

**Board members present:** Chairman John R. LaCourse, and Frank J. DeRocchi.

**Others present:** Chris Buslovich, Marian Kelsey, Jim Banks, Fire Chief Peter Hoyt, Joe Lombardo, Laurel Cox, Clara Kustra, Phil Stetson, Penny Stetson, Jackie Neill, Jan Neill, Henry Brackett, Carla Corey, Dwight Barney, Linda Reinhold, Interim Town Administrator Chet Murch, Town Secretary Dawn Hayes.

1. Chairman LaCourse called the meeting to Order at 6:00 pm.
2. Jim Banks, as in past years, presents bids for oil and diesel fuel for the Town and the Church volume combined. Hanscom comes in at the lowest price, .20 over rack price for fuel and .18 over rack price for diesel. Mr. Banks remarks that all fuel bills that were paid last year were past due. Although no late fees were incurred, Mr. Banks suggests putting \$1000 on account up front so that payments are not late.

Chairman LaCourse requests the Town Administrator look into front loading the account with funds. Chairman LaCourse motions to accept the Hanscom bid for fuel and diesel. Selectman DeRocchi, seconds. All agree.

3. Chairman LaCourse motions to enter into a Non Public Session per RSA 91-A:3 II(a) at 6:09 pm with Fire Chief Peter Hoyt. Selectman DeRocchi, seconds. All agree. Present: Chairman LaCourse, Selectman DeRocchi, Fire Chief Peter Hoyt, Joe Lombardo, Interim Town Administrator Chet Murch.

Henry Brackett objects to the Non Public Session based on no notification given to the employee about a meeting in which he is about to be discussed. Interim Town Administrator Chet Murch states he disagrees; the employee can be notified after the Board has had discussion.

Non Public ends at 6:25 pm. Chairman LaCourse motions to seal the minutes as divulgence of this information would likely render a proposed action ineffective. Selectman DeRocchi, seconds. All agree.

4. Interim Town Administrator Chet Murch has met with the Library Trustees regarding the removal of the bushes in front of the Library. They would like to see them be replaced with some low maintenance shrubs. Selectman DeRocchi motions to allow the bushes to be removed. Chairman LaCourse, seconds. All agree.
5. Interim Town Administrator Chet Murch proposes a vinyl privacy fence be placed in front of the storage vault that is next to the Hobo Shed. He has priced out (2) 6x6 white vinyl panels, cost \$200, to be funded from the Building Maintenance line item, labor done by town employees. Selectman DeRocchi motions to allow the purchase and installation. Chairman LaCourse, seconds. All agree.

6. Interim Town Administrator Chet Murch submits employee evaluations for the Board's review. Beginning in September the Board will start evaluating the Department Heads.
7. Interim Town Administrator Chet Murch submits a revised personnel policy manual for the Board's review, in hopes of getting the document finalized. Chairman LaCourse states, the Board will review and have discussion in September.
8. Town Secretary Dawn Hayes submits the Minutes of July 25<sup>th</sup> for the Board's signature.
9. Chairman LaCourse requests an update on the Town Administrator Search Committee. The Town Secretary states, the committee will be headed by Selectman Griswold, one more person is needed, other members will include: Chris Buslovich, Linda Reinhold, Blaine Cox, and Lisa Morin.
10. Interim Town Administrator Chet Murch submits an abatement recommendation and a supplemental warrant on 288 Calef Highway, for the Board's signature. Due to a delay in receiving the deed, the wrong party was billed.
11. Henry Brackett advises the Board that hearing the meetings has been difficult; he recommends a microphone for public speaking and headphones for hearing disabled.  
  
Mr. Brackett requests a copy of the criteria that will be used by the Town Administrator Search Committee. He further requests that the committee meetings be public and follow the right to know rules.  
  
Mr. Brackett requests the Board check on the matter of having an employee present when the Board is meeting to discuss them. He believes the employee has the right to be invited to the meeting and to request the meeting be held in public.
12. Chairman LaCourse motions to adjourn. Selectman DeRocchi, seconds. All agree. There being no further business, meeting was adjourned at 6:40 p.m.

Minutes transcribed by:

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Dawn Hayes, Town Secretary

Minutes accepted by:

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John R. LaCourse

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W. James Griswold

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Frank J. DeRocchi

Lee Board of Selectmen