieder and Perkins addresses the Board regarding the recent revaluation of town properties. Mr. Nieder states the equalization rate is expected to be at 100%, but will be set by the Department of Revenue. Mr. Nieder advises the Board that they are still fielding questions from residents.
3. Bill Humm updates the Board on a recent meeting regarding the New England Cotton Tail Habitat Enhancement Plan with US Fish and Wildlife Service. The habitat restoration project at Lee Five Corners targets the New England Cotton Tail Rabbit, assistance is at no cost to the town and valued at approximately \$30,000 over a ten year period. Mr. Humm states he hopes to have a proposed agreement shortly.

Selectman Griswold supports the project and has asked Attorney Tanguay to review the contract when it is available.

4. Allan Dennis discusses a washout that has occurred at the Old Mill Preserve. Mr. Dennis requests the Board's permission to have Randy Stevens of the Highway Department make repairs to the erosion. An excavator will likely be needed for a day to assist in the repair.

Chairman LaCourse motions to approve the request to use material from Noble Farm, including purchase of material to make the repairs associated with the erosion. Selectman Griswold amends the motion to included the hiring of Ricky Stevens and his excavator. Selectman DeRocchi, seconds. All agree.

5. Chairman LaCourse motions to enter into a Non Public Session at 6:20 pm per RSA 91-A:3, II(d) regarding a legal matter with Noble Farm. Selectman Griswold, seconds. All agree. Present in Non Public: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi, Allan Dennis and Attorney Tanguay. Selectman Griswold motions to seal the minutes. Chairman LaCourse, seconds. All agree. Non Public ends at 6:38 pm.
6. Interim Town Administrator Chet Murch presents the Minutes of October 10, 2011 for the Board's approval.
7. Interim Town Administrator Chet Murch presents vacation request forms for Allan Dennis and Dawn-Marie Jarrell for the Board's signature.

8. Interim Town Administrator Chet Murch presents an Amendment to the Project Agreement with the State of NH for the hiking trails at Little River Park, for the Chairman's signature.
9. Selectman Griswold requests the Recreation Commission attend the next Selectman's meeting regarding an update on their plan.
10. Interim Town Administrator Chet Murch requests the Board's input on the cover of the Town Report. All agree on the cover with the red background.
11. Interim Town Administrator Chet Murch inquires about the status of the Personnel Policy. The Board agrees to meet before the end of the year for review.
12. Chairman LaCourse motions to enter into a Non Public Session per RSA 91-A:3 II (a) regarding a personnel matter. Selectman Griswold, seconds. All agree. Present in Non Public: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi. Selectman DeRocchi motions to seal the minutes. Chairman LaCourse, seconds. All agree. Non Public ends at 7:20 pm.
13. Selectman Griswold motions to enter into a Non Public Session @ 7:25 pm per RSA 91-A:3 II(b) regarding the hiring of a Town Administrator. Chairman LaCourse, seconds. All agree. Present in Non Public: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi, Chris Buslovich, Lisa Morin, Blaine Cox, Linda Reinhold (via Skype), Barry Cox of LGC. Chairman LaCourse motions seal the Minutes. Selectman DeRocchi, seconds. All agree. Non Public ends at 8:05 pm.

There being no further business, the meeting is adjourned at 8:06 pm.

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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Chairman, John R. LaCourse

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W. James Griswold

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Frank J. DeRocchi  
Lee Board of Selectmen