

**Board members present:** Chairman John R. LaCourse, Selectmen W. James Griswold and Frank J. DeRocchi.

**Others present:** Chris Buslovich, Roger Rice, Bruce Larson, Anne Gasowski, Peg Dolan, Katrinka Pellechia, Cynthia Giguere-Unrein, Sharon Taylor, Peter Hoyt, Randy Stevens, Laurel Cox, Interim Town Administrator Murch, Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Library Trustee Peg Dolan introduces the new Librarian, Sharon Taylor. Ms. Dolan requests a commitment from the Board of Selectmen regarding moving forward with \$100,000 warrant article for the Library/Community Center.

Library Trustee Cynthia Giguere-Unrein updates the Board on the establishment Library/Community Center Foundation and the 501C3, which is in process.

Library Trustee Annie Gasowski requests the Board develop a policy regarding naming opportunities for donations to the Foundation.

Chairman LaCourse states, currently there is no naming policy in place and requests the Interim Town Administrator make a recommendation based on what other towns are doing.

Selectmen Griswold states he will support the \$100,000 warrant article to support the Library/Community Center. Selectman Griswold request input from the Library Trustees about how to get the word out to promote the idea.

Selectman DeRocchi recommends starting from the bottom up, with a buy-a-brick type of naming program.

Ms. Giguere-Unrein states the account for the Foundation has been started with donations from some of the Library Trustees. The account stands at \$475.

Chairman LaCourse states he also supports moving forward with the \$100,000 warrant article.

3. Road Agent Randy Stevens advises the Board of a tree issue on Durgin Preserve. Chairman LaCourse motions to take the tree down. Selectman Griswold, seconds. All agree.

Road Agent Randy Stevens advises the Board of a tree issue on High Road. Chairman LaCourse motions to remove the trees as recommended by the Road Agent. Selectman Griswold, seconds. All agree.

4. Chairman LaCourse motions to enter into a Non Public Session at 6:15 pm per RSA 91-A:3 II (a) for review of Department Head evaluations. Selectman Griswold, seconds. All Agree. Present Chairman LaCourse, Selectman Griswold, Selectman DeRocchi. Non Public ends @ 6:45 pm. The Minutes were sealed.

5. Chairman LaCourse motions to enter into a Non Public Session at 6:45 pm per RSA 91-A:3 II (a) for a Department Head evaluation. Selectman Griswold, seconds. All agree. Present: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi and Roger Rice. The Board discusses job performance with Transfer Station Manager, Roger Rice. The Board recommends Mr. Rice intensify his management style and compliments his customer service style. Selectman Griswold motions to end Non Public at 7:00 pm. Selectman DeRocchi, seconds. All agree. The minutes are not sealed.
6. Selectman Griswold motions to enter into a Non Public Session at 7:01 pm per RSA 91-A:3, II (a) for a Department Head evaluation. Selectman DeRocchi, seconds. All agree. Present: Chairman LaCourse, Selectman Griswold, Selectman DeRocchi, IT Director Chris Buslovich. Non Public ends at 7:23 pm. Selectman DeRocchi, seconds. All agree. Selectman Griswold motions to Seal the Minutes. Chairman LaCourse, seconds. All agree.
7. Selectman Griswold motions to enter into a Non Public Session at 7:28 pm per RSA 91-A:3, II (a) for a Department Head evaluation. Chairman LaCourse, seconds. All agree. Present: Selectman Griswold, Chairman LaCourse, Selectman DeRocchi, Fire Chief Peter Hoyt. The Board agrees Chief Hoyt is doing an effective job and provides excellent service to the public. Selectman Griswold motions to end Non Public at 7:35 pm. Chairman LaCourse, seconds. All agree. The Minutes are not sealed.
8. Interim Town Administrator Chet Murch requests the Board's signature on the appointment of Winfield Bassage to the Advisory Budget Committee, as recommended by Chairman of the Advisory Budget Committee, Scott Bugbee.
9. Interim Town Administrator Chet Murch requests the Board's signature to allow wire transfers for paying the State motor vehicle registration fee and the retirement system payments.
10. Interim Town Administrator Chet Murch requests the Chairman's signature on the Highway Safety Grant (\$4,950 grant pays for 3hr saturation patrol on Route 125 on a specified day is at no cost to the town). Chairman LaCourse motions to accept the saturation grant. Selectman DeRocchi, seconds. All agree.
11. Interim Town Administrator Chet Murch requests the Boards approval to attend the CALEA Conference with Sgt. Dronsfield, November 16 - 20<sup>th</sup>. Cost is approximately \$4,000 and has been budgeted. Selectman Griswold motions to allow the expenditure. Selectman DeRocchi, seconds. All agree.
12. Town Secretary Dawn Hayes submits a vacation request for Roger Rice (October 8<sup>th</sup>) for the Board's signature.
13. Town Secretary Dawn Hayes submits the Conservation Commissions nomination for David Shay's appointment to the Local River Advisory Committee for the Oyster River, for the Board's signature.

14. Town Secretary Dawn Hayes submits the Minutes of September 12<sup>th</sup> for the Board's signature and approval.
15. Chairman LaCourse discusses the policy set forth from the Welfare Director. Interim Town Administrator requests the Board hold off on their vote as the policy is being further reviewed. Chairman LaCourse agrees and tables the matter.
16. Chairman LaCourse states the Little River Fest/Old Home Day was a great event. He further states, all volunteers, committees and commissions were exceptional and brought the town together.

Selectman DeRocchi agrees everyone pulled together with a "we'll get it done" attitude. Further, he was glad to see multiple commissions working together.

Selectman Griswold states, it was obvious that afternoon, why it is nice to live in a small town.

17. Selectman DeRocchi advises the Board that no guidelines have been given to the Department Heads regarding this year's budget.

Selectman Griswold states we have firmly held the line the last couple of years and deferred maintenance can only get you so far. Selectman Griswold suggests Department Heads list what they think they need and then it will be scrutinized by the Advisory Budget Committee.

Chairman LaCourse agrees, but has concerns about the Capital Improvements Plan and will watch that area carefully.

Selectman Griswold further states the operating budget has been very thin and the people that work here have done remarkably with what they have been given.

18. Selectman Griswold requests the Recreation Commission present their plan by mid to early October.
19. Selectman Griswold discusses the matter of reorganizing the Town Center Committee. Chairman LaCourse agrees it should be reformed with a possible change in focus. Selectman Griswold requests further discussion at the next meeting regarding members, goals and tasks of the committee.
20. Selectman Griswold discusses the possible Park-n-Ride at the Calliorus property. Interim Town Administrator agrees to look into the matter further.
21. Selectman Griswold discusses the intersection of George Bennett Road and Route 155 and the potential of turning it into a small round about to slow down the traffic. Interim Town Administrator states he will prepare a letter to the State requesting they look at the area.

22. Selectman Griswold updates the Board that 60 applications have been received for the Town Administrator position. Selectman Griswold requests the Board's approval on the most recent job description. Chairman LaCourse has made a few small changes to the job description. All agree to move forward with the description.
23. Selectman Griswold requests the Assessor Scott Marsh (not present) prepare an explanation of the property values and how they relate to the tax rate and tax bills. It should be in the simplest terms and include information about market value vs. assessed value. Selectman Griswold states he would like to have this put on the website and the E-Crier.

There being no further business, meeting was adjourned at 8:20 p.m.

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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John R. LaCourse

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W. James Griswold

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Frank J. DeRocchi

Lee Board of Selectmen